

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA**

**February 2, 2026
7:00 P.M.**

Call to Order..... President Larry Faight

Invocation Pastor David Rawley

Pledge of Allegiance to the Flag President Larry Faight

Please note this meeting is being recorded for accuracy in drafting the meeting minutes.

NOTE: Executive Session – February 2, 2026 at 6:35 P.M. – personnel matters

Consider the approval of the proposed agenda for February 2, 2026 regular Council Meeting.

Opportunity to be Heard: Borough citizens may address Council at this time regarding specific issues of concern.
As we open our Public Comment period there are some guidelines that you need to be aware of:

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meetings

Borough Council Meeting of January 5, 2026

REGULAR AGENDA

Payment of bills

1. Affirm disbursements listed on the January 2026 Disbursement Report in the amount of \$198,186.50.

Reports from Elected Officials

President's Report
Mayor's Report
Chief's Report
Manager's Report

Committee Assignments

Administration & Finance

Community & Economic Development

Personnel

Public Facilities

Public Safety

Committee Action

Administration & Finance

1. Nominate a Borough representative to the Greencastle-Antrim Chamber of Commerce Board.
2. Appoint a representative and alternate to the Franklin County Council of Governments for calendar year 2026.
3. Approve the annual \$3,000 contribution to the Jerome R. King Playground Association as budgeted.
4. Approve the annual \$5,000 contribution to the Lilian S. Besore Memorial Library as budgeted.
5. Approve the submitted request for payment in the amount of \$8,201.66 from the Rescue Hose Company No. 1 for the Borough's portion of the RHC personnel cost incurred from 10/01/2025 to 12/31/2025.
6. Approve the following actions regarding items identified by staff as unused and no longer needed for Borough operations, including a Vibrastat II roller, Flink salt spreader, Fisher snow plow, 1988 Chevy dump truck, and 1998 tar buggy:
 - a. Identify that these items are no longer necessary or useful for Borough purposes and declare them as surplus property.
 - b. Authorize the sale of the surplus items through a public competitive bidding process as appropriate.
 - c. Authorize staff to prepare a resolution memorializing Council's determination and approving the sale of the surplus items.

Community & Economic Development

1. Authorize the following action related to the Town Hall Plaza – Phase 3 Project:
 - a. Award the contract to GRC General Contractor, Inc. the lowest responsible bidder, with the base bid price of \$117,653.00 as recommended by Frederick, Seibert & Associates, Inc.
 - b. Authorize the Council President to sign a contract with GRC General Contractor, Inc. pending review by Frederick, Seibert & Associates, Inc., Borough staff, and Salzmann Hughes.
 - c. Authorize staff to issue a Notice of Award and Notice to Proceed letter to GRC General Contractor, Inc. after contract documents are executed and provided the documents meet all necessary requirements.
2. Approve a waiver of Section 180-13 (Final Subdivision Plan requirements) of the Borough of Greencastle Subdivision and Land Development Ordinance for a proposed land swap to correct historic parcel boundaries, as requested by the Greencastle Presbyterian Church, Moss Spring Graveyard Association, and the Greencastle Area, Franklin County, Water Authority as recommended by the Planning Commission.

3. Consider and approve a waiver of Borough Code § 190-30, which limits certain vehicles to thirty-minute parking, as requested by Consign & Collect Co. and The Shop, to allow food trucks to park between 136 and 144 E. Baltimore Street on the following occasions:
 - a. Spring Market – Saturday, May 16, 2026 from 8:30 a.m. to 4:00 p.m.
 - b. Fall Market – Saturday, September 19, 2026 from 8:30 a.m. to 4:00 p.m.

Personnel

1. Authorize the execution of a renewed employment agreement between the Borough of Greencastle and Borough Manager Emilee Little.

Public Facilities

Public Safety

1. Approve and adopt the updated Rules and Regulations for the Greencastle Police Department, as reviewed by Salzmann & Hughes and recommended by the Public Safety Committee.
2. Ratify the Declaration of Disaster Emergency enacted by the Mayor and President of Borough Council effective January 24, 2026 at 10:00 P.M., pursuant to Section 7501 of the Pennsylvania Emergency Management Services Code, in response to severe winter weather impacting the Borough.

Correspondence

PennDOT – Walter Avenue Bridge Inspection Notification

Adjourn

Respectfully submitted,
Emilee Little
Borough Manager