

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA  
September 5, 2017  
7:00 P.M.**

**Call to Order**..... **Council President Webster**

**Invocation** .....**Mayor Eberly**

**Pledge of Allegiance to the Flag** .....**Council President Webster**

**Opportunity to be Heard:**

Borough citizens may address Council at this time on specific issues of concern. Council may request that citizens who have concerns with a scheduled agenda item delay their comments until the agenda item is heard.

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meetings of August 7, 2017.

**Attendance Approvals:**

**REGULAR AGENDA**

**Payment of bills**

1. Approve disbursements listed on the August 2017 Disbursement Report in the amount of \$148,462.33.

**Reports from Elected Officials**

**President's Report**

**Mayor's Report**

**Manager's Report**

**1. Administration & Finance:**

1. Approve changing the Borough Office hours to the following effective October 2, 2017:

|                                      |  |                                      |
|--------------------------------------|--|--------------------------------------|
| <b>Monday</b><br>8:30 a.m.-7:00 p.m. | <b>Tuesday/Wednesday/Thursday</b><br>8:30 a.m.-4:30 p.m. | <b>Friday</b><br>8:30 a.m.-1:00 p.m. |
|--------------------------------------|--|--------------------------------------|

**2. Personnel:**

### **3. Public Safety:**

1. Authorize the Greencastle Exchange Club to hold the Halloween parade to take place on Friday October 27, 2017 at 7:00p.m. starting at Jerome King Playground proceeding south on N. Carlisle St., east on Baltimore St., north on Allison St., west on Walter Ave., and concluding at Jerome King Playground.

### **4. Public Facilities:**

### **5. Community Development:**

1. Approve an August 16, 2017 request by Breast Cancer Awareness-Cumberland Valley, Inc (BCA—CV) seeking permission for the following initiative in conjunction with Breast Cancer Awareness Month within the Borough of Greencastle:
  - a. Permission to place pink ribbons on the parking meters and street trees in downtown (SR 16) from Monday, October 2 through Friday, October 13, 2017.
2. Authorize Heritage Christmas to take place from December 1, 2017 through December 31<sup>st</sup> along with the following request:
  1. Place the information disbursement Holiday House on the northwestern corner of the square on November 3, 2017.
  2. Designate the northwest portion of the square as no parking so that the stage can be setup.
  3. Approve the tree lighting ceremony to be held on November 17, 2017.
  4. Prohibit transient vendors from selling goods during the tree lighting ceremony.
  5. Authorize there to be no parking in the square on December 1<sup>st</sup>, 8<sup>th</sup>, and 15<sup>th</sup>.
  6. Authorize keeping the lights on in the square beyond normal lighting hours.
  7. Authorize free parking in the downtown from December 1<sup>st</sup> to December 31<sup>st</sup>.
3. Authorize a donation of \$1,800.00 to the Chamber of Commerce to be used towards the Heritage Christmas Tree.
4. Authorize the Chamber of Commerce to hold their Fall Seasonal Marketplace on Saturday September 9, 2017 and further to designate the square and S. Carlisle St. to the Church of the Brethren as no parking from 7:00a.m. to 5:00p.m.

### **6. Correspondence:**

#### **Reports from Council Members**

#### **New Business**

#### **Executive Session**

#### **Adjourn**

Respectfully submitted,  
Eden R. Ratliff,  
Borough Manager