

MINUTES
BOROUGH OF GREENCASTLE
COUNCIL MEETING
August 7, 2017
7:00 P.M.

MEMBERS PRESENT: Mayor Robert Eberly. Council President Frank Webster, Jr., Council Members Charles Eckstine, James Farley, Matthew Smith, Duane Kinzer and Craig Myers. Absent was Larry Faight. Also present were Borough Manager Eden Ratliff and Borough HR/Finance Manager Lorraine Armstrong.

Reverend Guy Camp gave the invocation.

President Webster led the meeting in reciting the pledge of allegiance.

Public Comment

Michele & David Emmett, E. Grant Street, requested that Council Meeting agendas be placed on the Borough website in advance to the meeting per a letter of correspondence they sent.

Joe Krouse, Edward Drive, expressed concern regarding weeds within the Borough.

Kendra File, Baumgardener Drive, expressed her concern regarding potential structures being built on 61 Edwards Drive due to the size of the lot.

Charles Mullen, W. Walter Ave, expressed concern regarding the 61 Edwards Drive property due to the size of the lot. He recommended that the Planning and Zoning Committee reduce the square footage within the ordinance first before granting permits.

Allison Decker, Edwards Drive, expressed concern for the 61 Edwards Drive property because she did not want a structure to be built there. She mentioned that her husband maintains the property and her children play on it.

CONSENT AGENDA

Minutes of previous meetings:

On an Eckstine/Farley motion, Council voted unanimously to approve Borough Council Meeting Minutes of July 3, 2017.

REGULAR AGENDA

Report of Disbursement and Payment of Bills

On a Smith/Kinzer motion, Council voted unanimously to approve the July 2017 Disbursement Report in the amount of \$72,879.94

Reports from Elected Officials

President's Report

President Webster encouraged the public to always lock their cars due his past experience of items being stolen out of his personal car.

Councilmen Charles Eckstine congratulated the Chamber of Commerce for the success of Sidewalk Days this year and mentioned the hard work and dedication it takes for the Chamber to hold the event. He mentioned the difficulty of closing Baltimore Street. He also mentioned other items the Chamber of Commerce does in order to help local businesses. He invited Georgina Cranston of the Chamber of Commerce and Loren Martin of E.L.M Dept. Store to speak about the success of Sidewalk Days.

Georgina Cranston described that by having the road closed, the event was able to host more vendors, provide a safer atmosphere for vendors and other participants and that there was a record high attendance size for this year's event.

Loren Martin described that they had a 24% increase in sales during the event and that what they normally produce in two weeks, they produced in two days.

Council Vice President Craig Myers suggested that Georgina Cranston thank PennDot for the road closure of Baltimore St. for Sidewalk Days.

Councilmen Duane Kinzer thanked the Greencastle Police Department.

Police Chief John Phillippy thanked the Greencastle Fire Police Department.

Council President Webster thanked the Greencastle Fire Police Department.

Borough Manager Eden Ratliff thanked the Greencastle Fire Police Department.

Mayor's Report

Mayor Eberly announced that the police report was included in the packet.

Police Chief John Phillippy explained that the interface of the reporting system had been fixed and should be working properly and more accurately. He had mentioned the extensive work the police department has been undertaking regarding the recent incidents. The Chief recognized Rony's tremendous work within the last couple of weeks regarding significant instances and findings.

Councilmen Duane Kinzer asked if Rony would be in the Greencastle-Antrim School District more than once a year. The Chief could not comment accurately on how many times Rony could be allowed in the school district.

Borough Manager Eden Ratliff recommended to Council to pass a resolution that would allow for Rony to be used more frequently at the School District.

Council Vice President Craig Myers mentioned that there would need to be a joint meeting with the Borough and the School District.

Manager's Report

Borough Manager Eden Ratliff recognized all the department heads within the Borough for staying within their allotted budgets. He addressed the statement regarding the change of office hours and stressed the reason to change the office hours to help convenient customers who could not previously make it to the office. Additionally, Borough Manager Eden Ratliff encouraged the Public to call into the radio station WGRG on Wednesday evenings at 6:00pm because he hosts a show titled "Evenings with Eden" where he discusses the Greencastle area.

Reports from Committees

A. Administration & Finance:

1. On a Farley/Myers motion, Council voted unanimously to accept the Borough of Greencastle 2016 Annual Audit and Financial Statements.

B. Personnel:

1. On a Myers/Smith motion, Council voted unanimously to appoint Tina Kluck as the Assistant Right to Know Officer.

C. Public Safety:

Borough Manager Eden Ratliff discussed the past analysis that he and the Police Chief John Phillippy had completed regarding the parking situation on Carlisle St. He recommended further analysis with the passage of temporarily suspending parking on Carlisle St.

1. On an Eckstine/Farley and Smith motion, Council voted unanimously to authorize suspension of parking on S. Carlisle St. from State Route 11 to the access road from August 9, 2017 to October 11, 2017 in order to conduct an analysis of street parking trends outside the townhome complex.

Councilmen Eckstine noted that there had been approximately 50 vacant spots within the parking lot of the townhomes and that some residents of the area stated that some cars seem to be “stored” there. He expressed concern regarding the lone of sight for pulling out of residents’ driveways due to the excessive amount of cars parked on both sides of the road.

Councilmen Myers asked for clarification on defining what road was considered the “access road.” It was determined to be the old Strait building road.

Leah Harclerode, S. Carlisle St., said that she will be sending out a letter to the homeowners of the complex to notify them of the no parking status.

Borough Manager Eden Ratliff described the two applications for the USDA-Rural Development. If awarded, the grant would supply 15% of the funding for new police cruisers.

2. On a Smith/Farley motion, Council voted unanimously to authorize a grant application to USDA-Rural Development in the amount of \$12,000.00 with a local cash match of \$68,0000.00 for Police Department Cruisers.

D. Public Facilities:

Borough Manager Eden Ratliff discussed the storm line project referencing maps of the where the new line would be placed and routed. He mentioned that the new line would tie into the lateral with PennDot’s line on Baltimore St. He discussed that the Borough Engineer estimated the project to cost \$810,000.00, which would include swales and other materials and maintenance required. Additionally, he mentioned that the Borough would work alongside the Besore Library due to their own projects that they would like to complete in conjunction with the work the Borough needs to complete. Mr. Ratliff mentioned that if Council does not approve this project, the library would need to put infiltration beds due to excessive flooding. This would increase the amount of storm water flowing into the Orchards.

1. On a Myers/Farley motion, Council voted 5-1 to approve the proposed Baltimore St. storm line project as presented by the Borough Manager and Borough Engineer, and authorize the Borough Manager to seek funding for this project as presented.

Councilmen Duane Kinzer expressed his concern regarding the Borough Engineer’s recommendation. He did not like that the project would tear up Baltimore Street. Additionally, he thought that the estimated price of the project was low. Borough Manager Eden Ratliff explained that the Borough would only dig into the sidewalk on Baltimore St. and not the street. Also, he stated that the estimated price was high.

Council Vice President Craig Myers discussed that there are two structures on an easement that cannot be moved.

Borough Manager Eden Ratliff stated that this project is for road reconstruction on Jefferson St.

2. On a Smith/Farley motion, Council voted unanimously to ratify the 2017-2018 CDBG Grant application as submitted by the Borough Manager in the amount of \$139,652.17 with a local cash match of \$34,913.04.

Borough Manager Eden Ratliff stated that Sycamore trees on Baltimore St. are approximately 80 years old. He stated that the Shade Tree Commission is requesting Sycamore trees be put on the list of maintained trees by the Borough. This means that the Sycamore trees would be financially responsible for maintaining the trees.

3. On a Myers/Smith motion, Council voted unanimously to authorize the addition of all Sycamore trees on Baltimore St. to the list of trees owned and maintained by the Borough of Greencastle Shade Tree Commission.

Councilmen Duane Kinzer asked if the trees were in the right of way. Mr. Ratliff said yes. Also, Mr. Kinzer suggested increasing the Shade Tree Commissions budget.

Borough Manager Eden Ratliff discussed the process of Cure in Place installation. The sewer line installation would take part on N. Carlisle St. and Tyrone St. He also mentioned that if the current sewer line were to be dysfunctional, the new line, placed inside the old, would be sustainable. He mentioned that the Cure in Place installation is the most cost effective solution.

4. On an Eckstine/Farley motion, Council voted unanimously to award the Cure in Place sewer line rehabilitation project contract to Institution Technologies in the amount of \$74,664.50 and authorize the Notice to Proceed at the discretion of the Borough Manager.

Borough Manager Eden Ratliff mentioned that this work would be completed on other sections of the sewer line on N. Carlisle St. and Tyrone St.

5. On a Myers/Smith motion, Council voted unanimously to award the Excavate and Replace sewer line rehabilitation project to T. Byers Contracting-Excavating in the amount of \$138,318.00 and authorize the Notice to Proceed at the discretion of the Borough Manager.

Borough Manager Eden Ratliff listed the roads to be completed with this project as follows: S. Washington St, S. Cedar Ln, W. Franklin St, W. Madison St, E Dahlgren St, E. Pine Ln & Ronald Dr .

6. On a Farley/Smith motion, Council voted unanimously to award the 2017 Paving Program contract the Gano Paving in the amount of \$99,077.60 and authorize the Notice to Proceed at the discretion of the Borough Manager.

E. Community Development:

Borough Manager Eden Ratliff asked Council President if he could read Resolution 2017-04. Council President Webster said he could. The Resolution would rescind Resolution 2017-03 that Council voted on previously. The Resolution discusses redistricting legislation.

1. On a Kinzer/Eckstine motion, Council voted 4-3 to adopt Resolution 2017-04 rescinding Resolution 2017-03.
 - i. Borough Manager asked for a Roll Count Vote.
 1. Council President Webster – Yes

2. Council Member Eckstine – Yes
3. Council Member Eckstine – Yes
4. Council Member Smith – No
5. Council Member Farley – No
6. Council Vice President Myers – No
7. Mayor Eberly – Yes

Peter Lagiovane, Wallace Ave, recommended Council to not rescind Resolution 2017-03. He referenced a letter from Fair Districts PA and discussed his opinion regarding the legislation.

Michele Emmett, E. Grant Street, finished Pete Lagiovane’s speech that he had written out. She also opposed the rescinding Resolution 2017-04. She said she did not understand the “why” Council felt they needed to rescind. Council President Webster described the situation when Council initially voted on Resolution 2017-03. He mentioned that he wanted to table Resolution 2017-03 until there were more members present but that a motion had been brought forth regardless.

Councilmen Eckstine also mentioned his frustration regarding Fair Districts PA and the affiliation with the League of Women as a political movement.

Councilmen Kinzer announced his error for making a motion to vote on Resolution 2017-03.

Claudia and Paris Pete, S. Washington St, asked for more “facts” be considered before passing Resoultion 2017-04. They described the bill as a non-partisan.

Council President Webster described that he could not support the bill because of source backing due to political agendas.

Wade Burkholder, E. Baltimore St., using inappropriate foul language, stated that Fair Districts PA is not a political issue and that Council should not rescind Resolution 2017-03.

Mayor Eberly stated that he must make a vote based on the entire community of Greencastle.

New Business:

1. On a Kinzer/Farley motion, Council voted 4-1 to approve one hour of foot patrol by the Greencastle Police Department for seven days per week and one hour per day.

Councilmen Smith asked if Mr. Kinzer meant Monday-Friday or if he wanted the weekends included.

Ben Thomas Jr, S Washington St., discussed the importance of taking this issue to committee prior to making a motion and that there are reasons why the police department are not out walking around due to the nature of society. Additionally, he mentioned that it is unfair to the police department to be managed in this manner and that forcing foot patrol is not good.

Reports from Council Members

Councilmen Craig Myers left the meeting at 8:30pm.

Council President Webster recognized Lorraine Armstrong, the new HR/Finance Manager, as she was filling in for Borough Secretary Ericka Faight.

On an Eckstine/Kinzer motion the Council voted unanimously to adjourn the meeting at 8:44 p.m.

Respectfully submitted,

Eden Ratliff
Borough Manager/Assistant Borough Secretary