

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

August 7, 2023

7:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas, President Albert W. Miller, Councilmen Joel Amsley, Wade Burkholder, Jeremy Layman and Scott Reagan. Also present was Borough Manager Emilee Little. Vice President Jan Shafer and Councilman H. Duane Kinzer were absent.

President Albert W. Miller called the meeting to order at 7 p.m.

An invocation was provided by Reverend Guy Camp.

President Albert W. Miller led the Pledge of Allegiance.

President Albert W. Miller noted the meeting was being recorded for accuracy of the minutes.

On a Burkholder/Amsley motion, Council unanimously approved the proposed agenda for the August 7, 2023, regular council meeting.

Mayoral Community Service Citation – DANCO Products

Mayor Ben Thomas presented a Community Service Citation to DANCO Products President and Chief Executive Officer Darlene Reynolds, the Reynolds family, the DANCO staff and in memory of DANCO Products founder Dan Reynolds congratulating DANCO on 50 years of business.

Opportunity to be Heard

John Alleman of 9086 Sandy Circle expressed his support of the Borough's purchasing the lot across from the Post Office, noting that he had lived in the building that was previously at this location. Alleman provided that the Post Office was previously a park and noted the presence of the initial street lights in Greencastle being on the lot. Alleman thanked Council for allowing the Lion's Club banner to be displayed on the lot fencing as well.

CONSENT AGENDA

On an Amsley/Reagan motion, Council unanimously voted to approve the Consent Agenda as presented.

Minutes of Previous Meeting:

Borough Council Meeting of July 3, 2023

Borough Council Workshop Meeting of July 24, 2023

Accept the year end December 31, 2022 Audited Financial Statements as prepared by Boyer & Ritter LLC.

REGULAR AGENDA

Payment of Bills

On a Reagan/Amsley motion, Council unanimously voted to approve the disbursements listed on the July 2023 Disbursement Report in the amount of \$195,175.23.

Reports from Elected Officials

President's Report

President Miller advised that many projects and meetings are occurring at this time and wishing Councilmembers Shafer and Kinzer a speedy recovery.

Mayor's Report

Mayor Thomas noted recent meetings he attended with DCED and USDA representatives and expressed support for recent and upcoming community events including Sidewalk Days and the 100th Anniversary of the Jerome King Playground. Thomas provided information regarding the necessary replacement of the Corporal Rihl marker in Center Square. For the complete report, go to [www.greencastlepa.gov/Document Collections/Mayor Reports](http://www.greencastlepa.gov/Document%20Collections/Mayor%20Reports).

Chief's Report

Chief Phillippy provided updates on recent activities of the Police Department including reports showing the speed sign data from N. Linden Avenue and a listing of code enforcement activities. For the complete report, go to [www.greencastlepa.gov/Document Collections/Chief of Police Reports](http://www.greencastlepa.gov/Document%20Collections/Chief%20of%20Police%20Reports).

Manager's Report

Little provided an update and overview of activities and projects in progress including the Shentel installation and Columbia Gas work, alley paving, N. Carlisle Street sidewalk repairs and information from recent workgroup meetings. For the complete report, go to [www.greencastlepa.gov/Document Collections/Manager Report](http://www.greencastlepa.gov/Document%20Collections/Manager%20Report).

Committee Action

Budget and Finance

On a Burkholder/Reagan motion, Council unanimously voted to approve the submitted request for payment in the amount of \$4,235.16 from the Rescue Hose Company No. 1 for the Borough's portion of the RHC personnel cost incurred from 4/1/2023 to 6/30/2023.

Personnel

On an Amsley/Reagan motion, Council unanimously voted to amend the Personnel Policy Manual to establish that the Borough's Police Office hours coincide with the following Borough's Administrative Office hours, as previously approved by a vote of Council on October 2, 2017, which may be amended by Borough Council from time to time as appropriate.

Monday

8:30 a.m. to 7:00 p.m.

Tuesday/Wednesday/Thursday

8:30 a.m. to 4:30 p.m.

Friday

8:30 a.m. to 1:00 p.m.

Public Safety

On a Reagan/Amsley motion, Council unanimously voted to authorize staff to draft an ordinance eliminating a handicap parking space beginning at a point on the west side of North Carlisle Street, which is 90 feet north of the intersection of North Carlisle Street and West Pine Lane and continuing in a northerly direction for a distance of 20 feet.

Correspondence

None.

Final Comments

Mayor Thomas, Miller, Amsley, Burkholder, and Reagan thanked the public for attending the meeting. Layman congratulated DANCO on their 50 years of business.

Adjourn

On an Amsley/Reagan motion, the meeting adjourned at 7:37 p.m.

Respectfully submitted,

Emilee Little
Borough Secretary