

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

April 6, 2026

7:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas, President Larry Faight, Vice President Scott Reagan, Councilmen Joel Amsley, Wade Burkholder, and Albert Miller. Also present were Police Chief Jason Batistig, Borough Manager Emilee Little, and Salzmann Hughes attorney Zachary Rice. Councilmen Steve Miller and Cameron Schroy were absent.

President Faight called the meeting to order at 7:00 p.m.

An invocation was provided by Pastor Josh Fowler.

President Faight led the Pledge of Allegiance.

President Faight noted that the meeting was being recorded for accuracy of the minutes.

On an Amsley/Burkholder motion, the Council unanimously voted to approve the proposed agenda for the April 6, 2026, regular Council Meeting.

Opportunity to be Heard

No public comments provided.

CONSENT AGENDA

Minutes of Previous Meeting

On a Reagan/Amsley motion, the Council unanimously voted to approve the Borough Council Meeting minutes of March 2, 2026.

Employment

On a Reagan/Amsley motion, the Council unanimously voted to accept a notice of resignation by Public Works Laborer & Water Treatment Plant Maintenance Worker Ricky Gearhart effective May 8, 2026.

Community Events

On a Burkholder/Reagan motion, the Council unanimously voted to approve the following community events:

- Children's Advocacy Center of Franklin County – National Child Abuse Prevention Month
April 7, 2026 to April 30, 2026 – allow blue ribbons to be placed on parking meters
- VFW Post 6319 & American Legion Post 373 – Memorial Day parade request
May 25, 2026 – approve the traditional street closures for the Memorial Day parade
- Borough Bulk Drop-off Days
Friday, April 24th from 7:00am to 3:00pm & Saturday, April 25th from 7:00am to 10:30am

REGULAR AGENDA

Payment of Bills

On an Amsley/Reagan motion, the Council unanimously voted to affirm the disbursements listed on the March 2026 Disbursement Report in the amount of \$83,482.09.

Reports from Elected Officials

President's Report – No report provided.

Chief's Report

The Chief of Police reported that officers completed annual MIST training including taser certification and scenario-based exercises. Cadet Pepple continues to perform well in the police academy. The Department is investigating thefts from unlocked vehicles with a suspect identified. Additional charges have been filed in connection with burglaries at Carl's Drug Store with assistance from partner agencies.

Mayor's Report

The Mayor reported that Greencastle was named Best Community in the Tri-State for the third consecutive year by Verstandig Media. He highlighted participation in community events and meetings, including public safety coordination efforts, fire company discussions, and Greencastle Antrim youth sports activities. Updates were provided on America 250 planning activities and ongoing efforts to address downtown truck traffic in coordination with PennDOT, along with continued monitoring of train idling concerns. The Mayor also recognized local retirements and commended Greencastle Police officers for their work in a multi-agency burglary investigation.

Manager's Report

The Borough Manager reported on ongoing committee initiatives and provided updates on active capital projects throughout the Borough. Construction is underway for Phase 3 of the Town Hall Plaza project, with final phase design currently in progress. The Green Light Go improvements, Walter Avenue & Route 11 CDBG ADA improvements, and Moss Spring Avenue traffic calming project are all advancing in various stages of implementation. A reminder was provided regarding the upcoming Bulk Day collection event.

Committee Action

Administration & Finance

A motion was made and seconded to enact a draft resolution designating the Public Opinion as the official newspaper of record for the Borough of Greencastle. The Reagan/Amsley motion was not approved.

On an Amsley/Faight motion, the Council unanimously voted to appoint Mayor Ben Thomas as the Borough of Greencastle's voting delegate for the purpose of electing the officers of the Pennsylvania State Association of Boroughs and voting on proposed resolutions and policies.

Community & Economic Development

On an A. Miller/Reagan motion, the Council unanimously voted to approve and enact Resolution 2026-02, appointing Pennsylvania Municipal Code Alliance, Inc. as the sole Building Code Official and third-party agency for administration and enforcement of the Uniform Construction Code.

On an A. Miller/Reagan motion, the Council unanimously voted to authorize execution of the First Amendment to Resolution No. 2015-05 between the Borough of Greencastle and Pennsylvania Municipal Code Alliance, Inc., updating the existing agreement, incorporating revised fee schedules, and establishing that regulated fees shall be charged directly to the property owner.

Public Facilities

On a Reagan/Burkholder motion, the Council unanimously voted to approve the payment of invoices submitted by Signal Service in connection with the approved Green Light Go Traffic Signal Improvement Project, as follows:

- a. Baltimore Street & Washington Street Intersection - \$112,917.00
- b. Antrim Way & Baltimore Street Intersection - \$70,997.00
- c. Antrim Way & Walter Avenue Intersection - \$45,511.00

On a Reagan/Amsley motion, the Council unanimously voted to authorize award of the Williamson Avenue Sewer Force Main Section Replacement Project to Scott's Hauling & Excavating, Inc., as the lowest responsible quote received, in the amount of \$19,720.00.

Public Safety

On a Reagan/Amsley motion, the Council unanimously voted to authorize staff to draft and submit a letter to PennDOT requesting an evaluation of the intersection of Leitersburg Street and S. Washington Street, including a review of traffic operations, safety conditions, and any potential improvements or traffic control measures.

On an Amsley/Burkholder motion, the Council unanimously voted to enact Resolution 2026-03 authorizing the Greencastle Police Department to participate in the Franklin County Task Force FALCON (Fugitive Apprehension and Law Enforcement Cooperative Operations Network), a voluntary, part-time, multi-jurisdictional enforcement partnership supporting coordinated fugitive apprehension efforts, with the understanding that the Borough retains full control over its personnel, scheduling, and level of participation.

On an Amsley/Reagan motion, the Council unanimously voted to authorize the Council President to execute a Memorandum of Understanding with the Franklin County Task Force FALCON, establishing the Borough's participation and acknowledging the terms of voluntary participation, liability, and indemnification.

On an Amsley/Reagan motion, the Council unanimously voted to approve the expenditure of \$6,032.25 payable to Alpine Safety for the removal of existing tablet mounts and the installation of new mounts, docking stations, and power supplies in three police patrol vehicles.

On an Amsley/Reagan motion, the Council unanimously voted to approve and enact Resolution 2026-04, establishing reasonable fees for requests for police audio and video recordings in accordance with Pennsylvania Act 22 of 2017, including a \$100.00 per recording production fee, a \$100.00 per hour labor fee beyond the first hour for review, redaction, and production, and additional costs up to actual cost for applicable production and delivery expenses.

Correspondence – None.

Adjourn

The meeting adjourned at 8:02 p.m.

Respectfully submitted,

Emilee Little
Borough Secretary