

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA**

**October 7, 2024**

**7:00 P.M.**

**Call to Order..... President Larry Faight**

**Invocation ..... Pastor Josh Fowler**

**Pledge of Allegiance to the Flag ..... President Larry Faight**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

**Consider the approval of the proposed agenda for October 7, 2024 regular Council Meeting.**

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**PRESENTATION – Rescue Hose Company – 2025 Funding Request**

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council may request the item be removed from the Consent Agenda and considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meeting of September 3, 2024

**Approve the Chamber of Commerce’s Heritage Christmas request as follows:**

Police aid in traffic assistance during the deployment of the Christmas tree on November 18<sup>th</sup>

Placement of the Holiday House and Santa’s Mailbox in the Square by November 19<sup>th</sup>

Usage of electricity and lights in Center Square throughout the Heritage Christmas season

Authorize free parking downtown from November 30<sup>th</sup> through December 27<sup>th</sup>

Road closure from 6pm to 8pm on November 22<sup>nd</sup>

No parking covers distributed in the square on November 22<sup>nd</sup>, December 6<sup>th</sup>, and December 13<sup>th</sup>

**Accept the Act 44 Disclosure for the Borough’s Non-Uniform and Police Pension Plans as presented.**

## **REGULAR AGENDA**

### **Payment of bills**

1. Affirm disbursements listed on the September 2024 Disbursement Report in the amount of \$310,571.34.

### **Reports from Elected Officials**

Mayor's Report

Police Department Report

Manager's Report

President's Report

### **Committee Action**

#### **Administration & Finance**

1. Approve the submitted request for payment in the amount of \$17,145.50 to the Rescue Hose Company No. 1 for the Borough's portion of the RHC personnel cost incurred from 7/1/2024 to 9/30/2024 utilizing ARPA funds.
2. Approve a budgeted donation of \$1,800 payable to the Chamber of Commerce to fund the deployment and removal of the town Christmas tree.
3. Authorize the following reallocation of funds within the 2024 Police Budget for the purchase of patrol rifles and accessories, an evidence management system, upgrades to the current camera system and server, and 4 additional cameras at the intersection of Route 11 and Route 16 for a total estimated cost of \$40,000:
  - a. \$30,000.00 originally budgeted in account 01.410.121 Chief Salary to account 01.410.740
  - b. \$10,000.00 originally budgeted in account 01.410.131 Full-Time Wages to account 01.410.740
4. Review of the proposed 2025 Municipal Budgets as recommended by the Admin & Finance Committee.

#### **Community & Economic Development**

1. Consider a bid received from GRC General Contractor, Inc in the amount of \$121,772.00 for work to be completed in relation to the Greencastle Borough Plaza Project Phase 1A.
  - a. Award the contract to GRC General Contractor, Inc, the lowest responsible bidder, with the base bid price of \$121,772.00.
  - b. Authorize the Council President to sign a contract with GRC General Contractor, Inc, pending review by Frederick, Seibert & Associates, Borough staff, and Salzmann Hughes.
  - c. Authorize staff to issue a Notice of Award and Notice to Proceed letter to GRC General Contractor, Inc, after contract documents are executed and provided the documents meet all necessary requirements.
2. Authorize the execution of a temporary easement agreement between the owners of 13 S. Washington Street and the Borough of Greencastle to allow for the Borough and its designated contractors to execute necessary repairs related to the Borough's property on East Baltimore Street for the Plaza Project scope of work.

3. Consider a draft ordinance amending Chapter 205 of the Code of the Borough of Greencastle entitled Zoning, including the following modifications as suggested by the Borough's Planning Commission and Borough staff:
  - a. Rezoning of tax parcel number 08-2B22.-077.-000000 from R-2 to R-1
  - b. Creating size restrictions for detached garages
  - c. Modify screening requirements for parcels in the Highway Commercial District

### **Personnel**

### **Public Facilities**

1. Ratify approval for Borough staff to work with Keller Engineering, expense the \$500 waiver application fee, and complete the Borough's MS4 waiver renewal application as submitted to PA DEP on September 6, 2024.
2. Authorize Steve Miller to facilitate impervious area mapping updates for impacted parcels within the Borough of Greencastle.

### **Public Safety**

1. Consider approval of the request submitted by organizer Joseph Jefferson requesting permission to hold a competitive cycling event in the Borough of Greencastle on June 7, 2025 with the following proposed course:
  - Start on S. Ridge Ave. in front of Lillian Besore Library traveling north.
  - Turn 1: Right on to the road on the north side of Greencastle Antrim High School.
  - Turn 2: Right on to the road at the rear of the high school that runs along the sports fields.
  - Turn 3: Right on to the road that runs between the middle school and high school.
  - Turn 4: Left on the road that runs immediately in front on the middle school (bus drop off).
  - Turn 5: Right on to S. Ridge Ave. and finishing in front of Lillian Besore Library.

### **Correspondence**

### **Final Comments**

### **Adjourn**

Respectfully submitted,  
Emilee Little  
Borough Manager