

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

April 1, 2024

7:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas, President Larry Faight, Vice President Scott Reagan, Councilmen Joel Amsley, Wade Burkholder, Albert Miller, Steve Miller and Mike Stenger. Also present were Officer in Charge Keith Russell, Borough Manager Emilee Little, and Salzmann Hughes attorney Zachary Rice.

President Larry Faight called the meeting to order at 7 p.m.

An invocation was provided by Pastor Mike Carey.

President Larry Faight led the Pledge of Allegiance.

President Larry Faight noted the meeting was being recorded for accuracy of the minutes and advised the public that Council held an Executive Session on March 25th to review a personnel matter.

On a Burkholder/Reagan motion, Council unanimously voted to approve the proposed agenda for April 1, 2024 regular Council Meeting.

Opportunity to be Heard

Janon Gray advised of his candidacy as a Republican running for election to the Pennsylvania House of Representatives to represent District 90.

CONSENT AGENDA

On a Reagan/Stenger motion, Council unanimously voted to approve the Borough Council Meeting minutes of March 4, 2024.

On a Reagan/Burkholder motion, Council unanimously voted to approve the following community event:

VFW Post 6319 & American Legion Post 373 – Memorial Day parade request

- Approve streets closures and recognize the Memorial Day parade to take place on May 27, 2024

REGULAR AGENDA

Payment of Bills

On a Reagan/Amsley motion, Council unanimously voted to affirm the disbursements listed on the March 2024 Disbursement Report in the amount of \$134,438.21.

Reports from Elected Officials

Mayor's Report

Mayor Thomas noted his interactions with OIC Russell and advised Council of concerns with limited staffing. Thomas stated he recently accepted a reward naming Greencastle the best neighborhood in the tristate. Thomas noted several upcoming events for downtown businesses. For the complete report, go to [www.greencastlepa.gov/Document Collections/Mayor Reports](http://www.greencastlepa.gov/Document%20Collections/Mayor%20Reports).

Police Department Report

OIC Keith Russell reviewed his written report providing updates on recent activities of the Police Department. Russell advised of a drill at the G-A school campus, updated Council on the installation and operation of the license plate reader, and review the increased calls for service at the Jerome King Playground. Russell warned attendees of concerns with warmer weather and recommended the practice of locking car doors and securing sheds. For the complete report, go to [www.greencastlepa.gov/Document Collections/Chief of Police Reports](http://www.greencastlepa.gov/Document%20Collections/Chief%20of%20Police%20Reports).

Manager's Report

Little provided an update and overview of activities and projects in progress. Little noted updates from committee meetings and reviewed development plans under review. Information from operational departments was provided. For the complete report, go to [www.greencastlepa.gov/Document Collections/Manager Report](http://www.greencastlepa.gov/Document%20Collections/Manager%20Report).

President's Report

President Faight advised of the process for filing code violation complaints noting the need for complainants to complete and submit the proper form either at the Borough office, the police department, or online.

Committee Action

Administration & Finance

On a Reagan/Amsley motion, Council unanimously voted to approve a COSTARS quote from Utility Services Group, Inc. to complete manhole rehabilitation services in the amount of \$57,365.00 as budgeted.

Community & Economic Development

On an Amsley/Burkholder motion, Council unanimously voted to approve the following plan review extension requests as recommended by the Borough's Planning Commission

1. 120-day extension request for the review of a final land development plan for the construction of a Dollar General Store on parcel 08-2A00.-007.-000000 located at 650 N. Antrim Way as submitted on behalf of Outdoor Contractors Inc. (120-day extension to 7/9/2024)
2. 90-day extension request for the review of a final development plan for the construction of (3) two-story townhomes on the property located at 162 S. Carlisle Street as prepared by Frederick, Seibert & Associates, Inc on behalf of JB & SP LLC. (expires 5/12/2024, 90-day extension to 8/10/2024)
3. 180-day extension request for the review a land consolidation plan for the subdivision of the lands of the Chambersburg Hospital for addition to the lands of the Greencastle-Antrim School District as prepared by Triad Engineering, Inc. (expires 5/12/2024, 180-day extension to 11/8/2024)

A. Miller requested the barriers as installed by the Borough at 162 S. Carlisle Street be removed and the developer be required to install safety barricades pending development of the property.

Public Facilities

Amsley requested the Public Facilities committee consider enacting restrictions on waste haulers regulating the time frame in which waste pickup can occur in the Borough. S. Miller stated the committee can review waste haulers at the April 22nd committee meeting.

Correspondence

Council reviewed a request for forgiveness of delinquency fees related to outstanding rebilled engineering costs for the review of the Dollar General land development plan as submitted by Outdoor Contractors Inc. Jimmy Rowland of Outdoor Contractors Inc. noted concerns with the engineering firm initially used to design the Dollar General project and advised of issues with receiving emailed invoices. Rowland requested forgiveness and a payment plan.

On a S. Miller/Burkholder motion, Council unanimously voted to suspend any additional delinquency fees and defer the determination of the request for forgiveness of delinquency charges incurred for the Dollar General engineering plan review to the Administration and Finance Committee.

Final Comments - Public

Charles Stockslager of 241 E. Madison Street questioned the outstanding payment due in relation to the Dollar General plan review and equated the situation to an unpaid utility bill. Attorney Rice advised that the land development process and utility billing are governed in different ways. Little advised the Admin & Finance committee would review the situation and make a recommendation to Council.

S. Miller stated Council should consider adding a secondary opportunity to be heard to the agenda going forward. A. Miller noted that Resolution 2022-07 would need to be updated to reflect this procedural change.

Final Comments – Council

Thomas noted he would be attending a meeting in Antrim Township concerning the food processing residual product concerns impacting the Greencastle area.

Council thanked the public for attending the meeting.

Adjourn

On a Reagan/Burkholder motion, the meeting adjourned at 8:16 p.m.

Respectfully submitted,

Emilee Little

Borough Secretary