

## March 4, 2019 Council Meeting Manager's Report

Below are a listing of activities and updates for the Borough Council, Mayor, and community's review.  
The report is not intended to be an all-inclusive report but an overview of selected activities of interest.

Issue	Report
Baltimore Street Rapid Flashing Beacons- Crosswalk Signals	This project has been put out to bid on Pennbid and the bid opening will be on Friday March 11th at 11:00a.m. via an automatic opening on the Pennbid opening. Target award date is the April 1st Council Meeting.
Police Department & Office Construction Project	Project is still ongoing with a target completion date in late March. Staff recommends the approval of a change order to approve an ADA compliant water cooler and to brick the back walls in the open office and and east office to accent the original building. Additionally, install a flood light outside the Police Department main entrance. Price not to exceed \$16,191.75.
Re-Zoning Request from the Rescue Hose Company No. 1	The Planning Commission will meet on Monday March 11th at 6:00p.m. to review a proposal and request for rezoning at the Special Events Center on S. Washington Street. The Community Development Committee will meet on Thursday March 7th at 1:00p.m. to review the same.
Civil Service Testing	The written examination for the Civil Service Testing was administered by Eden and Lorraine on Friday February 22nd to 6 applicants for the position of Patrolmen. Oral review boards are being scheduled which is the next step in the vetting process.
Storm Water Pollutant Impact Fee- Mapping	The Public Facilities Committee met to continue the construction of the storm water fee program some of which will be reviewed during this meeting. The Administration and Finance Committee will be meeting in March to do the same. Staff has recommended that due to time needed to continue vetting and construction that implementation be adjusted to the end of June 2019.
Sewer Relining Work	Mr. Rehab was in and relined 1,653 LF of 8" vitrified clay sewer mains on East Walter Avenue and the alley runs that connect East Baltimore Street to South Linden Avenue. The relining work and the subsequent lateral reinstatements were done over a three day period.
Sewer Sodium Bisulfate Tank	We received the temporary registration for our Sodium Bisulfite Tank that was purchased in 2018. We ordered and received our first mini bulk delivery of the product and we have started using from the tank. This is much safer for the operators as they should have less exposure to this hazardous chemical.
Sewer Carlisle Street Pumping Station	We have begun preliminary engineering on the Carlisle Street Pumping Station as budgeted before. A high level planning presentation will be delivered to the Public Facilities Committee in the coming months.

Street Lights	We are developing a proposal to give to the Public Facilities Committee regarding the deployment of new street lights in the Borough. These are mainly areas that citizens have expressed concern about.
Painting Yellow Curb Areas	Weather permitting the Public Works Department will be scraping and painting all yellow curb areas in the Borough. This will be completed by Old Home Week.
Snow Removal	Positive recognition and thank you to the Public Works Department for their expert snow removal.
S. Washington Street and Baltimore Street Ballard	The ballard at the intersection of Baltimore Street and Washington Street has been struck often enough where it now has a lean to it diminishing its capability to protect the traffic control device at the intersection. The Public Works Department will be resetting this ballard in place when the weather breaks.
No Parking East Side of N. Allison Street 105' North of Grant Street	The Public Safety Committee has deemed this intersection to have deficient line of sight looking north on Allison Street from the east. PennDOT standards are 147'. In order to meet this standard no parking would need to be designated. This would eliminate 3 spots to two homes which has adequate off street parking.

### February Financial Statement Summary

General Fund		Capital Reserve Fund		Highway Aid Fund		Sewer Fund	
Fund Balance	\$ 981,461.62	Fund Balance	\$ 267,534.99	Fund Balance	\$ 275,310.08	Fund Balance	\$ 880,643.75
Revenues	\$ 28,810.97	Revenues	\$ -	Revenues	\$ -	Revenue	\$ 20,264.84
Expenditures	\$ 17,444.46	Expenditures	\$ -	Expenditures	\$ -	Expenditures	\$ 3,076.15
Net	\$ 11,366.51	Net	\$ -	Net	\$ -	Net	\$ 17,188.69
Investments	\$ 1,956.29	Investments	\$ 239,088.11	Investments	\$ 274,911.93	Investments	\$ 743.73

*\*Minor adjustments may occur in the reconciliation process.*

<b>Construction Project Proposed Changes</b>	
Total Project Costs	\$ 238,054.77
New Total with 3 Change Orders	\$ 254,246.52
Percent Change	6%

<b>General Fund Balance w/ Office Construction Project</b>	
Cash Balance	\$ 981,461.62
Construction Project Costs	\$ 238,054.77
Cash Balance After Project	\$ 743,406.85
Change Order #1 (Brick Veneer)	\$ 9,646.08
Cash Balance After Change Order #1	\$ 733,760.77
Change Order #2 (Water Cooler)	\$ 5,291.98
Cash Balance After Change Order #2	\$ 728,468.79
Change Order #3 (Flood Light)	\$ 1,254.09

**Office Construction Project- During**





Respectfully Submitted,  
Eden R. Ratliff  
Borough Manager