

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

May 5, 2025

7:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas, President Larry Faight, Vice President Scott Reagan, Councilmen Joel Amsley, Wade Burkholder, Albert Miller, Steve Miller, and Mike Stenger. Also present were Police Chief Jason Batistig, Police Department Administrator Ericka Faight, Borough Manager Emilee Little, and Salzmann Hughes attorney Zachary Rice.

President Faight called the meeting to order at 7:00 p.m.

An invocation was provided by Pastor Josh Fowler.

President Faight led the Pledge of Allegiance.

President Faight noted that Council held an Executive Session prior to this meeting to discuss personnel related information and that this meeting was being recorded for accuracy of the minutes.

On a Burkholder/Amsley motion, the Council unanimously voted to approve the proposed agenda for the May 5, 2025, regular Council Meeting.

Opportunity to be Heard

Chief Kevin Barnes of Rescue Hose Company thanked the Greencastle Police Department and Public Works staff for their efforts related to the April 19th severe wind storm.

CONSENT AGENDA

On a Reagan/Burkholder motion, the Council unanimously voted to approve the Borough Council Meeting minutes of April 7, 2025.

REGULAR AGENDA

Payment of Bills

On a Reagan/Stenger motion, the Council unanimously voted to affirm the disbursements listed on the April 2025 Disbursement Report in the amount of \$130,390.95.

Reports from Elected Officials

Mayor's Report

Mayor Thomas provided updates on his community activities, including attending various local events. Thomas highlighted Carl's Drug Store's 200th anniversary, discussed storm damage assessment efforts, and stated his position regarding the American Legion's stormwater management plan. Additionally, Mayor Thomas proposed changes to improve pedestrian visibility in Center Square.

Police Department Report

Chief Batistig reviewed the Greencastle Police Department's activities for the month of April including responding to 456 calls for service. Batistig noted officer participation in a seminar on drones and ghost guns, firearms qualification training, and community events like an Easter Egg Hunt and a fish rodeo. Additionally, the department shared bicycle and e-bike safety tips to promote public awareness.

Manager's Report

Manager Little outlined updates related to administration, community development, public safety, public works, and sewer projects. Key highlights included ongoing infrastructure improvements, such as ADA ramps, sewer main replacements, and traffic signal upgrades. Additionally, Little informed Council of the employment

anniversaries of Daniel Kendall (20 years) and Kevin Hunsberger (30 years) and thanked both employees for their continued dedication and commitment to the Borough.

President's Report

President Faight noted that this Council is very proud of the Borough staff and thanked both Daniel Kendall and Kevin Hunsberger for their years of dedicated service.

Committee Action

Administration & Finance

On a Burkholder/Reagan motion, the Council unanimously voted to appoint Mayor Ben Thomas as the Borough of Greencastle's voting delegate for the purpose of electing the officers of the Pennsylvania State Association of Boroughs and voting on proposed resolutions and policies.

On a S. Miller/Reagan motion, the Council unanimously voted to approve the payment request as submitted by Rescue Hose Company No. 1 in the total amount of \$34,236.66 to include the 2025 annual contribution of \$17,500.00 and the Borough's portion of the RHC personnel cost incurred from 1/1/2025 to 3/31/2025.

On an Amsley/Reagan motion, the Council unanimously voted to approve the purchase of 32 new parking meter mechanisms to be installed in Center Square for a total cost of \$7,744.00 based on the following breakdown of expenses:

Item	Unit Cost	Total Cost
New Meter Mechanism with Optional QR Code	\$ 167.00	\$ 5,344.00
Powder Coat Existing Housing	\$ 75.00	\$ 2,400.00
TOTALS	\$ 242.00 per meter	\$ 7,744.00

On an Amsley/Reagan motion, the Council unanimously voted to approve the reallocation of \$40,000.00 within the 2025 Police Budget, moving funds originally budgeted in account 01.410.156 (Health Insurance) to account 01.410.740 (Machinery & Equipment) to allow for the following payments as previously approved by Council:

- a. \$31,715.00 – Tele-Plus Corporation – upgrades to the GPD camera system and installation of additional cameras at the intersection of Route 11 and Route 16
- b. \$6,540.00 – Axon Enterprise, Inc. – annual payment #1 of 5 for the purchase of (3) tasers

On an Amsley/Reagan motion, the Council unanimously voted to approve the following activities:

- a. Authorize staff to issue a Notice of Termination letter to Global Data Consultants, LLC to provide the required 120-day written notice of the Borough's intent to terminate the current Information Technology Services Agreement between the Borough of Greencastle and Global Data Consultants, LLC.
- b. Authorize staff to execute a Managed Services Agreement with Tele-Plus Corporation for information technology infrastructure and services with an initial, one-time cost of \$2,430.00 and a reoccurring monthly fee of \$2,430.60, pending legal review.
- c. Authorize staff to execute a proposal with Tele-Plus Corporation for the implementation of a hosted phone system for an initial, one-time cost of \$1,212.79 and reoccurring monthly fee of \$575.06.

Public Facilities

On an Amsley/S. Miller motion, the Council unanimously voted to approve the application for Payment #3 (final) as submitted by Ganoe Paving Inc. and certified by ARRO Consulting, Inc. for the 2019 CDBG ADA Ramps Project in the amount of \$122,434.40.

On a Reagan/Burkholder motion, the Council unanimously voted to authorize the advertisement of an Invitation to Bid Notice for the 2022 CDBG Route 11 & Walter Avenue Intersection ADA Improvements Project pending final approval by the Public Facilities Committee.

On a S. Miller/Stenger motion, the Council unanimously voted to approve an extended payment plan request as submitted by the owner of the property located at 159 N. Carlisle Street related to the total outstanding amount due of \$6,180.00, for curb and sidewalk repairs completed by the Borough at the identified property during the N. Carlisle Street Rehabilitation Project.

Public Safety

On a Reagan/Stenger motion, the Council unanimously voted to authorize the Council President, Public Safety Committee Chair, and Borough Manager to sign the revised box alarm card for the Rescue Hose Company No. 1 as submitted by Chief Kevin Barnes signifying that all emergency responses on the box cards for fire and rescue incidents have been found to be satisfactory.

Correspondence – None

Final Comments

S. Miller & Faight – Stated that this was a great meeting.

Burkholder – Thanked residents in attendance for their involvement.

Reagan – Thanked all fire, police, and Borough staff for their efforts in handling the effects of the April 19th severe wind storm. Thanked employees Daniel Kendall and Kevin Hunsberger for their dedication.

Mayor Thomas – Expressed appreciation for the recent rain.

Adjourn

On a Reagan/Burkholder motion, the meeting adjourned at 7:54 p.m.

Respectfully submitted,

Emilee Little

Borough Secretary