

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA**

**February 5, 2024**

**7:00 P.M.**

**Call to Order..... President Larry Faight**

**Invocation ..... Pastor David Rawley**

**Pledge of Allegiance to the Flag ..... President Larry Faight**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

**Consider the approval of the proposed agenda for February 5, 2024 regular Council Meeting.**

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meeting of January 2, 2024

Special Borough Council Meeting of January 22, 2024

**Community Events:**

Borough Bulk Drop-off Days

Friday, April 19<sup>th</sup> from 7:00am to 3pm & Saturday, April 20<sup>th</sup> from 7:00am to 10:30am

Black Balloon Day – Overdose Awareness

March 6, 2024 – allow black balloons to be placed on parking meters in Center Square

Mental Health Awareness Month – Mental Health Association of Franklin & Fulton Counties

May 2024 – allow green ribbons to be placed on parking meters

**REGULAR AGENDA**

**Presentation: Franklin County Reassessment of Real Estate Valuations**

Allen Coffman, Borough of Chambersburg Council President

**Payment of bills**

1. Affirm disbursements listed on the January 2024 Disbursement Report in the amount of \$214,464.34.

## **Reports from Elected Officials**

### Mayor's Report

- Mayoral Order 2024-001
- PSAB Legislative Priorities

### Police Department Report

- Educational Moment

### Manager's Report

### President's Report

## **Committee Assignments**

### Administration & Finance

### Economic Development

### Personnel

### Public Facilities & Stormwater

### Public Safety

## **Committee Action**

### **Administration**

1. Consider approval of the Franklin County Area Tax Bureau's 2024 Operating Budget as presented.
2. Appoint a representative and alternate to the Franklin County Area Tax Board for calendar year 2024.
3. Appoint a representative and alternate to the Franklin County Emergency Service Alliance for calendar year 2024.
4. Consider the nomination of a Borough representative to the Greencastle-Antrim Chamber of Commerce Board.
5. Consider the elimination of monthly workshop meetings.

### **Budget & Finance**

1. Approve the annual \$5,000 contribution to the Lilian S. Besore Memorial Library as budgeted.
2. Approve the annual \$3,000 contribution to the Jerome R. King Playground Association as budgeted.
3. Approve the submitted request for payment in the amount of \$7,986.53 from the Rescue Hose Company No. 1 for the Borough's portion of the RHC personnel cost incurred from 10/1/2023 to 12/31/2023.
4. Authorize T. Byers Contracting to complete the identified sewer repairs at W. Franklin Street for the proposed cost of \$25,880.00.

### **Community Outreach**

1. Consider approval of the outlined requests for the 2024 Sidewalk Days as submitted by the Greencastle-Antrim Chamber of Commerce.
  - a. Street closures beginning at 8am on Friday, July 12th to 5pm Saturday, July 13th:
    - N. Carlisle Street – Baltimore St to Truist Bank entrance
    - S. Carlisle Street – Baltimore St to E. Franklin St
    - N. Jefferson Street – Baltimore St to Madison St
    - S. Jefferson Street – Baltimore St to Franklin St

- Pine Lane – N. Jefferson St to N. Carlisle St
  - Spruce Lane – S. Jefferson St to S. Cedar Ln
- b. No parking beginning at 3pm on Thursday, July 11<sup>th</sup> to 5pm Saturday, July 13<sup>th</sup>:
    - Center Square & first 5 parking spaces on S. Washington St
    - Areas of Carlisle Street and Jefferson Street as requested for street closures
  - c. Allow vendors access to the Borough lot across from Post Office
  - d. Provide access to electrical outlets in Center Square

## **Economic Development**

### **Personnel**

1. Authorize the activation of the Civil Service Commission to establish criteria for the appointment of a Police Sergeant.
2. Authorize the submittal of a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) to fund law enforcement recruitment incentives.
3. Confirm the acceptance of Amendment No. 1 to the Borough of Greencastle Police Retirement Plan effective January 1, 2024 to add an early retirement date provision for officers with at least 20 years of accrued service as agreed to in the current collective bargaining agreement approved by Borough Council and the Greencastle Patrolmen’s Association.

### **Public Facilities**

### **Public Safety**

1. Confirm the acceptance of a \$5,000 grant awarded by Norfolk Southern for the purchase of police equipment.

### **Correspondence**

Antrim Township – Letter of Recognition for Retired Chief of Police John Phillippy

Federal Emergency Management Agency – Hazard Mitigation Plan Approval

Borough of Chambersburg – Franklin County Reassessment of Real Estate Valuations

Borough of Waynesboro – Franklin County Reassessment of Real Estate Valuations

### **Final Comments**

### **Adjourn**

Respectfully submitted,  
Emilee Little  
Borough Manager