



GREENCASTLE POLICE DEPARTMENT
REPORT FOR THE MONTH OF JANUARY, 2024
SUBMITTED February 5, 2024

During the month of January, the Police Department responded to or initiated **358** Calls For Service.

Complaint Log By Complaint Type
 01/01/2024 00:00 - 01/31/2024 23:59

Complaint Type	Number of Complaints
P911HU 1 P911 HANG UP	1
PABAND / PABANDONED VEHICLE	1
PALMBA / PALARM BURGLAR	10
PASTEM 1 PASSIST EMS	3
PASTFD 1 PASSIST FD	2
PASTO / PASSIST OTHER AGENCY	7
PBOLO 1 PBOLO	5
PCHKAR / PCHECK AREA	5
PCIVIL PCIVIL	2
PCM / PC/MISCHIEF	
PCRT / PCOUNTY COURT	1
PDIRPAT / PDIRECTED PATROLS	128
PDIST / PDIST/NOISE	2
PDOM / PDOM	3
PF4 1 PHIT N RUN	4
PF4NA / "HIT N RUN N/A	1
PF7 1 PBURGLARY	1
PF7NA 1 PBURG NOT ACTIVE	1

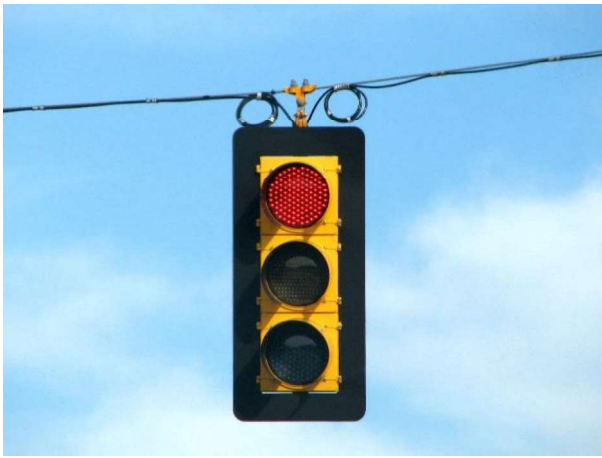
PF9 1 PLOST/MISS PROPRTY	1
PFLDINT / PFIELD INTERVIEW	
PFLWUP / PFOLLOW UP	2
PFNDPR / PFOUND PROPERTY	2
PFOOTPAT / PFOOT PATROL	13
PFRANA / PFRAUD ACT NOT ACT	1
PFU 1 PFOLLOW UP	12
PHAR / PHARASSMNT	1
PINFO / PINFORMATION	17
PLO 1 PLOCKOUT VEH/HOUSE	3
PMISC / PMISCELLANEOUS	1
POPEN / POPEN DOOR/WINDOW	1
PORDVI / PORDINANCE VIOL	1
PPKGCP 1 PPARKING COMPLT	2
PPSML / PPERSON MISS/LOST	
PPUBCOMP / PPUBLIC COMPLAINTS'	
PREDRA / PRECKLESS DRVR ACT	2
PRETPHO / PRETURNED PHONE CALL	35
PSUBSVC / SUBPOENA SERVICE	1
PSUSA / PSUSP ACT/PERS ACT	2
Date Printed: 2/4/2024 3:39:08 PM	
Page 1 of 2	
PSUSP / PSUSP PERSON	1
PTANR 1 PNONREPORTABLE CRASH	3
PTAREP / PREPORTABLE CRASH	3
PTFT / PTHEFT	3
PTRAF 1 P TRAFFIC DETAIL	7
PTRFP / PTRAFFIC PROBLEM	1
PTS / PTRAFFIC STOP	45
PUNWANT 1 "UNWANTED PERSON	3
PVACNI 1 PVEH ACC NO INJ	2
PVEHFIRE 1 PVEHICLE FIRE	1
PVEHLO 1 PVEHICLE LOCKOUT	1
PWARRSVC / "WARRANT SERVICE	
PWFCK 1 PWELFARE CHECK	7
UNASSIGNED	2

Complaint Log By Complaint Type

01/01/2024 00:00 - 01/31/2024 23:59

ComplaintType

Number of Complaints
Total Complaints: 358



The Greencastle Police Department had a total of 45 traffic stops.

16 Faulty Equipment Warnings issued.

1 Non-Traffic Citation issued.

15 Traffic Citations issued.

6 Written Warnings issued.

7 Verbal Warnings issued.

Overtime – 34 hours for manpower

<u>Mileage -</u>	Car 802	2016 Ford Utility	48872	957
	Car 813	2013 Chevy Tahoe	106180	233
	Car 816	2016 Ford Utility	111581	581
	Car 819	2019 Ford F-150	87290	2632 Total: 4403

The state of the Greencastle Police Department is healthy but has room to improve both administratively and operationally. To ensure that the borough council gains a comprehensive understanding of the department's activities, duties, and projects, this report is a transparent snapshot of the department operations during the month of January.

I'd like to start by sharing the Greencastle Police Department Mission Statement with the Borough Council.



”THE MISSION OF THE GREENCASTLE POLICE DEPARTMENT IS TO SERVE AND PROTECT WITH UNWAVERING INTEGRITY, COMPASSION, AND PROFESSIONALISM. WE HAVE A SOLID COMMITMENT TO FOSTERING TRUST AND SAFETY WITHIN OUR COMMUNITY, WE UPHOLD THE VALUES OF JUSTICE, ACCOUNTABILITY, AND RESPECT FOR ALL INDIVIDUALS. THROUGH PROACTIVE COMMUNITY ENGAGEMENT, INNOVATIVE POLICING STRATEGIES, AND CONTINUOUS TRAINING, WE STRIVE TO ENHANCE PUBLIC SAFETY, PREVENT CRIME, AND UPHOLD THE RIGHTS AND DIGNITY OF EVERY CITIZEN. OUR DEDICATION TO EXCELLENCE, TRANSPARENCY, AND COLLABORATION SETS THE STANDARD FOR POLICING IN SMALL-TOWN AMERICA, ENSURING SECURE AND THRIVING ENVIRONMENTS FOR ALL.”

Operationally, we began the year with mechanical problems with Unit 816. Unit 816 is a 2016 Ford Explorer that has nearly 112k miles on it. As you know, mileage is not the true “wear and tear” value to determine the use of patrol cars. The patrol car is not used as your personal vehicle is. Yes, it is started up, driven around town at normal speeds, travelling every street and alley of the borough. It is also used to sit at idling RPM’s. It might be sitting while the officer conducts traffic enforcement, observing the traffic and pedestrian flow at the schools as well as other duties. The “real value” of wear and tear on Unit 816 is paramount to close to 250k miles on a vehicle.

The attentive officers noticed that the coolant levels were reduced in the overflow reserve tank. Later discovery determined that the water pump had failed inside the engine. The vehicle was diagnosed at our normal garage, and we were given a quote of nearly \$4k to repair it. After checking other garages in the area, I discovered that Hagerstown Ford was approx. \$1k cheaper and we would get genuine ford replacement parts that maintained a warranty. The vehicle was repaired at Hagerstown Ford in an expedited manner and returned to service.

I have taken Unit 816 out of regular patrol service and replaced that with the vehicle that the Chief had previously used (Unit 802). 802 has about 47k miles on the odometer and is better served to the community and officers in regular patrol rotation. I gently use unit 816 to extend its life until a replacement patrol car is acquired later this year.



We are moving forward with the installation of the replacement license plate reader system. The initial system that was installed onto Unit 819 (F-150) was flawed from the beginning and the company that we went through has acknowledged the shortcomings of the system. There is a new system and the company has trained the correct people to properly complete the task. I am in regular contact with the installation company and have been assured the task will be completed by the end of February.

The status of manpower is a difficult struggle but, it is being handled. The department is short of one full-time officer and at least 3 other part-time officers. We can cover the borough 24/7. Although It is a challenge, and many hours of the week are only covered by one officer on duty. This poses a serious layer of danger to that officer. We have been fortunate enough to have back-up from PSP and they have responded for assistance each time we have requested it. I have communicated to the command staff at the Chambersburg PSP barracks our sincere thanks.



In complete transparency, I am reporting to council my progress on the policy and procedure manual. I am starting from scratch. My attempts to locate any such manual were fruitless. This is simply unacceptable, and we will not continue to operate in this manner. I have spent a great deal of time utilizing my contacts and colleagues from other departments to research rebuilding a complete and thorough manual.

Many of the policies we are going to adopt come from the International Association of Chiefs of Police and The Pennsylvania Chiefs of Police Association. These policies are solid building blocks that will ensure the department is up to standard as well as placing the appropriate actions to keep both the officers and public as safe as possible. This is a daunting task to tackle but, it will ensure a platform where everyone knows exactly what to do and they will be held accountable for their actions. This is a top priority.

I have conferred with the mayor for annual performance evaluations of all officers and civilian staff. I have attached the policy as well as the evaluation for your review. Although these are to be completed throughout the year at, or around the officer's anniversary date, they can be utilized throughout the year as a training tool or used as a tool to recognize outstanding performance or behavior. I am beginning with an entire review and evaluation of the department ASAP. If you have any suggestions about the evaluations, please feel free to reach out to me. The policy and evaluation are as follows:



I have directed the department to be proactive with notifying homeowners/businesses about snow removal on sidewalks after cessation of snow/ice. This is an ordinance, and the officers will initiate contact with the homeowner or business to communicate the need for complying with the ordinance. This was previously handled on a complaint-based response.

I am proud to report that downtown foot patrols (weather permitting), and citizen contacts have increased during all hours of the day and night. This is integral in a more community-based policing that has proven to be positive on many levels. We will continue to improve community relations within Greencastle.



I am exploring the opportunity to expand our footprint by reporting police calls/incidents to the community through the PA Crime Watch. We will have our own page and can communicate the “daily blotter”. This assists us as the local newspapers are not receptive to print these items any longer. The page will be distributed digitally in various formats and reach thousands of people. You can access PA Crimewatch at crimewatchpa.com



There is a grant that we are participating in, along with Washington Township Police and Waynesboro Police that fully reimburses the department for the officers wages performing the DUI Patrol..

On February 8th through the 11th that pays for an officer to perform roving DUI patrols. Enforcement is based off observing PA Vehicle Code violations and is aimed at getting intoxicated individuals off the roadways.



I am happy to report that the radar speed sign has been deployed throughout the month of January. It has recently been moved from the 200 block of N Carlisle St. to W Walter Ave @ Baumgardner. We have received complaints of speeding vehicles within that area.

The sign has a multifaceted approach and is a force multiplier. It consciously makes someone slow down when they see the sign light up. Having this sign always deployed (except when the batteries are charging) has been proven to slow vehicles down and makes the public safer.

We can identify times and days of the week when it would be most *advantageous and productive* to have an officer perform speed enforcement.

Officers have been directed to initiate a traffic enforcement complaint number when they conduct enforcement in these areas to keep track of the number of tickets and warnings issued.



We are investigating multiple thefts. They range from “porch pirate’s, retail thefts from Sheetz as well felony employee theft from a retailer in the borough. There is an open and on-going investigation into an attempted burglary of a business located on the square.

There is ongoing activity between the Greencastle Police Department and the Franklin County Drug Task Force.

Each of these investigations requires a significant amount of time and dedication.

Respectfully submitted,

Keith A. Russell

Officer in Charge, Keith A. Russell