

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

August 3, 2026

7:00 P.M.

MEMBERS PRESENT: Vice President Scott Reagan, Councilmen Joel Amsley, Wade Burkholder, Albert Miller, and Cameron Schroy. Also present were Mayor Ben Thomas, Police Chief Jason Batistig, Borough Manager Emilee Little, and Salzmann Hughes attorney James Podgorney. President Larry Faight participated via phone. Councilman Steve Miller and Police Department Administrator Ericka Faight were absent.

Vice President Scott Reagan called the meeting to order at 7:00 p.m.

An invocation was provided by Pastor David Rawley.

Vice President Scott Reagan led the Pledge of Allegiance.

Vice President Scott Reagan noted that the meeting was being recorded for accuracy of the minutes and advised that Council met in Executive Session on July 20, 2026, and immediately prior to this meeting to review personnel matters.

On an Amsley/Burkholder motion, the Council unanimously voted to approve the proposed agenda for the August 3, 2026, regular Council Meeting.

Opportunity to be Heard

Karin Johnson, 38 N. Linden Avenue, stated that she was pleased with the speed humps installed as part of the Moss Spring traffic control measures project and requested similar speed humps be installed on Madison Avenue and N. Linden Avenue.

CONSENT AGENDA

On an Amsley/Burkholder motion, Council unanimously voted to approve the following consent agenda items as presented.

Minutes of Previous Meetings:

Borough Council Meeting of July 6, 2026

Community Events:

Authorize the deployment of purple string lights on the Center Square pole lights to recognize September as National Recovery Month as requested by the Franklin-Fulton Drug and Alcohol Program.

Employment:

Accept a notice of retirement from Chief Wastewater Operator Kevin Hunsberger effective August 10, 2026.

REGULAR AGENDA

Payment of Bills

On a Faight/Schroy motion, the Council unanimously voted to affirm the disbursements listed on the July 2026 Disbursement Report in the amount of \$182,735.64.

Reports from Elected Officials

President's Report

Vice President Scott Reagan read a statement from Council President Larry Faight, who was participating in the meeting by phone, regarding the return of Greencastle's National Night Out event scheduled for August 4. The statement recognized Officer Morrow, Police Administrator Faight, and Chief Batistig for their efforts in reinstating the event and encouraged community members to participate and support the event.

Mayor's Report

Mayor Thomas presented his report including updates on Sidewalk Days, America 250 activities, and Norfolk Southern train idling. He made recommendations regarding pedestrian safety at E. Baltimore and Washington Streets, potential regulation of e-bikes and scooters, and efforts to reduce downtown truck traffic. Mayor Thomas also reviewed regional traffic impacts from development in Antrim Township and recommended updating the Borough's Comprehensive Plan, along with holding a joint visioning workshop with the Planning Commission.

Chief's Report

Chief Batistig reviewed calls for services and traffic citations that occurred in the month of July. Batistig reported on his completion of the FBI-LEEDA Leadership Trilogy and noted that Officer Pepple successfully completed his training period and has been placed on the regular patrol schedule. Speed signs have been deployed in the Moss Spring Development to collect speed data, and the investigation into the May 16 vandalism at Jerome King Playground has been completed, with criminal charges to be filed. The Chief also provided an update on preparations for National Night Out, noting the participation of returning organizations and several new community partners.

Manager's Report

Manager Little reviewed the FY 2026 General Fund reporting that the budget remains stable at midyear, with revenues and expenditures as projected, and noted that preparations for the FY 2027 budget are underway. Little provided updates on the scheduled sycamore tree removal and trimming, the 2026 CDBG application for ADA improvements at the Walter Avenue and Williamson Avenue intersection, and ongoing concerns regarding Industrial Pallet Company facility. Little also provided updates on pedestrian signal operations at E. Baltimore Street and Washington Street, the upcoming four-way stop at S. Washington Street and Leitersburg Street, and the requested adjustment to left-turn signal timing at S. Antrim Way and Route 16.

Committee Action

Community & Economic Development

On a Burkholder/Amsley motion, the Council unanimously voted to reject the contractor bid received for the Town Hall Plaza – Phase 4 Project.

On an Amsley/Burkholder motion, the Council unanimously voted to approve the following actions related to the Town Hall Plaza – Brightspeed Property Acquisition:

- a. Authorize the purchase of approximately 750 square feet of the Brightspeed property located at 47 E. Baltimore Street, generally consisting of the front portion of the parcel with approximate dimensions of 30 feet along East Baltimore Street by 25 feet in depth, with the exact dimensions and legal description to be established by survey, for a purchase price of \$5,000.00.
- b. Authorize the payment of all costs associated with the acquisition, including, but not limited to, surveying, subdivision, legal services, recording fees, and other costs necessary to complete the transaction.
- c. Authorize the Borough Manager and Salzmänn Hughes to prepare and execute all documents and take necessary actions to complete the acquisition, including the preparation of the subdivision plan, deed, access easement, and any other agreements or documents required to complete the transaction.

On a Faight/Amsley motion, the Council unanimously voted to approve the release of financial security for the Frank L. Carbaugh Post 373 American Legion Land Development Plan associated with Performance Bond No. CBE1061812, in accordance with the recommendation of Keller Engineers following their inspection and certification that all required improvements have been completed.

Personnel

On an Amsley/Burkholder motion, the Council unanimously voted to terminate the employment of a police officer, as discussed in executive session.

Public Facilities

On an Amsley/Faight motion, the Council unanimously voted to authorize Borough staff to advertise revised proposed Ordinance No. 2026-03 amending Chapter 190 of the Borough Code, entitled "Vehicles and Traffic," to establish three-way stop intersections within the Moss Spring Development as supported by the traffic study and PennDOT TE-102 documentation prepared by Keller Engineering, and to establish a four-way stop at the intersection of Leitersburg Street and S. Washington Street as approved by PennDOT.

On a Faight/Schroy motion, the Council unanimously voted to accept a proposal submitted by T. Byers Contracting in the amount of \$7,480.00, as the lowest proposal received, for sewer main replacement work at two locations on Apple Drive.

Public Safety

On a Faight/Amsley motion, the Council unanimously voted to approve and adopt a Special Event and Street Closure Policy and Procedure, as recommended by the Public Safety Committee, establishing requirements for the review and approval of special events involving Borough streets and/or state highways within the Borough of Greencastle.

On an Amsley/Faight motion, the Council unanimously voted to authorize the disposal of obsolete Police Department equipment and unclaimed property identified as surplus, including obsolete Motorola portable radios, Getac computer docking stations, and unclaimed bicycles and scooters.

On a Faight/Amsley motion, the Council unanimously voted to approve the following actions related to six Taser X26 devices and twelve cartridges which have been identified by Greencastle Police Department staff as no longer necessary for Borough operations:

- a. Declare the tasers and cartridges to be surplus property and no longer useful for Borough purposes.
- b. Authorize the sale of the tasers and cartridges in accordance with applicable procedures.
- c. Authorize staff to prepare a resolution memorializing Council's determination and approving the sale of the surplus property.

Correspondence

PennDOT – approval of a multi-way stop at the intersection of Leitersburg Street & S. Washington Street

Adjourn

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Emilee Little
Borough Secretary