

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA**

**July 7, 2025**

**7:00 P.M.**

**Call to Order..... President Larry Faight**

**Invocation ..... Pastor Fred Keener**

**Pledge of Allegiance to the Flag ..... President Larry Faight**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

**Consider the approval of the proposed agenda for the July 7, 2025 regular Council Meeting.**

Mayoral Proclamation – Kelby McGinnis, owner & founder of KC McGinnis Services LLC – Town Hall Plaza project

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council may request the item be removed from the Consent Agenda and considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meeting of June 2, 2025

**Community Events:**

Approve the closure of E. Spruce Lane from S. Carlisle Street to S. Cedar Lane and S. Cedar Lane from E. Spruce Lane to E. Franklin Street on Tuesday, August 12, 2025 from 6:00pm to 8:00pm for a Back to School Carnival event as requested by the Greencastle Church of the Brethren.

**REGULAR AGENDA**

**Payment of bills**

1. Affirm disbursements listed on the June 2025 Disbursement Report in the amount of \$140,521.55.

**Reports from Elected Officials**

Mayor's Report

Police Department Report

Manager's Report

President's Report

## **Committee Action**

### **Administration & Finance**

1. Approve the submitted request for payment in the amount of \$9,632.59 from the Rescue Hose Company No. 1 for the Borough's portion of the RHC personnel cost incurred from 4/1/2025 to 6/30/2025.
2. Ratify approval of T. Byers Contracting & Excavating to complete the installation of a sewer manhole at the Colonial Drive Pump Station for a cost of \$19,780.00 as required for the Sewer Force Main Cleaning and Televising Project.
3. Approve Resolution 2025-06 establishing procedures for the procurement of professional services contracts for the Greencastle Borough Police and Non-Uniformed Pension Plans.

### **Public Facilities**

1. Authorize staff to execute a proposal of engineering services as provided by Frederick, Seibert & Associates, Inc. for the FY 2023 CDBG E. Baltimore Street and S. Ridge Avenue Flashing Beacon Crosswalk Signal Project for a cost not to exceed \$15,000.00.
2. Consider a bid received from Ganoë Paving Inc in the amount of \$217,743.00 for work to be completed in relation to the FY 2022 CDBG Route 11 & Walter Avenue Intersection ADA Improvements Project
  - a. Award the contract to Ganoë Paving Inc, the lowest responsible bidder, with the base bid price of \$217,743.00.
  - b. Authorize the Council President to sign a contract with Ganoë Paving Inc, pending review by ARRO Consulting, Borough staff, and Salzman Hughes.
  - c. Authorize staff to issue a Notice of Award and Notice to Proceed letter to Ganoë Paving Inc after contract documents are executed and provided all documents meet the necessary requirements.

### **Public Safety**

1. Authorize staff to advertise Ordinance 2025-02 as drafted designating handicap parking spaces at the following locations:
  - a. Beginning at a point on the north side of East Madison Street which is 60 feet west of the intersection of East Madison Street and North Allison Street and continuing in a westerly direction for a distance of 20 feet.
  - b. Beginning at a point on the west side of South Carlisle Street which is 540 feet north of the intersection of South Carlisle Street and South Antrim Way and continuing in a northerly direction for a distance of 20 feet.

## **Correspondence**

PA Municipal Code Alliance – retirement of Building Code Official R. Clem Malot

## **Final Comments**

## **Adjourn**

Respectfully submitted,  
Emilee Little  
Borough Manager