

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

June 5, 2023

7:00 P.M.

MEMBERS PRESENT: President Albert W. Miller, Vice President Jan Shafer, Councilmen Joel Amsley, Wade Burkholder, H. Duane Kinzer, Jeremy Layman, and Scott Reagan. Also present was Chief of Police John Phillippy and Borough Manager Emilee Little. Mayor Ben Thomas was absent.

President Albert W. Miller called the meeting to order at 7 p.m.

An invocation was provided by Albert W. Miller.

President Albert W. Miller led the Pledge of Allegiance.

President Albert W. Miller noted the meeting was being recorded for accuracy of the minutes and that the Council had an Executive Session immediately prior to this meeting to discuss a legal matter.

On an Amsley/Burkholder motion, Council unanimously approved the proposed agenda for the June 5, 2023, regular council meeting.

Opportunity to be Heard

Louise Kemper of 29 N. Jefferson Street provide a petition signed by residents concerned with parking and safety on N. Jefferson Street. Kemper requested the street be made one-way going north, parking spots be designated, and a street light be added to N. Jefferson Street.

Jason Minnick of 23 N. Jefferson Street noted that noise and loud music is an issue with a recent karaoke night at the brewery and that patrons are leaving the brewery overly intoxicated.

Sydnae Vanner of 55 W. Baltimore Street stated there have been issues since the businesses started work on N. Jefferson Street. Vanner advised that parking is an issue and the level of noise audible in her home is unbearable.

Leslie Punt of 29 N. Jefferson Street stated that the Borough is accountable for allowing a brewery on a residential street.

David Sullivan of 110 Carowinds Drive advised that he owns a rental property on N. Jefferson Street and that he has been almost hit on the street. Sullivan provided that a potential alternate parking area could be the Norfolk Southern land at the northern end of N. Jefferson Street.

Harry Ricker of 33 N. Jefferson Street expressed safety concerns noted that many people are turning around at the intersection of E. Madison Street and N. Jefferson Street near the railroad underpass. Ricker questioned the requirements to apply for a handicap parking space.

Melissa Martin of 37 W. Madison Street and Larry Pittman of 35 W. Madison Street provided comment about the condition of the property at 43 W. Madison Street noting the grass is overgrown, the presence of rodents, and large piles of brush and debris throughout the property.

Rick Houck co-owner of the Hidden Key Brewery addressed comments related to concerns from residents of N. Jefferson Street. Houck noted the owners were not pleased with the outcome of a recent karaoke and that those issues would not occur again. Houck advised that music was only being played from 6pm to 8pm and that alternative parking suggestions are provided to patrons.

Elizabeth Englet of 46 N. Jefferson Street noted that her apartment is next to the brewery and requested screening be installed. Englet also noted parking concerns.

CONSENT AGENDA

On an Amsley/Reagan motion, Council unanimously approved the Consent Agenda as presented.

Minutes of Previous Meeting:

Borough Council Meeting of May 1, 2023

Borough Council Workshop Meeting of May 22, 2023

REGULAR AGENDA

Payment of Bills

On a Reagan/Amsley motion, Council voted 6-1 with Layman opposed to approve the disbursements listed on the May 2023 Disbursement Report in the amount of \$135,376.12.

Reports from Elected Officials

President's Report

President Miller state that he had no additional comments as this time.

Mayor's Report

Mayor Thomas was not in attendance but his submitted report is available at [www.greencastlepa.gov/Document Collections/Mayor Reports](http://www.greencastlepa.gov/Document_Collections/Mayor_Reports).

Chief's Report

Chief Phillippy noted that the body cameras have been installed and officers are being trained in their operations. Phillippy advised on recent community related events including Coffee with a Cop and involvement with the Greencastle-Antrim School District third grade elementary students. For the complete report, go to [www.greencastlepa.gov/Document Collections/Chief of Police Reports](http://www.greencastlepa.gov/Document_Collections/Chief_of_Police_Reports).

Kinzer requested more data and reporting be provided from the license plate reader and the speed sign.

Manager's Report

Little provided an update and overview of activities and projects in progress including the Center Square lighting, upcoming Shentel work, recent efforts from the Beautification Committee, and noted the recent workgroups that have been formed. Little outlined current proposed developments and upcoming meetings. For the complete report, go to [www.greencastlepa.gov/Document Collections/Manager Report](http://www.greencastlepa.gov/Document_Collections/Manager_Report).

Committee Action

Budget and Finance

On a Kinzer/Amsley motion, Council unanimously voted to approve the annual \$3,000.00 contribution to the Jerome R. King Playground Association.

Economic Development

On an Amsley/Reagan motion, Council unanimously voted to conditionally approve the preliminary/final land development plan as submitted by Triad Engineering on behalf of the Greencastle-Antrim School District for development on parcel 08-2B00.-015.-000000 located at 300 S. Ridge Avenue for the construction of a 6,912 square foot, two-story educational building and related parking area as recommended by the Borough's Planning Commission pending satisfaction of the Greencastle Area, Franklin County Water Authority's minor outstanding engineering comment.

Council reviewed the final land development plan as submitted by Frederick, Seibert & Associates, Inc. on behalf of Buchanan Trail East Owner LLC for the construction of residential development entitled Buchanan Flats on parcel 08-2B22.-077.-000000.

Council discussed the feasibility of taking action on the Buchanan Flats plans at the upcoming June 26th workshop meeting. Layman and Kinzer were opposed to voting on the plans during the workshop. The remainder of Council was in agreement that pending Planning Commission recommendation for approval the Council could take action on the Buchanan Flats plans at the next workshop meeting.

Public Safety

On a Kinzer/Reagan motion, Council unanimously voted to authorize the advertisement of Ordinance 2023-02 amending Chapter 190 of the Code of the Borough of Greencastle, to prohibit parking along the north side of E.

Madison Street from N. Washington Street extending west a distance of 140 feet and to eliminate the loading zone designation for a parking spot on W. Baltimore Street 170 feet west of the intersection W. Baltimore Street and N. Carlisle Street.

Correspondence

None.

Final Comments

Amsley: No further comments.

Kinzer: Reiterated concerns raised relating to N. Jefferson Street and code violation issues 43 W. Madison Street.

Shafer: Thanked everyone for attending.

Reagan: Noted that the Public Safety workgroup will review the N. Jefferson Street concerns at their upcoming meeting.

Layman: Identified that establishing lines for parking should be something Council should review.

Burkholder: Advised that the Borough should consider establishing a fireworks ordinance.

Miller: No further comments.

Adjourn

On a Kinzer/Layman motion, the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Emilee Little
Borough Secretary