

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA
September 6, 2022
7:00 P.M.**

Call to Order..... **President Albert Miller**

Invocation

Pledge of Allegiance to the Flag **President Albert Miller**

Please note this meeting is being recorded for accuracy in drafting the meeting minutes.

Consider the approval of the proposed agenda for September 6, 2022 regular Council Meeting.

Opportunity to be Heard: Borough citizens may address Council at this time on specific issues of concern.

As we open our Public Comment period there are some guidelines that you need to be aware of:

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of August 1, 2022

Borough Council Workshop Meeting of August 22, 2022

Accept the year end December 31, 2021 Audited Financial Statements as prepared by Boyer & Ritter LLC.

Accept the Police and Non-Uniform 2023 Minimum Municipal Obligation Memorandum as prepared by the Chief Administrative Officer.

Approve the Chamber of Commerce's Heritage Christmas request as follows:

Authorize free parking downtown from November 5th through December 31st

Placement of the Holiday House onto the NW corner of the Square by November 15th

Road closure from 6pm to 8pm on November 18th

No parking covers distributed around the square on November 18th, December 2th, and December 9th

Usage of square electricity and lights throughout Heritage Christmas

Approve the Greencastle Christmas Parade to be held at 9:21 a.m. on November 19th to follow the traditional route and authorize no parking and road closures as outlined in the correspondence received August 15th from VerStandig Media.

Appoint Glenda Failla to serve on the Borough's MS4 Workgroup.

REGULAR AGENDA

Payment of bills

1. Approve disbursements listed on the August 2022 Disbursement Report in the amount of \$107,761.69.

Reports from Elected Officials

President's Report

Mayor's Report

Chief's Report

Manager's Report

Committee Action

Administration

1. Ratify Resolution 2022-06 appointing Scott Reagan as a member of the Borough Council of the Borough of Greencastle for a term to expire on December 31, 2023.

Budget & Finance

1. Authorize a budgeted donation of \$1,800 payable to the Chamber of Commerce to fund the deployment and removal of the town Christmas tree.
2. Approve a COSTARS quote from Mr. Rehab to complete sewer pipeline maintenance and rehabilitation services in the amount of \$70,545.26.
3. Authorize T. Byers Contracting to complete the identified sewer main repairs and restoration on S. Carlisle Street for the total proposed cost of \$12,750.00.
4. Approve the completion of budgeted driveway repairs, sealing, and paving at the Waste Water Treatment Plant for a cost of \$9,855.00 payable to Ganoë Paving and \$8,215.83 for materials supplied by the Borough.

Community Outreach

1. Authorize staff to procure quotes for the installation of gutters to be installed on both sides of the Norfolk Southern underpass at W. Baltimore Street. **(NEW AGENDA ITEM)**

Economic Development

1. Accept the Inch & Co. offer to extend the Buchanan Flats land development plan review period for an additional ninety (90) days until November 30, 2022.
2. Approve a subdivision plan as submitted by CES Engineering, LLC on behalf of JAG Management Group, LLC for the subdivision of parcel 08-2A00.-089.-000000 lots 9A and 9B in Chadwick Estates as recommended by the Planning Commission. **(NEW AGENDA ITEM)**

Personnel

Public Facilities & Stormwater

1. Approve change order #6 increasing the square footage quantity of 2' wide detectable warning surface at sidewalk ramps from 45 SF to 51 SF for a cost of \$330.00 for the 2017 CDBG funded S. Jefferson Street Improvements Project.
2. Approve payment application #1 as submitted by Ganoë Paving and approved by ARRO Consulting in the amount of \$256,767.27 for the 2017 CDBG funded S. Jefferson Street Improvements Project.

Public Safety

1. Discuss safety concerns at the crosswalk at Route 16 and S. Ridge Avenue.
2. Discuss traffic concerns at Dunkin Donuts located at 705 E. Baltimore Street. **(NEW AGENDA ITEM)**

Correspondence – None

Final Comments

Adjourn

Respectfully submitted,
Emilee Little
Borough Manager