

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA
December 1, 2025
7:00 P.M.**

Call to Order..... President Larry Faight

Invocation Pastor Ken Aker

Pledge of Allegiance to the Flag President Larry Faight

Please note this meeting is being recorded for accuracy in drafting the meeting minutes.

NOTE: Executive Session – December 1, 2025 at 6:00 P.M. – legal matters

Consider the approval of the proposed agenda for the December 1, 2025 regular Council Meeting.

APPRECIATION CEREMONY – Beautification Committee Members

Opportunity to be Heard: Borough citizens may address Council at this time on specific issues of concern.

As we open our Public Comment period there are some guidelines that you need to be aware of:

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council may request the item be removed from the Consent Agenda and considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of November 3, 2025

REGULAR AGENDA

Payment of bills

1. Affirm disbursements listed on the November 2025 Disbursement Report in the amount of \$151,158.35.

Reports from Elected Officials

Mayor's Report

- 1) Downtown Truck Mitigation update
- 2) U-turns by tractor trailers in Center Square

Police Department Report

Manager's Report

President's Report

Committee Action

Administration & Finance

1. Adopt the 2026 Municipal Budgets as advertised.
2. Approve Resolution 2025-07 maintaining the following tax rates for the year 2026:
 - a. Tax rate for General Purposes 16.00 mills on each dollar assessed valuation
 - b. Tax rate for Fire Purposes 1.25 mills on each dollar assessed valuation
3. Enact Ordinance 2025-03 as advertised amending Chapter 155 to provide for a 3% increase in quarterly sewer rates and minimum quarterly sewer charges to be enacted with the 2026 Sewer Fund budget effective the first billing period after January 1, 2026.
4. Approve Resolution 2025-08 waiving the limitations set forth in 8 Pa.C.S.A. § 1302(a)(6)(i) regarding the appropriation of revenue generated from the annual tax levied and collected to support fire companies both within and without the Borough for the purpose of paying salaries, benefits or other compensation of fire suppression employees of a fire company serving the Borough pursuant to Act 141 of 2024.
5. Consider approval of the Franklin County Area Tax Bureau's 2026 Operating Budget as presented.
6. Appoint a representative and alternate to the Franklin County Area Tax Board for calendar year 2026.
7. Ratify approval of the following resolutions authorizing the submission of applications to the Commonwealth Financing Authority Statewide Local Share Assessment Grant for financial assistance funding the related projects:
 - a. 2025-09 – Town Hall Plaza Development Project
 - b. 2025-10 – Purchase of New Police Vehicles
 - c. 2025-11 – Colonial Drive Wastewater Pumping Station Replacement
8. Consider the proposed 2026 holiday schedule.
9. Consider the proposed 2026 meeting schedule.
10. Approve the disbursement of the annual staff Christmas bonuses in the amount of \$200.00 to full time employees and \$100.00 to part time employees.

Community & Economic Development

1. Approve Frederick, Seibert & Associates, Inc. to prepare bid specifications and authorize staff to advertise Phase 3 of the Town Hall Plaza Project for bid.

Personnel

1. Authorize issuing a conditional offer of employment to Austin Pepple for a budgeted full-time Police Officer Cadet position with the Greencastle Police Department, in accordance with the certified list of eligible candidates confirmed by the Borough's Civil Service Commission on November 13, 2025, contingent upon the satisfactory completion of all pre-employment evaluations and the successful completion of Act 120 training and certification requirements.

Public Safety

1. Approve the execution of a Memorandum of Understanding for Mutual Aid and Assistance to be established between the Greencastle Police Department and the Franklin County Sheriff's Office authorizing the sharing of small Unmanned Aircraft Systems (sUAS) equipment and personnel in accordance with the terms outlined in the agreement as reviewed by Salzmann Hughes.
2. Authorize staff to advertise an ordinance amending Chapter 190 of the Code of the Borough of Greencastle entitled Vehicles and Traffic to establish the following regulations as recommended by the Public Safety Committee:
 - a. § 190-13 – establish a stop intersection at Church Lane and Windsor Street
 - b. § 190-27 – establish no parking along the north side of East Baltimore Street starting 320 feet from the intersection of Spring Grove Avenue and continuing 335 feet in an easterly direction
 - c. § 190-27 – establish no parking along the south side of East Baltimore Street starting 320 feet from the intersection of Spring Grove Avenue and continuing in an easterly direction to the intersection of Eastern Avenue
 - d. § 190-33 – modify parking violations and penalties for § 190-27(C) "No truck, van, or SUV" as signed
 - i. Authorize repeat ticketing for every 2 hours in violation
 - ii. First violation = \$15, second & subsequent violation(s) = \$100
 - iii. Update fine amount to \$100 and costs of prosecution
 - e. § 190-40 – allow for backing into parking spaces in Center Square

Correspondence

Adjourn

Respectfully submitted,
Emilee Little
Borough Manager