

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

July 7, 2025

7:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas, President Larry Faight, Councilmen Wade Burkholder, Albert Miller, and Steve Miller. Also present were Borough Manager Emilee Little, Police Department Administrator Ericka Faight, and Salzmahn Hughes attorney Zachary Rice. Vice President Scott Reagan participated via phone. Councilman Joel Amsley, Councilman Mike Stenger, and Police Chief Jason Batistig were absent.

President Faight called the meeting to order at 7:00 p.m.

An invocation was provided by Pastor Fred Keener.

President Faight led the Pledge of Allegiance.

President Faight noted that the meeting was being recorded for accuracy of the minutes.

On an A. Miller/S. Miller motion, the Council unanimously voted to approve the proposed agenda for the July 7, 2025, regular Council Meeting.

Opportunity to be Heard

Charles Stockslager of 241 E. Madison Street stated his position on the Town Hall Plaza project noting that it was his understanding that no additional money would be spent on this project unless it was received through contributions or grant funding. Stockslager reviewed concerns such as safety issues, insurance costs, and potential drug use. Councilman A. Miller responded that this generation needs to facilitate projects that will be long term investments in this community.

Mayoral Proclamation

A Mayoral Proclamation was presented to Kelby McGinnis, owner & founder of KC McGinnis Services LLC, for his donation of excavation work completed during Town Hall Plaza project.

Mayor Thomas reviewed the history of the Town Hall property, President Faight thanked McGinnis for the donated labor, time, and materials, and Councilman A. Miller commented on the unwaveringly calm demeanor and generosity exhibited by McGinnis.

McGinnis stated that Greencastle is a small community and as a member of that community he wants to see this project be something special and a place that he will be proud to take his daughters to knowing he was part of completing it.

CONSENT AGENDA

Minutes of Previous Meeting:

On a Burkholder/S. Miller motion, the Council unanimously voted to approve the Borough Council Meeting minutes of June 2, 2025.

Community Events:

On a S. Miller/A. Miller motion, the Council unanimously voted to approve the closure of E. Spruce Lane from S. Carlisle Street to S. Cedar Lane and S. Cedar Lane from E. Spruce Lane to E. Franklin Street on Tuesday, August 12, 2025 from 6:00pm to 8:00pm for a Back to School Carnival event as requested by the Greencastle Church of the Brethren.

REGULAR AGENDA

Payment of Bills

On a S. Miller/Burkholder motion, the Council unanimously voted to affirm the disbursements listed on the June 2025 Disbursement Report in the amount of \$140,521.55.

Reports from Elected Officials

Mayor's Report

Mayor Thomas highlighted various community activities that occurred in June 2025, including events like Operation God Bless America, Flag Day celebrations, and local sports achievements. Thomas also mentioned upcoming events such as the G-A Sidewalk Days and Old Home Week, along with updates regarding local businesses. Additionally, the Mayor identified the passing of Peter Lazich, Jr. and noted that Lazich was a devoted public servant to the Greencastle community.

Police Department Report

Administrator Faight presented the report on behalf of Police Department. Faight reviewed the June 2025 calls for service and noted the recovery of a stolen firearm and the arrest of an 18-year-old suspect. Faight identified that surveillance cameras at Jerome King Playground assisted in two criminal investigations, while code enforcement efforts included demolition progress at 43 West Madison Street and remediation of grass and weed violations. Additionally, officers participated in firearms training to enhance their readiness and skills.

Manager's Report

Little reviewed ongoing administrative, community development, and infrastructure projects. Key updates included the completion of the newsletter, review of the Town Hall Plaza project, and preparations for Old Home Week. Additionally, Little reviewed the civil service evaluation process, planned sycamore shade tree inspections, and public safety updates. Little's report provided updates on various projects, with timelines and funding details outlined for each initiative.

President's Report

No report provided at this time.

Committee Action

Administration & Finance

On an A. Miller/Burkholder motion, the Council unanimously voted to approve the submitted request for payment in the amount of \$9,632.59 from the Rescue Hose Company No. 1 for the Borough's portion of the RHC personnel cost incurred from 4/1/2025 to 6/30/2025.

On a S. Miller/Burkholder motion, the Council unanimously voted to ratify approval of T. Byers Contracting & Excavating to complete the installation of a sewer manhole at the Colonial Drive Pump Station for a cost of \$19,780.00 as required for the Sewer Force Main Cleaning and Televising Project.

On a S. Miller/Burkholder motion, the Council unanimously voted to approve Resolution 2025-06 establishing procedures for the procurement of professional services contracts for the Greencastle Borough Police and Non-Uniformed Pension Plans.

Public Facilities

On a S. Miller/Burkholder motion, the Council unanimously voted to authorize staff to execute a proposal of engineering services as provided by Frederick, Seibert & Associates, Inc. for the FY 2023 CDBG E. Baltimore Street and S. Ridge Avenue Flashing Beacon Crosswalk Signal Project for a cost not to exceed \$15,000.00.

On a S. Miller/A. Miller motion, the Council unanimously voted to approve the following actions related to the bid received from Ganoë Paving Inc in the amount of \$217,743.00 for work to be completed in relation to the FY 2022 CDBG Route 11 & Walter Avenue Intersection ADA Improvements Project.

- a. Award the contract to Ganoë Paving Inc, the lowest responsible bidder, with the base bid price of \$217,743.00.
- b. Authorize the Council President to sign a contract with Ganoë Paving Inc, pending review by ARRO Consulting, Borough staff, and Salzmänn Hughes.

- c. Authorize staff to issue a Notice of Award and Notice to Proceed letter to Ganoe Paving Inc after contract documents are executed and provided all documents meet the necessary requirements.

Public Safety

On a Burkholder/S. Miller motion, the Council unanimously voted to authorize staff to advertise Ordinance 2025-02 as drafted designating handicap parking spaces at the following locations:

- a. Beginning at a point on the north side of East Madison Street which is 60 feet west of the intersection of East Madison Street and North Allison Street and continuing in a westerly direction for a distance of 20 feet.
- b. Beginning at a point on the west side of South Carlisle Street which is 540 feet north of the intersection of South Carlisle Street and South Antrim Way and continuing in a northerly direction for a distance of 20 feet.

Correspondence

Council reviewed a letter from PA Municipal Code Alliance announcing the retirement of Building Code Official R. Clem Malot. Council requested Little send a letter thanking Malot for his years of service.

Final Comments

S. Miller – noted that the plaza project is not unanimously supported by all members of Council and that the expenses are being monitored

Burkholder – advised that the plaza will be an asset to this community and stated the newsletter was excellent, encouraging additional distribution

Mayor Thomas – reviewed police recruitment concerns, noting the surrounding municipalities offer large sign-on bonuses and are all competing for a limited number of applicants

Faight – requested to review the plaza project with Mr. Stockslager after the meeting and stated that Council has an opportunity to make something positive for this community out of a lot that has sat empty for almost 20 years

Burkholder noted the August Council meeting is scheduled to occur during Old Home Week and suggested the meeting be moved to August 11th at 7:00 p.m. Council and Mayor agreed with this request.

Adjourn

On a Burkholder/Reagan motion, the meeting adjourned at 8:12 p.m.

Respectfully submitted,

Emilee Little
Borough Secretary