

## January 7, 2019 Council Meeting Manager's Report

Below are a listing of activities and updates for the Borough Council, Mayor, and community's review. The report is not intended to be an all-inclusive report but an overview of selected activities of interest.

Issue	Report
2019 Budgets	All 2019 Budgets were duly adopted in December 2018. Borough residents and rate payers did not see any increases but will see the implementation of a storm water pollutant impact fee.
Police Department & Office Construction Project	Permits for the PD/Office Construction project have been applied for as the project continues to move forward. The rewiring and moving of the office server has been completed. Office staff is currently housed in Council Chambers and operations are continuing as normal. Construction has been pushed back to early February.
Sidewalk Mandatory Implementation Program	In October 2011 the Borough Council adopted a schedule and map outlining mandatory sidewalk implementation. 2019 is the second round of implementation and has garnered much public comment and investigation from Borough staff. It is clear that there are many physical challenges to installing sidewalks in the designated areas that must be navigated. In order for a project whose goal is pedestrian friendly transportation and Borough connectivity to be successfully implemented there must be a strategic plan with comprehensive reviews of financial impact, land impact, and public input. Creative and innovative problem solving must also be a part of the discussion. The Public Facilities Committee and Borough staff recommend that those required to install sidewalks in 2019 be postponed until further research and review is completed.
Volunteer Opportunities	There is a vacancy on the Vacancy Board (Chairman) and three vacancies on the Shade Tree Commission. There has been one resignation and two opted not to renew their terms (Jeremy Layman and Ann Schnabel remain).
Civil Service Testing	The Civil Service Commission will be meeting in January and a date for testing candidates for the fulltime officer positions will be announced in the coming days. The advertisement will run in several local papers and be posted in Borough Hall.
Website	The Borough website redesign project is underway with the kickoff meeting taking place in December. The target go live for the website is March. We appreciate the community's understanding of the lack of activity on the current website as we transition.

Storm Water Pollutant Impact Fee- Mapping	The Borough is in the process of mapping each individual parcel for the purpose of calculating impervious area. This is part of the process of developing an equitable storm water pollutant impact fee. Our ability to perform the function internally (Thank you President Miller) has generated a significant cost savings to the Borough. Vetting of this process and the fee structure will take place in the coming months.
Ordinances	The handicap parking stall ordinance and storm water utility ordinance will be ready for action at the February Council meeting. They will be advertised during the month of January per previous Council action.
Veterans Memorial	Correspondence from the Past Commanders of VFW Post #6319 and Commander of American Legion Post 373 outlines their requests that the Borough of Greencastle take formal ownership of the Veterans Memorial located at 60 N. Washington Street. The VFW and American Legion will continue to perform maintenance on the memorial and the Borough will continue to house the memorial and insure it. The financial impact is \$80.00 per annum.
County Implementation of MS4	The Franklin County Council of Governments has tasked me with researching County wide implementation of MS4. Does a wide sweeping program such as MS4 have a lesser burden if administered at a higher level of government? My findings will be provided to the Council and Mayor in the coming months.

Respectfully Submitted,  
Eden R. Ratliff M.A.  
Borough Manager