

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA
January 2, 2018**

**7:00 P.M.
BIENNIAL REORGANIZATION MEETING**

- Call to Order**.....Mayor Thomas
- Pledge of Allegiance to the Flag**Mayor Thomas
- Invocation**Mayor Thomas
- Swearing In of Newly Elected and Re-elected Borough Officials**.....Justice Cunningham

- A. Adopt the latest edition of Robert’s Rules of Order, a guide of parliamentary procedures.

Nomination and Election of Officers:

- A. Council President:

(Following election of Council President, the newly elected President will preside over remainder of Reorganization Meeting)
- B. Vice President

Appointments to be made by Council:

- A. Council may appoint Eden Ratliff as Borough Manager
- B. Council may appoint Ericka Faight as Borough Secretary
- C. Council may appoint Eden Ratliff as Alternate Borough Secretary
- D. Council may appoint Eden Ratliff as Treasurer
- E. Council may appoint Ericka Faight as Right to Know Officer
- F. Council may appoint Jennifer Basko as Assistant Right to Know Officer
- G. Council may continue the services of Sam Wisner as Borough Solicitor
- H. Council may appoint Eden Ratliff as Zoning Officer.
- I. Council may appoint Ericka Faight as Assistant Zoning Officer.

Set Date and Time for 2018 Regular Business Meetings:

- A. Council may schedule its regular business meetings at 7:00 p.m. on the first Monday of each month.

Committee Assignments:

(Council President may at his discretion defer these assignments until the February Council Meeting if deemed necessary)

- A. Administration and Finance
- B. Community Development
- C. Personnel
- D. Public Facilities
- E. Public Safety

Adjourn Reorganization Meeting

REGULAR COUNCIL MEETING

Opportunity for Citizens and Visitors to be Heard

An opportunity for Borough Citizens to address Council on specific matters.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of previous meeting

Borough Council Meeting, December 4, 2017

Attendance Approvals:

None.

REGULAR AGENDA

Payment of bills

Approve disbursements listed on the December 2017 Disbursement Report in the amount of \$ 145,030.94.

Reports from Elected Officials

President's Report

Mayor's Report

Manager's Report

Reports from Committees

A. Administration/Finance

1. Adopt a resolution authorizing Borough Manager Eden Ratliff to sign a Grant Agreement with the Commonwealth of Pennsylvania- Department of Transportation for the Green Light Go grant.

B. Community Development

C. Personnel

1. Consider the appointment of Zach Burt to a first full term on the Greencastle Area, Franklin County Water Authority effective immediately and expiring December 31, 2022.
2. Review the following board/commission reappointments. Pending Council action, terms shall become effective immediately and shall expire as indicated below:

<u>Name</u>	<u>Board/Commission</u>	<u>Term</u>	<u>Term Expires</u>
Leonard Trautner	Zoning Hearing Board	3 years	December 31, 2021
Tony Homer	Planning Commission	4 years	December 31, 2021
Jeremy Timmons	Sidewalk and Curb Board of Appeals	5 years	December 31, 2022

3. Appoint Eden Ratliff as the Borough of Greencastle Council of Governments Representative for 2018. Additionally, Council may appoint an individual to serve as Alternate Representative.
4. Accept the resignation of Nicole Bowser as the Police Secretary effective January 10, 2018.

D. Public Safety

1. Appoint Kevin Barnes and Craig Myers as the Emergency Service Alliance Borough Representative and Alternate respectively.

Correspondence

Volunteer Needs in the Borough of Greencastle

Shade Tree Commission	5 Year Term
Vacancy Board Chairman	1 Year Term
Civil Service Commission (2)	6 Year Term
Zoning Hearing Board	3 Year Term

Reports from Council Members

New Business

Adjourn

Respectfully submitted,
 Eden R. Ratliff
 Borough Manager