

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA**

**July 1, 2024  
7:00 P.M.**

- Call to Order**..... **President Larry Faight**  
**Invocation** ..... **Pastor Floyd Myers**  
**Pledge of Allegiance to the Flag** ..... **President Larry Faight**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

**Consider the approval of the proposed agenda for July 1, 2024 regular Council Meeting.**

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- There is a 5 minute limit per person.*
- If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council may request the item be removed from the Consent Agenda and considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meeting of June 3, 2024

**Community Events:**

Approve the annual Homecoming Parade to take place on Friday, October 11, 2024 beginning at 6:00pm to follow the submitted route as requested by the Greencastle-Antrim School District High School.

**REGULAR AGENDA**

**Payment of bills**

- Affirm disbursements listed on the June 2024 Disbursement Report in the amount of \$378,117.76.

**Reports from Elected Officials**

- Mayor's Report
- Police Department Report
- Manager's Report
- President's Report

## **Committee Action**

### **Administration & Finance**

1. Authorize the reallocation of \$11,000.00 originally budgeted for Chief of Police wages in account 01.410.121 to account 01.410.213 for the purchase of new bulletproof police vests.
2. Authorize the expenditure of not more than \$1,000.00 as based on the 2020 Census data to endorse and financially support using Knox Law firm of Erie, Pennsylvania to complete a research project into the Franklin County Assessment Database in order to make an independent determination of the fairness and equity of the County-wide assessment at an approximate total cost of \$7,500 as coordinated by the Borough of Chambersburg.
3. Authorize staff to complete and submit a Universal Benefit Form electing for the Continuation of Health Coverage (COBRA) to be paid by the Borough for a period of no longer than 3 months with all coverage ending August 31, 2024 for a total cost of \$13,109.73.

### **Community & Economic Development**

1. Approve a 90-day extension request for the review of a final land development plan as prepared by R. Lee Royer & Associates on behalf of Outdoor Contractors, Inc. for the proposed construction of a Dollar General Store on parcel 08-2A00.-007.-000000 located at 650 N. Antrim Way as recommended by the Planning Commission. (90-day extension to 9/5/2024)
2. Review a final land development plan as prepared by Frederick, Seibert & Associates, Inc on behalf of JB & SP LLC for the proposed construction of (3) two-story townhomes on parcel 08-2B36.-026.-000000 located at 162 S. Carlisle Street incorporating the waiver requests from SALDO sections 180-32.B(4) and 180-32.U as recommended by the Borough's Planning Commission. (Expires 8/10/2024)

### **Personnel**

1. Authorize the execution of a renewed employment agreement between the Borough of Greencastle and Borough Manager Emilee Little.
2. Appoint the following temporary positions within the Greencastle Police Department and authorize a \$3.00 per hour pay increase effective as of July 1, 2024 and to be in place until the hiring of a Chief of Police:
  - a. Police Department Administrator – Ericka Faight
  - b. Day Shift Officer In Charge – Kenneth Knopp
  - c. Night Shift Officer In Charge – Michael Brennan

### **Public Facilities**

1. Authorize payment of Application for Payment #2 in the amount of \$106,218.75 as submitted by Ganoë Paving and approved by ARRO Consulting for the N. Washington Street Reconstruction Project.
2. Approve Change Order #1 in the amount of \$8,000.00 as submitted by Ganoë Paving and approved by ARRO Consulting to correct the condition of (2) below grade void areas uncovered during the N. Washington Street Reconstruction Project.

### **Public Safety**

1. Authorize the Code Enforcement Officer to work with the Borough Solicitor as needed to proceed with Nuisance Abatement in conformance with Borough Ordinance [132-4. D. (2)] where several properties appear to be abandoned and have failed to abate nuisances (weeds, brush, and grass exceeding 10 inches and debris on property) by hiring a private contractor and assessing costs plus 10% upon the owner of the premises in accordance with the ordinance.

2. Authorize staff to draft a resolution approving the sale of the 2013 Chevy Tahoe and 2016 Ford Interceptor Utility designating these police vehicles as surplus material to be sold on Municibid.
3. Approve a new police department uniform patch design.

**Correspondence**

**Final Comments**

**Adjourn**

Respectfully submitted,  
Emilee Little  
Borough Manager