

Borough of Greencastle, Pennsylvania
TRANSIENT RETAIL BUSINESS APPLICATION

Valid government issued photo ID of application required

Applicant's Name _____ Male Female

Address _____

Date of Birth _____ SS# _____ Phone# _____

Name of Employer _____

Address _____

Nature of property or service to be sold

Have you ever been convicted of a crime? Yes No

If yes, explain _____

Vehicle description _____
Make Year Color Lic. #

Dates that transient business will be conducted:

Starting date _____ **Ending date** _____

Contact phone # once permit(s) is/are processed: _____

Fee schedule (pursuant to Borough Code Chapter 141, Resolution 2015-03) to be paid at the time the application is submitted.

- A. Non-refundable background investigation fee for each individual \$10.00
- B. Security deposit for each Transient Vendor Badge \$25.00
- C. One (1) day permit \$25.00
- D. One (1) month permit \$150.00
- E. One (1) day permit for a promoter representing five (5) or more persons \$125.00

Note: Promoter must supply name, address, DOB, Social Security number, and valid government issued photo I.D. of each individual who will be representing him/her. Each individual must also provide the results of a current criminal background check (within 90 days of permit). PA residents need a PA background and out of state residents need backgrounds from their home state and PA. The \$10.00 non refundable background investigation fee is required for each individual for an internal background check. All information is needed before processing of the application can begin. Processing may take up to 3 full business days from the date all information is received.

The \$25.00 deposit is refundable at the time badge(s) are returned to the Greencastle Police Department. At the expiration date of the permit, you have 30 days to return the badge(s). If the badge(s) is/are not returned within the 30 days of the permit expiration, the \$25.00 deposit fee will be forfeited and the permit holder/promoter will be disqualified from future Transient Retail Vendor approval.

Affirmation: I do hereby swear or affirm that the facts set forth in this foregoing application are true and correct to the best of my knowledge. I also authorize the Borough of Greencastle Police Department to conduct a criminal background investigation including a search of national criminal history files.

Signature _____ Date _____

Application: Approved _____ Denied _____ Incident _____

Signature _____ Title _____ Date _____