

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA  
December 2, 2024  
7:00 P.M.**

**Call to Order**..... **President Larry Faight**

**Invocation** ..... **Pastor Fred Keener**

**Pledge of Allegiance to the Flag** ..... **President Larry Faight**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

**Consider the approval of the proposed agenda for December 2, 2024 regular Council Meeting.**

**APPRECIATION CEREMONY – Beautification Committee Members**

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council may request the item be removed from the Consent Agenda and considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meeting of November 4, 2024

**REGULAR AGENDA**

**Payment of bills**

1. Affirm disbursements listed on the November 2024 Disbursement Report in the amount of \$204,198.08.

**Reports from Elected Officials**

Mayor’s Report

Police Department Report

Manager’s Report

President’s Report

## **Committee Action**

### **Administration & Finance**

1. Adopt the 2025 Municipal Budgets as advertised.
2. Approve Resolution 2024-08 maintaining the tax rate for the year 2025 at 16.0 mills.
3. Enact Ordinance 2024-05 as advertised amending Chapter 155 to provide for a 3% increase in quarterly sewer rates and minimum quarterly sewer charges to be enacted with the 2025 Sewer Fund budget effective the first billing period after January 1, 2025.
4. Enact Ordinance 2024-06 as advertised establishing a 1.25 mill fire tax to be levied and enacted with the 2025 General Fund budget with the related revenue to be appropriated for the operation of fire and emergency services for the year 2025.
5. Approve Resolution 2024-12 waiving the limitations set forth in 8 Pa.C.S.A. § 1302(a)(6)(i) regarding the appropriation of revenue generated from the annual tax levied and collected to support fire companies both within and without the Borough for the purpose of paying salaries, benefits or other compensation of fire suppression employees of a fire company serving the Borough pursuant to Act 141 of 2024.
6. Ratify approval of the following resolutions authorizing the submission of applications to the Commonwealth Financing Authority Statewide Local Share Assessment Grant for financial assistance funding the related projects:
  - a. 2024-09 – Community Plaza Development Project
  - b. 2024-10 – Purchase of New Police Vehicles
  - c. 2024-11 – Colonial Drive Wastewater Pumping Station Replacement
7. Consider the proposed 2025 holiday schedule.
8. Consider the proposed 2025 meeting schedule.
9. Approve the disbursement of the annual staff Christmas bonuses in the amount of \$200.00 to full time employees and \$100.00 to part time employees.

### **Community & Economic Development**

1. Consider approval of a final land development plan as prepared by Frederick, Seibert & Associates, Inc. on behalf of Patriot Federal Credit Union for the proposed construction of a banking facility on the northeast corner of the Route 11 and Williamson Avenue intersection as recommended by the Planning Commission. (Expires 1/12/2025)
2. Consider approval of a final land development plan as prepared by William A. Brindle Associates, Inc. on behalf of Lowell Martin (ELM Shoes) for the proposed construction of a 583 sq. ft. building addition to the existing building located a 3 Center Square as recommended by the Planning Commission. (Expires 2/10/2025)
3. Enact Ordinance 2024-04 as advertised amending Chapter 205 of the Code of the Borough of Greencastle entitled Zoning, establishing the following regulations:
  - a. Rezoning of tax parcel number 08-2B22.-077.-000000 from R-2 to R-1
  - b. Creating size restrictions for detached garages
  - c. Modifying screening requirements for parcels in the Highway Commercial District

4. Authorize application for payment #1 as submitted by GRC General Contractor, Inc. and certified by Frederick, Seibert & Associates for the Greencastle Borough Plaza Project Phase 1A in the amount of \$44,204.40.
5. Consider the opening of the Borough owned lot on E. Baltimore Street as a photo location during Heritage Christmas.

### **Personnel**

1. Appoint Ericka Faight to the position of Administrator for the Greencastle Police department.
2. Consider the employment of Jadan Morrow to fulfill a part-time Police Officer position conditional on the finalization of all pre-employment evaluations and background confirmations.

### **Public Facilities**

1. Authorize application for payment #1 as submitted by Ganoë Paving Inc. and certified by ARRO Consulting, Inc. for the 2019 CDBG ADA Ramps Project in the amount of \$154,332.00.
2. Consider halting the contract times for the 2019 CDBG ADA Ramps Project as requested by Ganoë Paving Inc. pending PennDOT's approval of the required Highway Occupancy Permit with contract times to recommence upon receipt of the approved Highway Occupancy Permit and when temperatures warrant construction.

### **Public Safety**

1. Authorize the advertisement of Ordinance 2024-07 amending Chapter 190 of the Code of the Borough of Greencastle entitled Vehicles and Traffic to establish the following regulations:
  - a. Speed limit of 25 mph from S. Jefferson Street to 150 feet east of Spring Grove Avenue
  - b. Turn restrictions at the Washington Street and Baltimore Street intersection
  - c. Permitting car parking only in Center Square as identified
  - d. No parking along north and south sides of W. Madison Street from Route 11 to Findlay Avenue
  - e. Remove a handicap parking space designated adjacent to the Lilian Besore Memorial library on S. Ridge Avenue as requested by the library board
  - f. Create a new handicap parking space designated on E. Madison Street as requested by a qualified resident
  - g. Adding food trucks to the list of vehicles not permitted to remain parked on a roadway within the Borough in excess of thirty minutes

### **Correspondence**

Borough of Waynesboro – request for support of Resolution 2024-27 related to line of duty death benefits

### **Final Comments**

### **Adjourn**

Respectfully submitted,  
Emilee Little

DRAFT