

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA**

**August 5, 2024  
7:00 P.M.**

- Call to Order**..... **Vice President Scott Reagan**
- Invocation** ..... **Pastor Donald Morgan**
- Pledge of Allegiance to the Flag** ..... **Vice President Scott Reagan**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

**Consider the approval of the proposed agenda for August 5, 2024 regular Council Meeting.**

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council may request the item be removed from the Consent Agenda and considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meeting of July 1, 2024

**Community Events:**

Approve the closure of E. Spruce Lane from S. Carlisle Street to S. Cedar Lane and S. Cedar Lane from E. Spruce Lane to E. Franklin Street on Tuesday, August 6, 2024 from 6:00pm to 8:00pm for a Back to School Carnival event as requested by the Greencastle Church of the Brethren.

Authorize the Mental Health Association of Franklin and Fulton Counties to deploy purple ribbons on parking meters during the month of September for suicide prevention month.

**Employment**

Affirm the employment of Stacy Beeler to fulfill the full-time Administrative Receptionist position effective August 1, 2024.

Affirm the employment of Benjamin McQuait to fulfill the full-time Water Treatment Plant Operator position effective August 13, 2024.

**REGULAR AGENDA**

**Payment of bills**

1. Affirm disbursements listed on the July 2024 Disbursement Report in the amount of \$288,726.25.

## **Reports from Elected Officials**

Mayor's Report

Police Department Report

Manager's Report

President's Report

## **Committee Action**

### **Administration & Finance**

1. Approve the submitted request for payment in the amount of \$15,765.97 from the Rescue Hose Company No. 1 for the Borough's portion of the RHC personnel cost incurred from 4/1/2024 to 6/30/2024 utilizing the American Rescue Plan Act (ARPA) funds as budgeted.
2. Approve a COSTARS quote as submitted by George Ely Associates to purchase updated benches and trash cans in Center Square in the amount of \$14,994.00 as recommended by the Beautification Committee.

### **Community & Economic Development**

1. Consider conditional approval of a final land development plan as prepared by R. Lee Royer & Associates on behalf of Outdoor Contractors, Inc. for the proposed construction of a Dollar General Store on parcel 08-2A00.-007.-000000 located at 650 N. Antrim Way contingent on the satisfaction of the following conditions as recommended by the Planning Commission (Expiring 9/5/2024)
  - Completion of any and all outstanding comments from engineering/County review letters;
  - Entry into a Developer's Agreement governing financial security, establishment of escrow account, insurance/indemnification;
  - Entry into standard Stormwater Operations and Maintenance Agreement (O&M);
  - Payment of existing delinquent fees, in full, prior to the plans being released for recording; and
  - Obtain any and all necessary third-party approvals and/or permits including but not limited to public water/sewer and PennDOT Highway Occupancy Permit

### **Personnel**

1. Authorize the execution of a renewed employment agreement between the Borough of Greencastle and Borough Manager Emilee Little.

### **Public Facilities**

1. Authorize a 5% discount to be applied to rebilled curb and sidewalk costs related to the North Carlisle Street Rehabilitation Project when the total amount due is paid in full with one singular payment.
2. Authorize the execution of the Certificate of Substantial Completion of the North Washington Street Reconstruction Project establishing July 12, 2024 as the date of substantial completion as recommended by ARRO Consulting.

### **Public Safety**

1. Authorize staff to draft and submit a letter to PennDOT requesting approval to reduce the speed limit on E. Baltimore Street from S. Linden Avenue to the Borough eastern limits from 35 mph to 25 mph.
2. Consider the proposed exhibit identifying eight (8) parking spacing in Center Square to be established via ordinance as compact car parking.

**Correspondence**

Jerome R. King Playground Association – request to utilize internet service from the Borough’s Public Works building for the installation of a camera surveillance system on the playground property

**Final Comments**

**Adjourn**

Respectfully submitted,  
Emilee Little  
Borough Manager