

**BOROUGH OF GREENCASTLE
COUNCIL WORKSHOP MEETING MINUTES**

August 22, 2022

7:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas, Jr. President Albert W. Miller, Vice President Jan Shafer, Councilmen Joel Amsley, Wade Burkholder, and Jeremy Layman. Also present were Borough Manager Emilee Little and Public Works Manager Bob Manahan. H. Duane Kinzer participated via phone.

President Albert W. Miller called the meeting to order at 7:05 p.m.

An invocation was provided by Mayor Thomas.

President Albert W. Miller led the Pledge of Allegiance.

President Albert W. Miller said the meeting was being recorded for accuracy.

President Albert W. Miller noted that an Executive Session was held prior to the meeting to discuss personnel matters.

Opportunity to be Heard: Borough citizens may address Council at this time on specific issues of concern.

Eddie Baxter, 117 Carowinds Drive, thanked Little for her Manager Report, saying it is absolutely on the spot. He said that *Citizens for Transparency* ran on the issue of transparency and rules of order and the proposed resolution is contrary to what *Citizens for Transparency* ran on. If passed, said Baxter, it will silence Borough taxpayers.

Kinzer said he appreciated Mr. Baxter's comments and that if Council can answer questions or comments, they owe an answer on the spot.

Layman said Council represents the public who should have an opportunity to be heard and asked if there is a protocol in place for follow-up. Little said it is handled administratively.

Presentation – Rescue Hose Company 2023 Budget

Cheryl Mowen, Ted Meminger, and Kevin Barnes presented the proposed 2023 Rescue Hose Company budget to Council. Rescue Hose representative spoke to their need for more personnel, specific budget requests, and their ongoing fundraising efforts, including grant applications.

A question and answer session followed with Rescue Hose officials and Council regarding pay rates, COVID, calls for service, volunteers, and Borough payments. Kinzer said that what Rescue Hose is asking for could result in a tax increase to the Borough and asked about property at Exit 3. Little said that the 2022 expenditures to RHC are significantly under budget.

Review Minutes of Previous Meetings

No comments were received from Council regarding the meeting minutes of August 1, 2022.

Administration

President Albert W. Miller reviewed the process to appoint an applicant to the vacant Borough Council member position. Albert W. Miller opened the floor to accept nominations for the vacant Council position.

On a Burkholder/Amsley motion, Larry Faight was nominated.

On a Shafer/Layman motion, Scott Reagan was nominated.

Hearing no other nominations, Albert W. Miller closed nominations for the vacant Council position.

A roll-call vote was taken for Larry Faight as follows:

Amsley, yes; Burkholder, yes; Kinzer, no; Layman, no; President Albert W. Miller, no; Shafer, no;

Votes totaling 4-2 against Faight.

A roll-call vote was taken for Scott Reagan as follows:

Amsley, no; Burkholder, no; Kinzer, yes; Layman, yes, President Albert W. Miller, yes; Shafer, yes;
Votes totaling 4-2 in favor of Reagan.

Little noted a resolution would be drafted for this appointment and clarification provided as to Reagan's term. President Albert W. Miller reviewed proposed Resolution 2022-06 which provides updates to rules and procedures for public comments. Little noted Council packets included a revised public comment resolution reflecting comments received at the August Council meeting and the Solicitor. Areas updated include rules for public comment, decorum, and rules for recording devices.

President Albert W. Miller referenced a Resolution from Lemoyne Borough. Amsley suggested that the *Order of Business* section (Lemoyne Borough, page 4) be added to the Borough's resolution. Mayor Thomas noted the Lemoyne resolution was based on issues and Robert's Rules of Order, adding that the proposed changes in 2022-06 give direction beyond current Council.

Kinzer told Council to not lose transparency. Layman asked to remove the language allowing non-residents to provide comment.

President Albert W. Miller discussed a policy for responding to questions and if it needed to be added. Mayor Thomas stated that public comments require Council to listen, but can't be a debate, or something that can't be discussed in a public meeting. Little said language could be added showing how responses will be delivered and Council requested to see the tracking sheet reinstated. President Albert W. Miller said it would be a matter of whether a response comes from the Borough Manager or himself, as Council President. Mayor Thomas said it depends on the question being asked.

Kinzer asked Council to take a formal position on the crosswalk near Besore Library. Little said she's spoken to Dr. Hanks (GASD) and both agree that the intersection is not safe. Little noted the possibility for flashing beacons as PennDOT will not allow the crosswalk to be removed. Amsley said beacons would be a waste. President Albert W. Miller said it will be added to the September agenda.

Economic Development

On a Kinzer/Amsley motion, Council unanimously voted to approve Resolution 2022-05 authorizing the application for a Keystone Communities Program grant for financial assistance in funding the 6 East Baltimore Street building renovation project with no financial obligation to the Borough of Greencastle once the money is awarded.

Layman questioned voting at Workshop meetings and President Albert W. Miller said that voting is not frequently done at workshops and it is usually the result of time sensitive deadlines.

Correspondence

Little stated a letter had been received from Steve Miller with questions on Buchanan Flats. The letter was sent to the Planning Commission, GAFCWA, and Borough Council separately. Little noted she would be responding to the correspondence.

Upcoming Meetings

Monday, August 29, 7:00 p.m.: Borough Planning Commission Meeting.
Tuesday, September 6, 7:00 p.m.: Borough Council Regular Meeting.
Monday, September 26, 7:00 p.m.: Borough Council Workshop Meeting.

Adjourn:

On an Amsley/Layman motion, the meeting adjourned at 8:55 p.m.

Respectfully submitted,
Donna Irons-Zimmerman
Borough Secretary