

# **BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES**

**June 3, 2024**

**7:00 P.M.**

MEMBERS PRESENT: Mayor Ben Thomas, President Larry Faight, Vice President Scott Reagan, Councilmen Joel Amsley, Wade Burkholder, Albert Miller, and Steve Miller. Also present were Borough Manager Emilee Little and Salzmann Hughes attorney Zachary Rice. Mike Stenger participated via phone.

President Larry Faight called the meeting to order at 7 p.m.

An invocation was provided by Pastor Josh Fowler.

President Larry Faight led the Pledge of Allegiance.

President Larry Faight noted the meeting was being recorded for accuracy of the minutes.

Mayor Thomas provided a statement regarding the passing of Chief of Police Keith Russell.

On a Reagan/Amsley motion, Council unanimously voted to approve the proposed agenda for June 3, 2024 regular Council Meeting.

## **Opportunity to be Heard**

Colton Rogers of 35 Center Square advised that he has seen an increase in the number of cars not stopping at the crosswalks in the Square. Staff will add this to the next Public Safety committee meeting agenda.

## **CONSENT AGENDA**

On an Amsley/Burkholder motion, Council unanimously voted to approve the Borough Council Meeting minutes of May 6, 2024.

## **REGULAR AGENDA**

### **Payment of Bills**

On a Reagan/Burkholder motion, Council unanimously voted to affirm the disbursements listed on the May 2024 Disbursement Report in the amount of \$109,756.05

### **Reports from Elected Officials**

#### **Mayor's Report & Chief of Police Report**

No reports provided at this time.

#### **Manager's Report**

Little provided an update on the Borough's North Washington Street Improvements Project noting the upcoming work on the block between Madison Street and Baltimore Street which will significantly impact traffic in this area with no parking and street closures to be expected. Little advised that her complete written report would be available on the Borough website at [www.greencastlepa.gov/Document Collections/Manager Report](http://www.greencastlepa.gov/Document%20Collections/Manager%20Report).

#### **President's Report**

President Faight expressed that he was extremely proud of the work Chief of Police Keith Russell accomplished and that Keith would be greatly missed.

## **Committee Action**

### **Administration & Finance**

On an Amsley/Burkholder motion, Council unanimously voted to approve a quote received from Welsh Run Builders to supply and install replacement transparent panels on the Waste Water Treatment Plant biosolids building roof for a total cost of \$18,953.00 to include labor and materials.

Little advised that quotes were requested from three contractors; Franklin Builders declined to bid the project, United Enterprises Construction provided a quote of \$45,900.00 and Welsh Run Builders quoted the lowest price of \$18,953.000. Little noted that \$20,000.00 was budgeted for this work in the 2024 Sewer Fund budget.

### **Community & Economic Development**

On an A. Miller/Burkholder motion, Council unanimously voted to approve a final subdivision plan as prepared by Shelly, Witter & Fox on behalf of JCH Associates, Inc. for the proposed creation of (2) separate lots on parcel 08-2B52.-017.-000000 located at 501 S. Cedar Lane as recommended by the Planning Commission.

Council requested the draft ordinance regulating the use of portable storage containers in the Borough of Greencastle as recommended by the Planning Commission be provided to the Borough solicitor for review.

### **Personnel**

On a Reagan/Amsley motion, Council unanimously voted to authorize the required advertising to proctor the Civil Service Commission examination to establish an eligibility list of Sergeant candidates.

### **Public Facilities**

On an Amsley/Reagan motion, Council unanimously voted to authorize payment of Application for Payment #1 in the amount of \$156,146.69 as submitted by Ganoë Paving and approved by ARRO Consulting for the N. Washington Street Reconstruction Project.

### **Public Safety**

On an Amsley/Reagan motion, Council unanimously voted to authorize staff to draft an ordinance modifying Chapter 132 of the Borough Code entitled Property Maintenance to establish regulations for outdoor swimming pools.

## **Correspondence**

None.

## **Final Comments**

A. Miller questioned if there was a collection effort to support the immediate needs of the Russell family.

S. Miller advised that the time of the June 17<sup>th</sup> Public Facilities committee meeting may be changed.

Burkholder expressed that the entire community is grieving the loss of Keith Russell.

Mayor Thomas shared a letter authored by the FBI to Chief of Police Keith Russell congratulating him on his promotion to Chief of Police and noting the shared partnership for public safety.

Reagan stated that the Borough Council selected a phenomenal leader in Keith Russell to be the Chief of the Police Department. Reagan expressed that the news of Keith's passing was heartbreaking.

Faight spoke of the overwhelming support of the Greencastle community for the Russell family and Borough staff.

## **Adjourn**

On an Amsley/Reagan motion, the meeting adjourned at 7:46 p.m.

Respectfully submitted,

Emilee Little Borough Secretary