

**BOROUGH OF GREENCASTLE
COUNCIL MEETING MINUTES
September 4, 2018**

MEMBERS PRESENT: Mayor Ben Thomas, Council President Steven Miller, Councilmembers: James Farley, H. Duane Kinzer, Frank Webster Jr., Larry Faight and Matthew Smith. Also present were Borough Manager Eden Ratliff, and Finance/HR Manager Lorraine Hohl.

Councilmembers Myers joined the meeting by teleconference at 7:20p.m.

President Miller called the meeting to order at 7:00p.m.

President Miller gave the invocation.

President Miller led the Council, staff and audience in reciting the pledge of allegiance.

President Miller noted that there was an Executive Session held prior to the start of the Council Meeting to discuss personnel matters.

President Miller recognized, commended, and thank Roger Johnston who is an outgoing member of the Shade Tree Commission. Johnston served three years.

Opportunity to be Heard:

Council President Miller invited citizens to address Council on issues of concern and reminded the audience of the public comment policy.

Dick Myers of 60 Williamson Avenue addressed the Council about concerns over sidewalks on Williamson Avenue. Myers noted that two homes had not yet complied with the new sidewalk implementation program.

Myers also noted his disagreement that the eastern side of Williamson Avenue was not required to install sidewalks. Ratliff explained that the decision to post pone implementation as based on a recommendation from the Public Facilities Committee and approved by the Borough Council in the summer of 2017. Myers noted his disagreement with the decision.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Special Meeting of August 3, 2018.

Borough Council Meeting of August 6, 2018.

Borough Council Special Meeting of August 29, 2018.

On a Webster/Smith motion the Council voted unanimously to approve the consent agenda.

REGULAR AGENDA

Payment of bills

On a Farley/Smith motion the Council voted unanimously to approve disbursements listed on the August 2018

Disbursement Report in the amount of \$73,936.73.

Reports from Elected Officials

President's Report

President Miller gave an interesting report noting his attendance to the Chamber of Commerce breakfast, weekly meetings with Ratliff, and visits with various operational areas. Miller noted that as of the first of the year he wants an action register for each Committee that Ratliff will maintain. A public action register does not yet exist.

Mayor's Report

The Mayor gave an interesting report that is attached to the minutes. Mayor Thomas specifically noted his excitement that the Co-Responder program that Kay Martin spoke about at the previous meeting will be funded for an additional two years with grant funding.

Chief's Report

Mayor Thomas reviewed the Police Chief's report which is attached to the minutes.

Manager's Report

Ratliff reviewed the current status of the Comprehensive Rezoning Initiative, outlined the 2019 budget development process schedule, and noted that the Borough's phone system project had been completed. Ratliff also noted that the office construction project was moving along smoothly and that the 2018 paving program would begin in late September. Lastly, Ratliff drew specific attention to the Borough's MS4 obligations. Five year costs projections equal \$233,421.00 per year. Ratliff noted that this is equals 5.8 mils in real estate taxes.

1. Administration & Finance:

Councilmember Craig Myers joined the Council meeting by teleconference.

Mr. Myers noted for the record that Mr. Nichols, the former Public Works Manager, declined to remain in the position at the hourly rate of \$30.00 per hour. President Miller noted that the Personnel; Committee was in agreement with the proposed action item regarding the proposed wage for the position.

On a Webster/Faight motion the Council voted 5-2 to authorize the proposed wage for the Public Works Manager of \$30.00 per hour. President Miller asked for a roll call.

Councilmember Kinzer- Negative
Councilmember Myers- Affirmative
Councilmember Webster- Negative
Councilmember Smith- Affirmative
Councilmember Farley- Affirmative
Vice President Faight- Affirmative
President Miller- Affirmative

The resolution passed 5-2.

On a Webster/Faight motion the Council voted unanimously to approve of a gift to the retired Public Works Manager in the amount of \$650.00.

On a Webster/Smith motion the Council voted unanimously to authorize the expense of \$62,777.25 to Mr. Rehab for 1,631 liner feet of sewer line rehabilitation on E. Walter Avenue and Seylar Alley. This recommendation is the costars price.

On a Farley/Faight motion the Council voted unanimously to accept Change Order #1 for the 2018 Paving Program in the amount of \$29,621.40 to add profile milling to E. Walter Avenue from N. Carlisle Street to N. Allison Street.

On a Webster/Kinzer motion the Council voted unanimously to accept Change Order #2 for the 2018 Paving Program in the amount of \$20,128.36 to add three ADA ramps and curbing in sections along E. Walter Avenue from N. Carlisle Street to N. Allison Street.

2. Personnel:

On a Kinzer/Smith motion the Council voted unanimously to regretfully accept the resignation of Roger Johnston from the Shade Tree Commission effective August 31, 2018.

3. Public Safety:

4. Public Facilities:

5. Community Development:

On a Webster/Faight motion the Council voted unanimously to authorize the Greencastle Exchange Club to organize and operate the annual Halloween parade on Friday October 26, 2018 at 7:00p.m closing N. Carlisle Street from E. Walter Avenue to the square and E. Walter Avenue from Allison Street to N. Carlisle Street.

On a Kinzer/Smith motion the Council voted unanimously to authorize the Breast Cancer Awareness- Cumberland Valley, Inc. to hang pink ribbons around the parking meter from October 1st to October 12th for Park in the ink Awareness Campaign.

6. Correspondence

President Miller offered the elected officials a chance to offer additional comments.

Mr. Myers had no comment.

Mr. Webster asked that the Administration & Finance Committee review the costs for Hinton & Associates as he felt they were excessive.

Mr. Smith has no comment.

Mr. Farley had no comment.

Mr. Kinzer made comments that required no action.

Mayor Thomas asked Mr. Ratliff to provide an update on the website redevelopment project.

Mr. Ratliff noted that Requests for Proposals were received to re-design and hosts the Borough's website. The proposals were being reviewed by staff and the Administration and Finance Committee and action would likely be taken at the October 1, 2018 Council meeting.

Mr. Faight made comments that required no action.

On a Webster/Faight motion the Council voted unanimously to adjourn at 7:49p.m.

Adjourn

Respectfully submitted,
Eden R. Ratliff,
Borough Manager