

**MINUTES**  
**GREENCASTLE BOROUGH COUNCIL MEETING**  
**May 5, 2014**  
**7:00 P.M.**

MEMBERS PRESENT: Council President Charles Eckstine, Council Members Wade Burkholder, Larry Faight, Jim Farley, Craig Myers, Frank Webster. Absent were Mayor Eberly and Matthew Smith. Also present were Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

Fr. Joseph Stahura gave the invocation.

**CONSENT AGENDA**

*On a Webster/Farley motion, Council voted unanimously to approve the following Consent Agenda items:*

***Minutes of previous meetings***

*Borough Council Meeting of April 7, 2014*

***Attendance Approvals***

*Administrative Assistant Nicole Bowser to attend the 2014 NHTSA Region 2 Child Passenger Safety Technical Conference for Certified Child Passenger Safety Technicians from June 24 through June 26, 2014 at the Penn Stater Conference Center in State College, Pennsylvania*

**REGULAR AGENDA**

**Report of Disbursement and Payment of Bills**

On a Webster/Myers motion, Council voted unanimously to approve the April 2014 Disbursement Report in the amount of \$ 101,328.92.

**President's Report**

Council President Eckstine thanked Council Member Webster for representing the Borough at National Day of Prayer.

**Mayor's Report**

Police Chief Phillippy thanked Council for approving Nicole Bower's attendance to 2014 NHTSA Region 2 Child Passenger Safety Technical Conference. This is a three year certificate that provides a benefit to the community.

**Reports from Committees**

**A. Administration & Finance**

1. On a Webster/Burkholder motion, Council voted unanimously to approve a Resolution amending backfill for street repair fees from \$25.00 per square foot to actual fees (not

to exceed \$8.00 per sq. ft.) incurred by the Borough plus 15% administration fee.

2. On a Myers/Burkholder motion, Council voted unanimously to approve a Resolution requesting a PA Small Water and Sewer Program Grant of \$129,259.50 from the Commonwealth Financing Authority to be used for trenchless repairs of sewer mains for sections of Madison Street and Tyrone Street. If awarded, the Borough agrees to the local match condition of 15% (\$22,810.50).

## **B. Community Development**

1. On a Webster/Farley motion, Council voted unanimously to approve a Land Development Plan submitted by Curfman and Zullinger Surveying, Inc. on behalf of AND Properties, LLC situated at 136 South Antrim Way, Greencastle (HC) to include:
  - a waiver for submission of a preliminary plan;
  - a waiver of the 15 foot wide access easement due to an existing 14 foot wide access easement for the Molly Pitcher Highway;
  - submission of a financial guarantee to the Borough of Greencastle for the timely installation and proper construction of all storm water management controls as required by the approved storm water plan and Chapter equal to the full construction cost of the required controls; and,
  - a fully executed Maintenance and Monitoring Agreement

Approval shall be subject to the satisfactory review and approval by the Franklin County Conservation District and the Borough receiving a Phase 1 Environmental Plan.

## **C. Personnel**

1. On a Myers/Burkholder motion, Council voted unanimously to approve the hiring of Mr. Kenneth Knopp as Part-time Police Officer with no expectation of full time employment. Mr. Knopp shall fill the vacant part-time position within the Borough of Greencastle Police Department Complement.

## **D. Public Facilities**

1. On a Webster/Burkholder motion, Council voted unanimously to authorize the Borough Manager to execute the Completion and Final Certificates for PSI Pumping Solutions, Inc. [Contract One – General Construction] for Borough of Greencastle Washington Street Pump Station Replacement Project, Greencastle, Pennsylvania subject to the Borough Solicitor’s satisfactory review of said documents.
2. On a Farley/Webster motion, Council voted unanimously to remove the residential handicapped parking space at 107 South Washington Street, Greencastle effective immediately. Space shall not be reserved or designated “handicapped parking” until such time that the criteria set forth in Resolution 2013-05 is satisfied and the matter brought forward for reconsideration by Borough Council.

## **E. Public Safety**

1. On a Myers/Webster motion, Council voted unanimously to approve an April 12, 2014 request by Greencastle Antrim Women's Fellowship to hold the National Day of Prayer Observances for Greencastle Antrim on Thursday, May 1, 2014 from 12:15 to 12:45 p.m. outside of Borough Hall and to block a portion of North Washington Street off for said event. (Note: This approval is retroactive as the request was not received in advance of Council's April Meeting).
2. On a Farley/Faight motion, Council voted unanimously to approve an April 25, 2014 request by the American Heart Association to hold the 2014 Mason Dixon Heart and Stroke Walk within the Borough of Greencastle on Sunday, September 21, 2014 from 1:30 p.m. – 3:30 p.m. and request for traffic control assistance. Approval shall be subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.

## **Reports from Council Members**

Council Member Farley commented that the Pub run went very well and much of the success came from cooperation between Council and the Pub Run Committee.

Council President Eckstine commented that the Craft Beer Festival following the Pub Run was very successful, approximately 850 people attended. Mr. Eckstine also wished to congratulate Record Herald Reporter Joshua Vaughn on graduating, thanked him for a fine job and wished him best of luck in the future.

Council Member Webster thanked Joel Fridgen and Susan Armstrong for their efforts to fill vacant buildings in the Borough.

Council Member Burkholder asked why there were payments made to multiple vendors for electricity and who makes the decision where to purchase trees for the Shade Tree Commission.

Manager Armstrong responded that multiple electric payments were to take advantage of a significant savings through Direct Energy and the Shade Tree Commission makes their own decision where to purchase trees.

Council Member Myers informed Council that additional lighting for South Carlisle Street will be placed on hold until fall due to budget constraints.

Council adjourned at 7:47 p.m.

Respectfully submitted,

Ericka Faight  
Borough Secretary