

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES November 5, 2018

MEMBERS PRESENT: Mayor Ben Thomas, Council President Steven Miller, Councilmembers: H. Duane Kinzer, Frank Webster Jr., Larry Faight, and Matthew Smith. Also present were Borough Manager Eden Ratliff, Chief of Police John Phillippy, and Finance/HR Manager Lorraine Hohl. ABSNET MEMBERS: Craig Myers.

President Miller called the meeting to order at 7:00p.m.

Councilmember Webster gave the invocation.

President Miller led the Council, staff and audience in reciting the pledge of allegiance.

President Miller noted that the meeting was being recorded by staff for the purposes of recording the meeting.

On a Webster/Faight motion the Council voted unanimously to amend the agenda adding item 6. (2) a letter of interest from Harry Myers to serve on the Civil Service Commission.

At 7:05p.m. President Miller granted a request from staff to recess for five minutes. The meeting was reconvened at 7:10p.m.

Presentations:

Duane Schroyer- Past Commander of Greencastle VFW gave a delightful presentation about the Veterans Monument having been restored and returned. He also invited everyone in attendance to the Veteran's Day service on November 11, 2018 at 11:11a.m. to be held outside Borough Hall. He lastly asked that the Council consider approving a rededication of the monument.

On a Kinzer/Webster motion the Council voted unanimously to approve the rededication ceremony of the Veteran's Monument on November 11, 2018.

Dennis Shenberger- Chief Information Officer of Shenberger Technology gave a presentation on the proposal submitted to the Borough of Greencastle to redesign and host its website. Dennis offered to answer and questions stating that he and his team had been fielding questions from staff about the proposal.

Kinzer thanked Mr. Shenberger for providing the price breakdown of the proposal and noted that Ratliff explained that over the long haul the Shenberger Technology proposal would be most cost effective.

Opportunity to be Heard:

Council President Miller invited citizens to address Council on issues of concern and reminded the audience of the public comment policy.

Wade Burkholder of 235 E. Baltimore Street asked for a timeline of when the new website would be available.

Ratliff stated that a timeline would need to be agreed to with Shenberger Technology as the timeline offered in the Request for Proposal would no longer be sufficient due to the amount of time that had passed.

Larry Pittman of 35 W. Madison Street invited the Council and audience to the Veteran's Day ceremonies. Pittman also asked if a Councilmember had to own property in the Borough and noted he thought that would be a good requirement.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require

additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of October 1, 2018.

Borough Council Special Meeting October 25, 2018

On a Webster/Kinzer motion the Council voted unanimously to approve the consent agenda.

REGULAR AGENDA

Payment of bills

On a Smith/Webster motion the Council voted unanimously to approve disbursements listed on the October 2018 Disbursement Report in the amount of \$78,311.08.

Reports from Elected Officials

President's Report

President Miller welcomed the audience and provided a lengthy overview of the budget process and research being done on the pollutant impact fee. President Miller also gave an overview of the activities of the Franklin County Area Tax Board noting they had approved their budget.

Mayor's Report

Mayor Thomas gave an interesting report and overview of monthly activities that is attached.

Chief's Report

Chief Phillippy gave a detailed report that is attached.

Manager's Report

Ratliff gave a report of activities that is attached.

1. Administration & Finance:

On a Webster/Kinzer motion the Council voted unanimously to accept the resignation of James Farley from the Borough Council effective October 10, 2018.

On a Webster/Faight motion the Council voted unanimously to accept the Act 44 Disclosure as presented.

On a Webster/Faight motion the Council voted unanimously to remove from the table a proposal from Shenberger Technology to host and redesign the Borough website.

On a Faight/Webster motion the Council voted unanimously to approve a contract with Shenberger Technology in the amount of \$28,200.00 to re-develop and host the Borough of Greencastle website.

Kinzer noted that he was impressed with the answers from the presentation delivered by Dennis Shenberger. Miller thanked Webster for his leadership.

On a Faight/Smith motion the Council voted unanimously to confirm the appointment of Mayor Thomas, President Miller, and Eden Ratliff to the Joint Municipal Committee with Antrim Township and the Greencastle-Antrim School District.

On a Webster/Faight motion the Council voted unanimously to approve a three year contract with Boyer & Ritter LLC. In the amount of \$16,400 for 2019, 16,900.00 for 2020, and 17,400.00 for 2021.

2. Personnel:

3. Public Safety:

On a Webster/Kinzer motion the Council voted unanimously to approve the Greencastle Christmas Parade to be held at 9:21a.m. on November 17, 2018, Authorize no parking and road closures as outlined in the correspondence dated October 16, 2018.

On a Faight/Smith motion the Council voted unanimously to approve a contract with Lobar Gordian and Lobar Associates Construction in the amount of \$235,620.45 for the Borough Office and Police Department security enhancement project. This is through the Keystone Purchasing Network.

4. Public Facilities:

On a Webster/Smith motion the Council voted unanimously to adopt Resolution 2018-05 adopting the Sanitary Sewer Pump Station Construction Standards and Specifications.

On a Faight/Kinzer motion the Council voted unanimously to authorize the creation of an ordinance establishing a handicap parking stall on E. Baltimore Street X feet east of Cedar Lane.

On a Webster/Smith motion the Council voted unanimously to approve Final Pay Estimate for the 2018 Paving Program in the amount of \$196,981.32 as recommended by the Borough Engineer.

5. Community Development:

6. Correspondence:

Thank you note from Medic 2 for annual donation.

On a Kinzer/Webster motion the Council voted unanimously to appoint Harry Myers of 38 N. Washington Street to the Civil Service Commission for a term expiring 12/31/2024.

President Miller granted a five minute recess to and reconvened the meeting at 8:00p.m.

BREAK

Presentations from Interested Council Candidates

Each candidate, Joel Amsley and Wade Burkholder, was given 5 minutes to present themselves.

Councilmembers and Mayor followed up with questions of each candidate asking the same questions for each candidate.

Opportunity to be Heard:

Borough citizens were given three minutes to ask questions or make comments regarding the vacancy. There was no public comment.

Miller opened the floor for nominations to fill the Council vacancy.

Kinzer nominated Joel Amsley.

Webster nominated Wade Burkholder.

On Kinzer/Webster motion nominations were closed.

Miller noted that the nominations were to be voted in the order of which they were received and the first candidate to receive a majority vote would be the new Councilmember.

Roll Call vote for Joel Amsley

Kinzer Affirmative

Webster Negative

Smith Affirmative

Faight Affirmative

Miller Affirmative

Joel Amsley was appointed to the vacant Council position with a 4-1 majority.

Mayor Thomas administered the Oath of Office to Joel Amsley.

Joel Amsley was welcomed to the Council and took his seat at the table with the Council and Mayor.

The Council thanked and praised Mr. Burkholder for his willingness to serve and dedication to the community.

President Miller offered the elected officials a chance to offer additional comments.

Kinzer: Noted concerns about weeds and passed them on to Mayor Thomas.

Webster: Welcome Mr. Amsley and thanked Mr. Burkholder.

Smith: None

Amsley: Noted his happiness for being selected to serve on Council and indicated he wants to contribute as much as he can.

Mayor Thomas noted the full agenda and his pleasure for the citizens who attended.

President Miller adjourned the Council and Mayor into executive session at 9:15p.m.

At 9:59p.m. the Council reconvened from Executive Session.

On a Webster/Faight motion the Council voted unanimously to adjourn at 10:00p.m.

Respectfully submitted,

Eden R. Ratliff,

Borough Manager