

**BOROUGH OF GREENCASTLE  
COUNCIL WORKSHOP MEETING MINUTES**

**May 22, 2023**

**7:00 P.M.**

MEMBERS PRESENT: Mayor Ben Thomas, President Albert W. Miller, Vice President Jan Shafer, Councilmen Joel Amsley, Wade Burkholder, and Scott Reagan. Also present was Borough Manager Emilee Little. Councilmen H. Duane Kinzer and Jeremy Layman were absent.

President Albert W. Miller called the meeting to order at 7:00 p.m.

An invocation was provided by President Albert W. Miller.

President Albert W. Miller led the Pledge of Allegiance.

President Albert W. Miller said the meeting was being recorded for accuracy of the minutes.

**Opportunity to be Heard**

Tim Fetterhoff of 180 Baumgardner Drive questioned where the funding was coming from for the land purchase on E. Baltimore Street.

Alan Gouker of 63 N. Linden Avenue discussed parking on E. Madison Street stating that he would like Council to consider allowing parking on both sides of E. Madison Street from Linden Avenue to Spring Grove Avenue.

**Economic Development**

Little reviewed a final/preliminary land development plan as submitted by Triad Engineering on behalf of the Greencastle-Antrim School District for development on parcel 08-2B00.-015.-000000 located at 300 S. Ridge Avenue for the construction of a 6,912 square foot, two-story educational building and related parking area. Little provided the engineering review letters and noted that the Planning Commission recommended these plans for approval pending the satisfaction of the minor outstanding engineering comments.

**New Business**

**Review Minutes of Previous Meetings**

No revisions to the minutes were requested by Council.

**Administration**

Upon review of other municipalities' ordinances on cats and animals at large, Council advised removing all regulations on cats from Chapter 71 of the Code of the Borough of Greencastle.

Miller questioned legislation on motorized vehicles noting that they are becoming a more common concern. Mayor Thomas noted new legislature is being prepared by the state regulating motorized vehicles.

**Budget & Finance**

On an Amsley/Reagan motion, Council unanimously voted to ratify the execution of a proposal received from Shelly, Witter & Fox dated 5/4/2023 to conduct a property survey of parcel 08-2B29.-041.-000000 located at 0 E. Baltimore Street for a total cost of \$1,500.00.

**Public Facilities & Stormwater**

Little reviewed Chapter 190 Section 34 of the Borough Code regulating handicap parking and advised Council that the handicap parking designation at 110 S. Carlisle Street was never ordained. Council requested the signage be removed to allow for parking at this location.

Council discussed concerns with parking in downtown Greencastle. Mayor Thomas advised Council look into forming public/private partnerships with local businesses with downtown parking. Council requested more information be provided regarding modernized, automated parking systems.

## **Public Safety**

Little reviewed an email received from a resident on N. Linden Avenue requesting additional speed controls be installed and greater enforcement of speeding and traffic signage on N. Linden Avenue. Little noted that the roadway would be paved with an upcoming Columbia Gas project and that speed tables and/or other traffic calming measures would be reviewed prior to paving.

Council requested a letter be sent to PennDOT regarding the following traffic concerns:

- a. Williamsport Pike & Route 11 – suggesting a redesign of the intersection, including the feasibility of a roundabout
- b. Baltimore Street – designating this roadway for “local truck traffic only” due to the regional growth and use of I-81 Exit 5
- c. Crosswalk at Baltimore Street & S. Ridge Avenue – requesting calming measures including curbing or petitions be installed to improve safety at the crosswalk

## **Adjournment**

On a Reagan/Amsley motion, the meeting adjourned at 8:25 p.m.

Respectfully submitted,  
Emilee Little  
Borough Secretary