

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

May 4, 2026

7:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas, President Larry Faight, Vice President Scott Reagan, Councilmen Joel Amsley, Wade Burkholder, Albert Miller, and Cameron Schroy. Also present were Police Chief Jason Batistig, Police Department Administrator Ericka Faight, Borough Manager Emilee Little, and Salzmann Hughes attorney Zachary Rice. Councilman Steve Miller was absent.

President Faight called the meeting to order at 7:00 p.m.

An invocation was provided by Pastor Denise Horn.

President Faight led the Pledge of Allegiance.

President Faight noted that the meeting was being recorded for accuracy of the minutes.

On a Reagan/Burkholder motion, the Council unanimously voted to approve the proposed agenda for the May 4, 2026, regular Council Meeting.

Opportunity to be Heard

Jeffrey Pebble of 431 W. Baltimore Street requested installation of sidewalks on the north side of W. Baltimore Street west of the intersection of Antrim Way and Baltimore Street to enhance walkability in the area.

CONSENT AGENDA

Minutes of Previous Meeting

On a Reagan/Burkholder motion, the Council unanimously voted to approve the Borough Council Meeting minutes of April 6, 2026.

Employment

On a Reagan/Burkholder motion, the Council unanimously voted to affirm the employment of Andrew McAllister to fulfill the full-time Wastewater Treatment Plant Operator position effective April 6, 2026.

REGULAR AGENDA

Payment of Bills

On a Schroy/Amsley motion, the Council unanimously voted to affirm the disbursements listed on the April 2026 Disbursement Report in the amount of \$379,966.59.

Reports from Elected Officials

President's Report

President Faight discussed the Town Hall Plaza project noting the significant progress of construction and commenting that the plaza is looking great. He encouraged residents to support and remain engaged with the continued development of the project.

Mayor's Report

The Mayor recognized National Small Business Week commending local businesses for their contributions to the community and economy. He highlighted May observances honoring EMS, fire, and police personnel, and noted upcoming community events including the National Day of Prayer, Memorial Day activities, and EMS Week. Mayor Thomas reported attending various meetings and community functions and provided brief updates on 250th commemoration planning.

Chief's Report

The Chief of Police reviewed calls for service, traffic citations, and April departmental updates. Chief Batistig reported community engagement activities, including participation in the GABSA Opening Day and the Autism Walk. An update was provided on Cadet Pepple's progress in the police academy, noting he is preparing for his final exam. A positive service outcome was highlighted in the recovery and return of a lost wallet. Chief also noted the installation of new surveillance cameras at the intersection of Walter Avenue and Rt. 11 and along E. Baltimore Street.

Manager's Report

The Borough Manager reported on ongoing committee initiatives and provided updates on active capital projects throughout the Borough, including the CDBG Walter Avenue and Route 11 ADA improvements and the Moss Spring Avenue traffic calming project. Little also reviewed construction progress on Phase 3 of the Town Hall Plaza project, noting that final phase design is currently being finalized.

Committee Action

Administration & Finance

On an Amsley/Reagan motion, the Council unanimously voted to approve the payment request as submitted by Rescue Hose Company No. 1 in the total amount of \$25,402.76 to include the 2026 annual contribution of \$17,500.00 and the Borough's portion of the RHC personnel cost incurred from 1/1/2026 to 3/31/2026.

On an Amsley/Reagan motion, the Council unanimously voted to adopt Resolution 2026-05 authorizing the sale of surplus equipment to the highest responsible bidders through the Municibid online auction platform and authorizing the Borough Manager to execute all documents necessary to complete the sales, as follows:

- a. F-150 pickup truck - \$9,300.00
- b. 1988 Chevy dump truck - \$6,100.00
- c. Vibrastat II roller - \$1,965.00
- d. Flink salt spreader - \$301.00
- e. Fisher snowplow - \$1,276.00
- f. 1998 tar buggy - \$1,625.00

On a Reagan/Amsley motion, the Council unanimously voted to approve the budgeted purchase of a 2026 Ford F-250 4x4 Super Duty Crew Cab truck for the Sewer Department from Keystone Ford utilizing COSTARS pricing in the amount of \$59,842.75 and authorize the Borough Manager to execute all necessary documents to complete the purchase.

Community & Economic Development

On an A. Miller/Amsley motion, the Council unanimously voted to approve a 60-day time extension request for the Preliminary/Final Land Development Plan titled "New Field House and School Additions for Greencastle-Antrim SD," as prepared by Integrated Consulting on behalf of Greencastle-Antrim School District, extending the plan expiration date beyond May 11, 2026, as requested, and authorizing the Borough Manager to issue a letter confirming the extension.

On an Amsley/Burkholder motion, the Council unanimously voted to approve the request submitted by Antrim Way Property Management for a waiver from the requirements of §180-10 of the Borough Code to allow submission of the land development plan related to the proposed addition to the Antrim Way Honda Collision Center located at 224 S. Antrim Way as a combined preliminary/final plan.

On a Burkholder/Amsley motion, the Council unanimously voted to approve the preliminary/final land development plan prepared by Curfman & Zullinger for the proposed addition to the existing Antrim Way Honda Collision Center located at 224 S. Antrim Way, as conditionally recommended by the Planning Commission, subject to the resolution of all outstanding engineering review comments to the satisfaction of the Borough Engineer and Borough staff prior to plan recording.

On an Amsley/Schroy motion, the Council unanimously voted to authorize Borough staff to advertise proposed Ordinance No. 2026-02, amending Chapter 205 of the Borough Code, entitled "Zoning," to regulate portable storage containers and the parking, storage, and use of recreational vehicles.

On an A. Miller/Reagan motion, the Council unanimously voted to authorize an amount not to exceed \$60,000.00 for all remaining engineering services associated with the Town Hall Plaza Project and authorize the Borough Manager to execute all related agreements.

On an Amsley/Burkholder motion, the Council unanimously voted to authorize Borough staff to advertise the final phase of the Town Hall Plaza Project for competitive bids and to complete the necessary steps to facilitate the bidding process.

Personnel

On an Amsley/Reagan motion, the Council voted 4-2, with A. Miller and Schroy opposed, to adopt Resolution 2026-06, amending the Rules and Regulations of the Civil Service Commission to provide for Corporal, Sergeant, and Lieutenant qualifications and examination requirements and establishing a management-level, non-union Lieutenant position within the Borough of Greencastle Police Department as recommended by the Civil Service Commission.

Public Facilities

On an Amsley/Reagan motion, the Council unanimously voted to approve application for Payment #1 as submitted by Ganoë Paving, Inc. and certified by ARRO Consulting, Inc. for the 2022 CDBG Route 11 & Walter Avenue Intersection ADA Improvements Project in the amount of \$36,300.00.

On a Reagan/Amsley motion, the Council unanimously voted to approve Application for Payment #2 (final) as submitted by Ganoë Paving, Inc. for the 2022 CDBG Route 11 & Walter Avenue Intersection ADA Improvements Project in the amount of \$178,942.20, pending certification by ARRO Consulting, Inc.

On a Reagan/A Miller motion, the Council unanimously voted to authorize award of the Moss Spring and Brookview Avenue Traffic Calming Measures Phase 1 Project to Ganoë Paving, Inc., as the lowest responsible quote received, in the amount of \$18,724.00.

On an Amsley/Reagan motion, the Council unanimously voted to authorize Borough staff to advertise proposed Ordinance No. 2026-03, amending Chapter 190 of the Borough Code, entitled "Vehicles and Traffic," to decrease the existing speed limit of 25 miles per hour to 15 miles per hour on Moss Spring Avenue, Brookview Drive, Meadowview Circle, Forest View Drive, and Field View Court and establish three-way stop intersections within the Moss Spring Development.

On a Burkholder/Reagan motion, the Council unanimously voted to authorize award of the PA Small Water & Sewer grant funded Wastewater Collection System Replacement – Phase I Project to COSTARS vendor Mr. Rehab in the amount of \$477,202.73 and authorize the appropriate Borough officials to execute the related Construction Agreement as drafted by Salzman Hughes.

Public Safety

On a Reagan/Amsley motion, the Council unanimously voted to accept the donation of an e-bike for use by the Greencastle Police Department and authorize Borough staff to coordinate with the Borough's insurance carrier to add the donated equipment to the Borough's equipment inventory and insurance schedule.

On a Reagan/Amsley motion, the Council unanimously voted to authorize the purchase of related safety equipment necessary for the use of the donated e-bike, at a cost not to exceed \$1,000.00.

Correspondence

PennDOT responded to the Borough's request regarding truck routing and signage directing traffic to Interstate 81. The April 24, 2026, letter notes that while Baltimore Street cannot be restricted to legal-sized trucks, a recent study resulted in oversized vehicle restrictions on Baltimore Street from I-81 to Route 11 through PennDOT's

APRAS system. PennDOT also indicated it will review Route 11 for potential additional informational signage to help guide trucks away from downtown Greencastle. The Borough was advised that the review and installation process may take up to 60 days.

Adjourn

The meeting adjourned at 8:32 p.m.

Respectfully submitted,

Emilee Little
Borough Secretary