

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA  
November 3, 2025  
7:00 P.M.**

**Call to Order..... President Larry Faight**

**Invocation ..... Pastor Brad Graham**

**Pledge of Allegiance to the Flag ..... President Larry Faight**

*Please note this meeting is being recorded for accuracy in drafting the meeting minutes.*

NOTE: Executive Session – October 6, 2025 at 6:30 P.M. – personnel matters

**Consider the approval of the proposed agenda for the November 3, 2025 regular Council Meeting.**

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council may request the item be removed from the Consent Agenda and considered separately.*

**Minutes of Previous Meeting:**

Borough Council Meeting of October 6, 2025

**REGULAR AGENDA**

**Payment of bills**

1. Affirm disbursements listed on the October 2025 Disbursement Report in the amount of \$105,493.14.

**Reports from Elected Officials**

Mayor's Report  
Police Department Report  
Manager's Report  
President's Report

**Committee Action**

**Administration & Finance**

1. Approve the budgeted annual contribution of \$1,929.20 to the Franklin County Drug Task Force.

2. Consider the preliminary adoption and advertisement of the 2026 Municipal Budgets as recommended by the Admin & Finance Committee.
3. Authorize the advertisement of Ordinance 2025-03 amending Chapter 155 to provide for a 3% increase in quarterly sewer rates and minimum quarterly sewer charges to be enacted with the 2026 Sewer Fund budget effective the first billing period after January 1, 2026.

### **Personnel**

1. Authorize the appointment of Michael Lehman to the position of Public Works Foreman.
2. Authorize the appointment of Jonathan Goshorn to the position of Public Utilities Foreman.

### **Public Facilities**

1. Authorize the execution of an engineering services proposal as submitted by Keller Engineers, Inc. for the Moss Springs Traffic Calming Project, in an amount not to exceed \$24,400.00, pending confirmation of project scheduling.
2. Approve a quote as submitted by JDI Site Solutions, LLC to complete the Walter Avenue Phase 1 Bridge Maintenance Work in an amount not to exceed \$21,884.32.
3. Approve a COSTARS proposal as submitted by Signal Service, Inc. for the approved Green Light Go project, in an amount not to exceed \$229,425.00, pending PennDOT approval of permits and scheduling of the work in 2025.

### **Public Safety**

1. Authorize staff to draft and advertise an ordinance amending Chapter 190 of the Code of the Borough of Greencastle entitled Vehicles and Traffic to establish the following regulations as recommended by the Public Safety Committee:
  - a. § 190-13 – establish a stop intersection at Church Lane and Windsor Street
  - b. § 190-27 – establish no parking along the north side of East Baltimore Street starting 320 feet from the intersection of Spring Grove Avenue and continuing 335 feet in an easterly direction
  - c. § 190-27 – establish no parking along the south side of East Baltimore Street starting 320 feet from the intersection of Spring Grove Avenue and continuing in an easterly direction to the intersection of Eastern Avenue
  - d. § 190-27 – reestablish parking on the south side of E. Madison Street between N. Allison Street and Spring Grove Avenue
  - e. § 190-40 – allow for backing into parking spaces in Center Square
  - f. § 190-42 & 43 – update parking enforcement fees for violations of “No truck, van, or SUV” as signed
    - i. Authorize repeat ticketing for every 2 hours in violation
    - ii. First ticket = \$15, second & subsequent ticket(s) = \$100

### **Correspondence**

### **Adjourn**

Respectfully submitted,  
Emilee Little  
Borough Manager