

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA  
November 6, 2023  
7:00 P.M.**

**Call to Order..... President Albert Miller**

**Invocation ..... Pastor Donald Morgan**

**Pledge of Allegiance to the Flag ..... President Albert Miller**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

**Consider the approval of the proposed agenda for November 6, 2023 regular Council Meeting.**

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meeting of October 2, 2023

Borough Council Workshop Meeting of October 16, 2023

Consider the approval of a temporary block closure on N. Washington Street in front of the Veteran’s Memorial on November 11<sup>th</sup> to allow for the Veterans Day Commemoration as requested by Mayor Thomas and VFW Post 6319.

Accept the Act 44 Disclosure for the Borough’s Non-Uniform and Police Department Pension Plans as presented.

**REGULAR AGENDA**

**Payment of bills**

1. Approve disbursements listed on the October 2023 Disbursement Report in the amount of \$109,008.64.

**Reports from Elected Officials**

President’s Report

Mayor’s Report

Chief’s Report

Manager’s Report

## **Committee Action**

### **Administration**

1. Consider the enactment of Resolution 2023-07 authorizing the submission of an application to the Commonwealth Financing Authority Statewide Local Share Assessment Grant for financial assistance in funding the purchase of three new police vehicles.
2. Consider the enactment of Resolution 2023-08 authorizing the submission of an application to the Commonwealth Financing Authority Statewide Local Share Assessment Grant for financial assistance in funding the East Baltimore Street lot development project.
3. Consider the enactment of Resolution 2023-09 adopting the Franklin County 2023 Hazard Mitigation Plan as the official Hazard Mitigation Plan of the Borough of Greencastle.

### **Budget & Finance**

1. Consider a 3.5% increase for the Borough Manager in the 2024 Municipal Budgets.
2. Consider the preliminary adoption and advertisement of the 2024 Municipal Budgets with the following caveats regarding the police budget as recommended by the Police Department Review Workgroup:
  - a. This is a placeholder budget, forecasting the maximum spending for 2024.
  - b. There is no recommendation for a reduction of the police force, but rather anticipation for the input of a new Chief of Police.
  - c. No spending including vehicle purchasing, outside of fixed expenses and payroll at budget, will be approved until a new chief has been hired and given 90 days to analyze the budget and become situationally aware.
  - d. After the initial 90-day period, the new chief will present throughout the budget year a complete analysis of the need for expenditures to the Police Department Review Workgroup.
  - e. The Police Department Review Workgroup will forward the chief's analysis to full Council with recommendations.
  - f. The Police Department Review Workgroup recognizes that a candidate for chief may be skilled in policing and police management but lacking experience in fiscal management. Under those circumstances, the workgroup recommends to full Council that the Borough Manager be responsible for the management of the police budget.
  - g. The Police Department Review Workgroup recommends that the salary for the Borough Manager be no less than \$10,000 higher than the salary of the Chief of Police.
3. Authorize the advertisement of Ordinance 2023-04 amending Chapter 155 to provide for a 3% increase in quarterly sewer rates and minimum quarterly sewer charges.
4. Approve the submitted request for payment in the amount of \$11,074.96 from the Rescue Hose Company No. 1 for the Borough's portion of the RHC personnel cost incurred from 7/1/2023 to 9/30/2023.

### **Community Outreach**

### **Economic Development**

### **Personnel**

1. Authorize the execution of a Memorandum of Understanding to be established between the Borough of Greencastle and the Greencastle Patrolmen's Association allowing for the transfer of up to 160 hours of sick leave time from Chief of Police John Phillippy to Police Officer Preston Strayer.
2. Accept a notice of retirement from Police Officer Preston Strayer effective November 11, 2023.

3. Consider approval of the proposed Light Duty Policy as provided for the Greencastle Police Department.
4. Consider approval of the proposed Light Duty Policy as provided for the Borough's non-uniform staff.

**Public Safety**

1. Enact Ordinance 2023-03 as advertised creating Chapter 121 in the Code of the Borough of Greencastle to regulate the ignition, discharge, and use of consumer and display fireworks.
2. Consider the advertisement of Ordinance 2023-05 designating a handicap parking space on S. Carlisle Street.

**Correspondence**

**Final Comments**

**Adjourn**

Respectfully submitted,  
Emilee Little  
Borough Manager