

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA
September 8, 2026
7:00 P.M.**

Call to Order..... President Larry Faight

Invocation Pastor Jeff Ehko

Pledge of Allegiance to the Flag President Larry Faight

Please note this meeting is being recorded for accuracy in drafting the meeting minutes.

EXECUTIVE SESSION NOTICE – immediately prior to this meeting – personnel matters

Consider the approval of the proposed agenda for the September 8, 2026, regular Council Meeting.

Opportunity to be Heard: Borough citizens may address Council at this time regarding specific issues of concern.

As we open our Public Comment period there are some guidelines that you need to be aware of:

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Approve the minutes of the August 3, 2026, Borough Council Meeting.

Approve Trick or Treat to be held on Thursday, October 29, 2026, from 6:00 p.m. to 8:00 p.m. with a rain date of Friday, October 30, 2026, from 6:00 p.m. to 8:00 p.m.

Authorize the placement of purple ribbons on parking meters to recognize October as Domestic Violence Awareness Month as requested by WIN Victim Services.

Accept the Police and Non-Uniform 2027 Minimum Municipal Obligation Memorandum as prepared by the Chief Administrative Officer.

REGULAR AGENDA

Payment of bills

1. Affirm disbursements listed on the August 2026 Disbursement Report in the amount of \$130,631.57.

Reports from Elected Officials

President's Report

Acknowledgment: Public Works Foreman Michael Lehman – August 12, 2026, Vehicle Accident Response

Mayor's Report

Chief's Report

Manager's Report

Committee Action

Community & Economic Development

1. Authorize Borough staff to readvertise the final phase of the Town Hall Plaza Project for competitive bids and to complete the necessary steps to facilitate the bidding process.
2. Consider the following action as recommended by the Planning Commission related to a Preliminary/Final Subdivision Plan submitted by Moss Spring Swim Club, Inc., as prepared by Curfman & Zullinger Surveying, Inc., for a proposed subdivision creating two residential lot additions to be conveyed to the adjoining properties located at 492 and 496 Brookview Drive. (Expires 11/8/2026)
 - a. Approve the request for a waiver from the requirements of §180-10 of the Borough's Subdivision and Land Development Ordinance (SALDO) to permit the submission of a combined Preliminary/Final Subdivision Plan, subject to compliance with all other applicable SALDO requirements.
 - b. Approve the request for a waiver from the requirements of §180-21(E) of the Borough's SALDO to waive the requirement for preparation of a formal revision to the Borough's Official Liquid Wastes Disposal Plan, as the proposed subdivision is for the purpose of creating two residential lot additions to be conveyed to adjoining properties and does not involve the creation of additional residential building lots, subject to compliance with all other applicable SALDO requirements.
 - c. Approve the Moss Spring Swim Club, Inc., Preliminary/Final Subdivision Plan, conditional upon the resolution of any outstanding engineering review comments and obtaining any required approvals from outside agencies.

Personnel

1. Authorize the employment of Randy Kane to fulfill a part-time Police Officer position conditional on the satisfactory completion of all pre-employment evaluations and background confirmations.
2. Authorize Borough staff to advertise and begin the recruitment process for the hiring of an additional part-time Police Officer.

Public Facilities

1. Enact Ordinance No. 2026-02 as advertised amending Chapter 190 of the Borough Code, entitled "Vehicles and Traffic," to:
 - a. Establish three-way stop intersections within the Moss Spring Development, as supported by an engineering and traffic study and PennDOT TE-102 documentation prepared by Keller Engineers;
 - b. Establish a four-way stop intersection at South Washington Street and Leitersburg Street as approved by PennDOT; and
 - c. Establish no parking regulations around the intersection of South Washington Street and Leitersburg Street, as supported by an engineering and traffic study and PennDOT TE-100 documentation prepared by Keller Engineers.

3. Authorize Borough staff to advertise the FY 2023 CDBG E. Baltimore Street & S. Ridge Avenue Pedestrian Crossing Flashing Beacon Project for competitive bids and to complete the necessary steps to facilitate the bidding process.
4. Authorize Borough staff to advertise draft Ordinance No. 2026-03 amending Chapter 155 of the Borough Code, entitled "Sewer," to update the tapping fees for connections to the Borough's sewer system as established by the February 2026 Capital Charges Study prepared by Keller Engineers pursuant to Act 57 of the PA Municipal Authorities Act.
5. Enact Resolution No. 2026-07 establishing reasonable fees for sewer service line roter services performed by the Borough of Greencastle.

Public Safety

1. Approve the Greencastle Christmas Parade to begin at 9:21 a.m. on Saturday, November 21, 2026, following the traditional route and authorize no parking and road closures as outlined in the correspondence received from VerStandig Media, contingent upon timely submission of all required documentation as established in the Special Event Application Packet for review and approval.
2. Authorize the Code Enforcement Officer to proceed with property maintenance nuisance abatement efforts at the following properties, in conformance with §86-5 and §132-4.D.2 of the Code of Ordinances of the Borough of Greencastle, where property owners have failed to abate nuisances as required:
 - a. 16 S. Carlisle Street
 - b. 229 N. Linden Avenue
 - c. 305 S. Washington Street
3. Discuss door-to-door commercial solicitation and the Borough's related regulations.

Correspondence

Surface Transportation Board – notice of proposed Union Pacific/Norfolk Southern railroad acquisition

Adjourn

Respectfully submitted,
Emilee Little
Borough Manager