

**GREENCASTLE AREA, FRANKLIN COUNTY, WATER AUTHORITY**

**March 17, 2025**

**5:30 p.m.**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

1. Call to Order
2. Public Comment Period
3. Approve the minutes of the February 17, 2025 regular meeting.
4. Approve the payment of the February 2025 bills in the amount of \$144,117.87,
5. Review Water Service Applications – None
6. Old Business – None
7. New Business
  - a. Authorize staff to work with the Authority solicitor to draft a resolution establishing quarterly rates for fire service lines smaller than 4”.
  - b. Consider the following action related to the S. Washington Street Water Main Replacement Project:
    - i. Award the contract to T. Byers Contracting & Excavating Inc., the lowest responsible bidder, for the total contract price of \$203,445.00.
    - ii. Authorize staff to issue a Notice of Intent to Award letter to the T. Byers Contracting & Excavating Inc.
    - iii. Authorize the Authority Chairman to sign a contract with T. Byers Contracting & Excavating Inc., pending review by ARRO Consulting, Authority staff, and Salzmans Hughes.
    - iv. Authorize staff to issue Notice of Award and Notice to Proceed letters to T. Byers Contracting & Excavating Inc., after contract documents are executed and provided the documents meet all necessary requirements.
    - v. Authorize Keller Engineering to provide resident project representative inspection services.

8. Manager’s Report

Flows:                      Average flow: 568,393 GPD  
Maximum flow: 739,000 GPD  
Minimum flow: 468,000 GPD

Flushing:                Water Treatment Plant: 600 gallons  
Distribution System: 54,516 gallons

9. Engineering Report

10. Correspondence – None

11. Adjournment

Respectfully submitted

Emilee Little,  
Authority Manager