

**MINUTES**  
**GREENCASTLE BOROUGH COUNCIL MEETING**  
**October 1, 2012**  
**7:00 P.M.**

MEMBERS PRESENT: Mayor Robert Eberly, Council President Charles Eckstine, Council Members Wade Burkholder, James Farley, Matthew Smith, and Frank Webster. Also present were Borough Manager Ken Womack, Assistant Borough Manager Susan Armstrong and Secretary/Receptionist Ericka Faight. Absent were Harry Foley and Craig Myers.

Council President Eckstine announced that Council held an executive session before the meeting to discuss litigation issues.

Council President Eckstine called the meeting to order at 7:00 p.m.

Reverend Rev. Bob Stoner gave the invocation.

**CONSENT AGENDA**

*On a Webster/Smith motion, Council voted unanimously to approve the following Consent Agenda items:*

*Minutes of the Borough Council Meeting, September 4, 2012*

**Attendance approvals**

*Assistant Manager Armstrong to attend the Pennsylvania Municipal Planning Education Institute's Community Planning Course on October 4, 11 and 18 in Mechanicsburg, Pennsylvania.*

**REGULAR AGENDA**

**Report of Disbursement and Payment of Bills**

On a Smith/Burkholder motion, Council voted unanimously to approve the September 2012 Monthly Disbursement Report in the amount of \$329,170.91

**President's Report**

Joel Fridgen, on behalf of the Greencastle-Antrim Chamber of Commerce requested Borough support for Heritage Christmas 2012 to include a \$1,300 donation for the Holiday Tree on the Town Square.

**Mayor's Report**

Police Chief John Phillippy reported a significant increase of complaint calls. The department received a letter of recognition from a resident whose daughter was assisted with a flat tire by off duty police officer Kamoie. K9 Officer Rony assisted Pennsylvania State Police with a wanted person search, tracking the suspect for nearly 3 miles.

**Reports from Committees**

**A. Administration & Finance**

1. On a Webster/Smith motion, Council voted unanimously to authorize the Borough Solicitor to draft and advertise an ordinance to create a Local Economic Revitalization Tax Assistance (LERTA) District within the Borough of Greencastle and to schedule a public hearing regarding this matter on Monday, November 5, 2012 at 6:30 p.m.
2. On a Webster/Smith motion, Council voted unanimously to authorize the Borough Solicitor to draft and advertise an ordinance amending Chapter 185 of the Borough of Greencastle by adding a new Article V,

entitled, "Local Services Tax" to become effective on January 1, 2013.

## **B. Public Facilities**

1. On a Smith/Burkholder motion, Council voted unanimously to approve the execution of a Utility Agreement between West Penn Power Company and the Borough of Greencastle for relocating electric power utilities as part of the S.R. 16/U.S. Route 11 Intersection Project.
2. On a Smith/Webster motion, Council voted unanimously to authorize payment of \$5,286.14 to William F. Hill & Associates, Inc. for construction monitoring services as part of the Wastewater Treatment Plant Biological Nutrient Reduction Project professional services contract.
3. On a Burkholder/Smith motion, Council voted unanimously to approve Pay Application No. 4 in the amount of \$48,134.84 to Monacacy Valley Electric for the BNR Wastewater Treatment Plant BNR Improvement Project (Contract No. 4 Electrical).
4. On a Smith/Burkholder motion, Council voted unanimously to approve Pay Application No. 5 in the amount of \$35,993.36 to Monacacy Valley Electric for the BNR Wastewater Treatment Plant BNR Improvement Project (Contract No. 4 Electrical).
5. On a Webster/Smith motion, Council voted unanimously to approve Monacacy Change Order Requests Nos. 3 through 6 at a value not to exceed \$9,266.86, as proposed by Monacacy, pending Gannett Fleming's review. Proposed work items include running conduit and wire to the building motor operated dampers, thermostats, receptacle plugs for instruments, and power and signal wire to the nitrate analyzer compressor.
6. On a Smith/Webster motion, Council voted unanimously to approve Pay Application No. 2 in the amount of \$43,498.80 to Edwin L. Heim Company (Plumbing) Wastewater Treatment Plant Biological Nutrient Reduction Project.
7. On a Burkholder/Webster motion, Council voted unanimously to approve Pay Application No. 2 in the amount of \$83,907.70 to Edwin L. Heim Company (HVAC) Wastewater Treatment Plant Biological Nutrient Reduction Project.

## **C. Public Safety**

1. On a Smith/Webster motion, Council voted unanimously to approve a financial contribution in the amount of \$1,929.20 in support of the Franklin County Drug Task Force for FY 2013.
2. On a Burkholder/Webster motion, Council voted unanimously to approve a financial contribution in the amount of \$399.60 in support of the Franklin County Public Safety Training Center (Emergency Services Alliance) be added to the budget for FY 2013.
3. On a Smith/Burkholder motion, Council voted unanimously to approve the Century Engineering marking proposal for the Square of Greencastle after revising the plan to omit the stop signs and add stop bars.

## **Correspondence**

1. On a Smith/Burkholder motion, Council voted unanimously to grant a request from Greencastle-Antrim High School to hold its annual Homecoming Parade on Friday, October 19, 2012 at 6:00 p.m.
2. On a Burkholder/Webster motion, Council voted unanimously to grant a request from Joel Fridgen on behalf of the Greencastle-Antrim Chamber of Commerce for the Borough to provide support for Heritage Christmas 2012 to include a \$1,300 donation for the Holiday Tree on the Town Square.

**Reports from Council Members**

Council Member Smith recommended that Council set a date and time for Trick-or-Treat to be held in the Borough.

On a Webster/Burkholder motion, Council voted unanimously to set Trick-or-Treat for October 25, 2012 from 6:00p.m. - 8:00p.m.

Mayor Eberly suggested Council set guidelines for the public comment period of the Council meetings.

Borough Manager Womack informed Council that there will be a Special Budget Hearing on Nov. 13, 2012.

Council adjourned at 8:19 p.m.

Respectfully submitted,

Kenneth Womack  
Borough Manager