

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

June 6, 2022

7:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas, Jr., President Albert W. Miller, Vice President Jan Shafer, Councilmen Joel Amsley, Wade Burkholder, H. Duane Kinzer, and Jeremy Layman. Councilman Allen Mairose was absent. Also present were Borough Manager Emilee Little, Public Works Manager Bob Manahan, Chief of Police John Phillippy, and ARRO Representative Usman Choudhary.

President Albert W. Miller called the meeting to order at 7 p.m.
An invocation was provided by Pastor Josh Fowler.
President Albert W. Miller led the Pledge of Allegiance.
President Albert W. Miller said that the meeting was being recorded.

President Albert W. Miller stated that an Executive Session was held prior to the June 6, 2022 meeting to discuss legal issues.

On an Amsley/Layman motion, Council voted 5-1 (Shafer opposed) to amend the proposed agenda to add a personnel agenda item for the appointment of Mike Stenger to the Water and Sewer Authorities.

On a Layman/Amsley motion, Council voted unanimously to approve the proposed agenda for the June 6, 2022 regular Council Meeting as revised.

Opportunity to be Heard:

Eddie Baxter, 117 Carowinds Drive, thanked Chief Phillippy and Mayor Thomas for their service and efforts on the license plate reader. He asked about a *No Outlet* sign at Walter Avenue and Carowinds Drive and submitted a Right-to-Know Request on the same.

Vice President Shafer stated she requested the sign due to construction vehicles going down that street.

Larry Pitman, 35 W. Madison Street, submitted his May train report and asked about 43 W. Madison Street.

Kinzer said that a summons has been issued for 43 W. Madison and the matter is before the District Justice.

Steve Miller, 232 Moss Spring Avenue, requested Council seek legal advice for potential conflict of interest issues with Century Inc. and stated that Kinzer should recuse himself from any Buchanan Flats voting or discussions.

President Albert W. Miller requested Steve Miller submit his request in writing to Council. Kinzer said he would withhold his statements until the documents are received.

CONSENT AGENDA

On a Kinzer/Burkholder motion, Council voted unanimously to approve the June 6, 2022 Consent Agenda.

Minutes of Previous Meeting:

Borough Council Meeting of May 2, 2022.

Borough Council Workshop Meeting of May 23, 2022.

Borough Council Workshop Meeting of January 24, 2022 with revision as requested.

REGULAR AGENDA

Payment of Bills

On an Amsley/Burkholder motion, Council voted unanimously to approve disbursements listed on the May 2022 Disbursement Report in the amount of \$127,957.41.

Kinzer asked if the Salzmann Hughes bill was related to the Police Department. Little replied that there were charges for the Police Collective Bargaining Agreement.

Layman asked when the Vivian Avenue fees would end and Little state the only outstanding matters were the speed table and ordaining of the roadway.

Reports from Elected Officials

President's Report

President Albert W. Miller said the June Workshop will include MS4 stormwater discussions, with input from Mayor Thomas and ARRO, and invitations extended to Representative Schemel and the stormwater work group. The July Workshop will discuss codes and ordinances.

Mayor's Report

Mayor Thomas congratulated the Greencastle-Antrim Class of 2022, recognized the anniversary of D-Day, and asked residents and businesses to contribute to the Jerome King Playground annual fundraising campaign currently underway. For the complete report, please go to [www.greencastlepa.gov/document_collections/Mayor Reports](http://www.greencastlepa.gov/document_collections/Mayor_Reports).

Chief's Report

Chief Phillippy presented the May monthly report that included department statistics, operational hours, training, speed statistics on N. Carlisle Street, and officer recognitions. For the complete report, please go to [www.greencastlepa.gov/document_collections/Chief of Police Reports](http://www.greencastlepa.gov/document_collections/Chief_of_Police_Reports).

Kinzer asked Chief if he is in contact with the school district and he said daily and that there are safeguards in place at the district. Kinzer asked what Chief thought of having two School Resource Officers (SROs) and he said he didn't feel one was adequate.

Layman asked where the speed sign was located on N. Carlisle Street and Chief said north of Madison. He asked what the average speeds on N. Carlisle Street were and Chief Phillippy said he would provide that.

Manager's Report

Little presented her monthly report for June, highlighting developments, construction and other projects including new lighting at the Square, Sheetz, Hidden Key Brewery, Buchanan Flats, CDBG projects, and unenforceable parking regulations. For the complete report, please go to [www.greencastlepa.gov/document_collections/Borough Manager Reports](http://www.greencastlepa.gov/document_collections/Borough_Manager_Reports).

Kinzer and Layman asked about the proposed lights and poles for the Square.

Committee Action

Budget & Finance

On a Kinzer/Burkholder motion, Council voted unanimously to approve the annual \$3,000.00 contribution to the Jerome R. King Playground Association.

On an Amsley/Layman motion, Council voted unanimously to authorize the exoneration of the 2021 and 2022 seated land taxes for tax parcel 08-2B13.-015.-0016 located at 265 N. Carlisle Street, lot 16, for reasons set forth by the Franklin County Tax Claim Bureau as previously authorized by the Franklin County Commissioners.

Economic Development

On a Layman/Burkholder motion, Council voted unanimously to approve the land development plans as submitted by the Hidden Key Brewing Company for a micro-brewery to be constructed at 101 W. Baltimore Street as recommended by the Borough Planning Commission.

A discussion among Kinzer, Layman, and President Albert W. Miller followed regarding parking.

President Albert W. Miller suggested that the Planning Commission provide a letter regarding their recommendation(s) on future projects.

On an Amsley/Layman motion, Council voted unanimously to approve the land development plans as submitted by First Capital Engineering on behalf of Sheetz, Inc. for a Sheetz store to be constructed on the northeast corner of the Route 11 and Route 16 intersection as recommended by the Borough Planning Commission.

A discussion followed among Little, Kinzer, Amsley, Layman, President Albert W. Miller, and Gurney on utilities, traffic ingress and egress for fuel and trash trucks, Madison Street access, and the proposed PennDOT median.

Personnel

On an Amsley/Layman motion, Council voted unanimously to accept the resignation of Barry Kerr from the Greencastle Area, Franklin County, Water Authority board and the Greencastle, Franklin County Sewer Authority board effective 5/13/2022.

On a Kinzer/Amsley motion, Council voted unanimously to appoint Michael Stenger to the Greencastle Area, Franklin County, Water Authority board and the Greencastle, Franklin County Sewer Authority board to fill a vacancy to expire on December 31, 2023.

Layman asked why this item was removed from the agenda and President Albert W. Miller said he pulled it because he felt volunteer candidates should be interviewed by Council. Layman said he feels if individuals are willing to volunteer time and resources, Council should consider them. Kinzer said there needs to be a bank to pull from.

Public Facilities & Stormwater

On a Kinzer/Amsley motion, Council voted unanimously to authorize the adoption of Ordinance 2022-02 amending Chapter 190 of the Code of the Borough to designate a handicapped parking space along the east side of N. Carlisle Street and the west side of South Carlisle Street.

A discussion among Kinzer, Little, Burkholder, Layman, and Mayor Thomas ensued on the value of establishing fees for Handicapped Parking requests and potential discriminatory repercussions. Layman asked if the ordinance would need changed if a handicapped spot is no longer needed and Little said yes.

On a Kinzer/Amsley motion, Council voted unanimously to authorize the execution of a professional services agreement with ARRO Consulting to provide GIS-based services to the Borough for a cost not to exceed \$25,000 as budgeted in 2022.

Layman asked what would be mapped and Little reviewed the costs outlined to Council in their information packets and at the previous workshop. President Albert W. Miller said that GIS mapping is very important for MS4 waiver requests. Kinzer asked if the mapping would help with grants and President Albert W. Millers said it's almost imperative and Mayor Thomas said it was a good investment.

Correspondence

Little reviewed a letter requesting the no parking designation be extended in front of the Evangelical Lutheran Church on E. Madison Street, saying the matter should be tabled until other similar requests are reviewed.

On a Kinzer/Burkholder motion, Council voted unanimously to add as an action item the request for sewer forgiveness for Q4 2021 at 280 Baumgardner Drive in the amount of \$478.44.

On a Kinzer/Layman motion, Council voted 5-1 (Miller opposed) to grant the requested Q4 2021 sewer forgiveness at 280 Baumgardner Drive in the amount of \$478.44.

Final Comments

Amsley: None.

Kinzer: Thanked those in attendance and said he appreciates them and that he has been working with Mrs. Faight regarding weeds and he hopes that Council knows that there is a weed ordinance and that she is working diligently to make the community look better.

Vice President Shafer: None.

President Albert W. Miller: Thanked Hidden Key and Sheetz for their patience with the process.

Mayor Thomas: Thanked everyone.

Burkholder: Thanked everyone.

Layman: Thanked the public works team for cleaning the tree wells on N. Carlisle Street and that he hopes the Old Home Week parade route will be walkable and safe.

Sydney Vanner, 55 W. Baltimore Street, said she doesn't feel the Borough needs another Sheetz and reviewed communication with PennDOT. President Albert W. Miller said communication has been discussed and that more meetings will be held in the future.

Adjourn

On an Amsley/Kinzer motion, the meeting adjourned at 8:54 p.m.

Respectfully submitted,
Donna Irons-Zimmerman
Borough Secretary