

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA**

May 4, 2015

7:00 P.M.

Call to Order.....Council President Eckstine

InvocationMayor Eberly

Pledge of Allegiance to the FlagCouncil President Eckstine

Opportunity to be Heard

Borough citizens may address Council at this time on specific issues of concern. Council may request that citizens who have concerns with a scheduled agenda item delay their comments until the agenda item is heard.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of April 6, 2015

Attendance Approvals:

None.

REGULAR AGENDA

Payment of bills

Approve disbursements listed on the April 2015 Disbursement Report in the amount of \$80,876.36

Reports from Elected Officials

President's Report

Mayor's Report

TABLED:

1. On April 6, 2015 Borough Council tabled a resolution authorizing the Borough Tax Collector to collect a fee of \$10.00 plus \$.25 per page for providing duplicate bills, tax certification letters or other information and a collection fee of \$50.00 for returned checks. Said resolution shall replace Resolution 2010-004 of April 5, 2010.

A. Community Development:

1. Approve a Preliminary/Final Land Development Plan submitted by Frederick Seibert & Associates on behalf of 2005 Baltimore Street LLC to convert existing unused space for a Dunkin Donuts Store and add a drive-thru lane to the southern end of the existing building at 705 East Baltimore Street, Greencastle [HC Highway Commercial, Tax Parcel 08-2B00-038] and to grant the following waivers:
 - Waive the preliminary plan submission; and,
 - Waive the 15 foot sewer easement requirement to 8 feet as the applicant acknowledges the obligation to install separate service lines for each parcel if the property is ever divided.
2. Designate Accredited Services and Pennsylvania Municipal Code Alliance as the Borough of Greencastle's third party inspection agencies and furthermore, adopt a resolution formalizing the appointment of Pa Municipal Code Alliance as a third party inspection agency and code official for the Borough of Greencastle.

B. Personnel:

1. Approve the Distracted Driving Policy and Substance Abuse Policy for the Borough of Greencastle full time and part-time employees.

C. Public Facilities:

1. Authorize the Borough Manager to execute the agreement by and between the Senate of Pennsylvania and the Borough of Greencastle for use of office space at Borough Hall for Senator John H. Eichelberger Jr. one day per week at no cost or obligation to install telephone or data lines and/or pay rent.

D. Public Safety:

1. Approve an April 10, 2015 request by the American Heart Association to hold the 2015 Mason Dixon Heart and Stroke Walk within the Borough of Greencastle on Sunday, September 27, 2015 from 1:30 p.m. – 3:30 p.m. and request for traffic control assistance. Approval shall be subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.
2. Approve an April 13, 2015 request from Janice Bartles of the Greencastle Antrim Women's

Fellowship to hold the National Day of Prayer Outdoor Service for Greencastle Antrim on Thursday, May 7 from 12:15 to 12:45 p.m. at the front of Borough Hall and to temporarily close the first block of North Washington Street for the observance ceremony.

Correspondence

Reports from Council Members

New Business

Recess for press conference

Executive Session (if needed)

Adjourn

Respectfully submitted,
Susan D. Armstrong
Borough Manager