

**BOROUGH OF GREENCASTLE  
COUNCIL WORKSHOP MEETING MINUTES**

**April 24, 2023**

**7:00 P.M.**

MEMBERS PRESENT: President Albert W. Miller, Councilmen Joel Amsley, Wade Burkholder, and Scott Reagan. Also present were Borough Manager Emilee Little and Public Works Manager Bob Manahan. Mayor Ben Thomas, Vice President Jan Shafer, H. Duane Kinzer and Jeremy Layman were absent.

President Albert W. Miller called the meeting to order at 7:00 p.m.

An invocation was provided by President Albert W. Miller.

President Albert W. Miller led the Pledge of Allegiance.

President Albert W. Miller said the meeting was being recorded for accuracy of the minutes and noted an executive session was held immediately prior to this meeting related to legal matter.

**Opportunity to be Heard**

Tim Fetterhoff of 180 Baumgardner Drive thanked Little and Manahan for their work and the efforts of their staff. Fetterhoff advised that he had worked for a company that changed from a standard leave system to an accrual based leave system and it caused many challenges and disruptions for the staff.

Beth Stager of 201 N. Allison Street discussed visibility concerns at the intersection of E. Grant Street and N. Allison Street. Stager suggested the no parking area be extended to allow for greater sight distance and for the Borough to request that PennDOT allow for a 4-way stop.

**Economic Development**

Little reviewed a final/preliminary subdivision and a preliminary land development plan as submitted by Unger Surveying & Construction on behalf of Outdoor Contractors Inc. to construct a Dollar General store on Lot 1 of parcel 08-2A00.-007.-00000/02 located at 650 N. Antrim Way. Little provided the engineering review letters and noted that the Planning Commission recommended these plans for approval as there are no outstanding comments to be addressed.

**Old Business**

Parking regulations on E. Madison Street

Little provided a schematic of the workgroup's proposed solution for parking on E. Madison Street near the N. Washington Street intersection. With the suggested plan one parking spot would remain in front of the Lutheran Church and 4 parking spots would be painted to the west of the church entryway.

Intersection sight distance evaluation

Little advised the workgroup will be identifying areas of concern for further evaluation of intersection safety improvements.

Buchanan Flats developer's agreement

Little explained that final plans have not yet been submitted and Salzman Hughes is drafting the developer's agreement.

Accrual based leave system

Miller reviewed charts reflecting situations under an automated/accrual based leave system. Manahan and Little voiced concerns with an accrual based leave system. No further action was taken by Council to change leave allocation systems at this time.

## **New Business**

### **Review Minutes of Previous Meetings**

No revisions to the minutes were requested by Council.

### **Public Facilities & Stormwater**

On a Reagan/Amsley motion, Council unanimously voted to authorize staff to proceed with submitting a request for quotation for sidewalk repair work related to the N. Carlisle Street Rehabilitation Project to contractors.

On an Amsley/Reagan motion, Council unanimously voted to approve a proposal as submitted by Martin Masonry & Co. LLC to complete brick sidewalk repairs at 46 N. Carlisle Street in the amount of \$2,500.00 related to the N. Carlisle Street Rehabilitation Project.

### **Community Events**

Council reviewed a request for the Greencastle Grub & Pub Festival as submitted by the Greencastle-Antrim Chamber of Commerce. Council elected to review this request at the upcoming Council meeting in May.

### **Adjournment**

On an Amsley/Burkholder motion, the meeting adjourned at 8:18 p.m.

Respectfully submitted,  
Emilee Little  
Borough Secretary