

**BOROUGH OF GREENCASTLE
COUNCIL WORKSHOP MEETING MINUTES
October 16, 2023
7:00 P.M.**

MEMBERS PRESENT: Mayor Ben Thomas, President Albert W. Miller, Councilmen Joel Amsley, Wade Burkholder, H. Duane Kinzer, and Scott Reagan. Also present was Borough Manager Emilee Little. Vice President Jan Shafer and Councilman Jeremy Layman were absent.

President Albert W. Miller called the meeting to order at 7:00 p.m.

An invocation was provided by Mayor Thomas.

President Albert W. Miller led the Pledge of Allegiance.

President Albert W. Miller noted the meeting was being recorded for accuracy of the minutes.

Opportunity to be Heard

No public comments were provided.

Review Minutes of Previous Meetings

No revisions to the minutes were requested by Council.

Administration

On an Amsley/Reagan motion, Council unanimously ratified Resolution 2023-06 in support of a Keystone Grant submittal on behalf of the Lilian S. Besore Memorial Library as well as authorizing the Borough Manager to electronically sign all necessary and related documents.

Little advised that the Keystone grant submission was for \$6,500 in funding to upgrade the library's security and monitoring systems including cameras as well as carbon monoxide and gas detectors.

Budget & Finance

Little reviewed changes made to the 2024 budgets as requested by Council at the October 2nd meeting including the incorporation of 5 full-time police officers and the budgeted purchase of a new police cruiser utilizing capital reserve and ARPA funds. Other changes included minor modifications to increase several revenue accounts, actual healthcare rates based on the 11.5% 2024 rate increase, and reducing costs related to the lot development project. With the proposed modifications the 2024 General Fund budget was presented with a minor proposed end of year surplus of \$709.59.

Council affirmed recommendations from the Police Department Review Workgroup including that the police budget is a placeholder budget, all non-operational expenditures need to be further vetted and approved by Council based on the future Chief of Police's analysis, and the Borough Manager's potential involvement with the budgeting for the police department and relative compensation.

Public Facilities

On an Amsley/Burkholder motion, Council unanimously authorized the advertisement of an invitation to bid for the N. Washington Street Road Improvements Project to include pavement mill and overlay, sidewalks, curbing, and ADA ramps.

Adjournment

On an Amsley/Reagan motion, the meeting adjourned at 7:57 p.m.

Respectfully submitted,
Emilee Little
Borough Secretary