

**MINUTES  
BOROUGH OF GREENCASTLE  
COUNCIL MEETING  
September 5, 2017  
7:00 P.M.**

MEMBERS PRESENT: Mayor Robert Eberly, Council President Frank Webster, Jr., Council Members Charles Eckstine, Larry Faight, James Farley, and Duane Kinzer. Absent were Craig Myers and Matthew Smith. Also present were Borough Manager Eden Ratliff and Borough Secretary Ericka Faight.

President Webster gave the invocation and led the meeting in reciting the pledge of allegiance.

President Webster announced that an executive session was held prior to the meeting to discuss Personnel matters.

**Public Comment**

Charles Myers, 38 Williamson Avenue, expressed concern that not everyone is being treated equally pertaining to sidewalk installation requirements. Manager Ratliff stated that letters were sent to property owners on the eastern side of Williamson Avenue explaining why that side of the street was reassigned. Mr. Myers stated that he was told that a lien was placed on his property if he did not comply with his installation deadline.

**CONSENT AGENDA**

***Minutes of previous meetings:***

On a Kinzer/Eckstine motion, Council voted unanimously to approve Borough Council Meeting Minutes of August 7, 2017.

**REGULAR AGENDA**

**Report of Disbursement and Payment of Bills**

On an Eckstine/Farley motion, Council voted unanimously to approve the August 2017 Disbursement Report in the amount of \$148,462.33.

**Reports from Elected Officials**

**President's Report**

**Mayor's Report**

President Webster expressed his appreciation of the Police Department's downtown efforts.

Council Member Kinzer complimented the department's foot patrol.

Council Member Eckstine asked how many of the parking tickets issued last month were issued by an officer and Chief Phillippy replied that due to the meter enforcement officer being on leave, all the parking tickets for the month were issued by the department.

**Manager's Report**

Manager Ratliff noted that the Public Facilities will meet to discuss assigning a deadline to the areas of sidewalk map that currently do not have an installation deadline and to take a final look at the revisions to curb/sidewalk specifications. The Community Development Committee will meet directly after Public Facilities to discuss a rezoning initiative. Mr. Ratliff also announced that there will be a joint meeting of the Borough, School Board, and Antrim Township to discuss the option of submitting a truck route proposal to Penn DOT.

## **Reports from Committees**

### **A. Administration & Finance:**

1. Due to lack of a second motion, no vote was taken to approve changing the Borough Office hours to the following effective October 2, 2017:

<b>Monday</b>	<b>Tuesday/Wednesday/Thursday</b>	<b>Friday</b>
8:30 a.m.-7:00 p.m.	8:30 a.m.-4:30 p.m.	8:30 a.m.-1:00 p.m.

### **B. Personnel:**

### **C. Public Safety:**

1. On a Kinzer/Farley motion, Council voted unanimously to authorize the Greencastle Exchange Club to hold the Halloween parade to take place on Friday October 27, 2017 at 7:00p.m. starting at Jerome King Playground proceeding south on N. Carlisle St., east on Baltimore St., north on Allison St., west on Walter Ave., and concluding at Jerome King Playground.

### **D. Public Facilities:**

### **E. Community Development:**

1. On a Farley/Myers motion, Council voted unanimously to approve an August 16, 2017 request by Breast Cancer Awareness-Cumberland Valley, Inc (BCA—CV) seeking permission for the following initiative in conjunction with Breast Cancer Awareness Month within the Borough of Greencastle:
  - a. Permission to place pink ribbons on the parking meters and street trees in downtown (SR 16) from Monday, October 2 through Friday, October 13, 2017.
2. On a Farley/Faught motion, Council voted unanimously to authorize Heritage Christmas to take place from December 1, 2017 through December 31<sup>st</sup> along with the following request:
  1. Place the information disbursement Holiday House on the northwestern corner of the square on November 3, 2017.
  2. Designate the northwest portion of the square as no parking so that the stage can be setup.
  3. Approve the tree lighting ceremony to be held on November 17, 2017.
  4. Prohibit transient vendors from selling goods during the tree lighting ceremony.
  5. Authorize there to be no parking in the square on December 1<sup>st</sup>, 8<sup>th</sup>, and 15<sup>th</sup>.
  6. Authorize keeping the lights on in the square beyond normal lighting hours.
  7. Authorize free parking in the downtown from December 1<sup>st</sup> to December 31<sup>st</sup>.
3. On a Kinzer/Farley motion, Council voted unanimously to authorize a donation of \$1,800.00 to the Chamber of Commerce to be used towards the Heritage Christmas Tree.
4. On a Faught/Farley motion, Council voted unanimously to authorize the Chamber of Commerce to hold their Fall Seasonal Marketplace on Saturday September 9, 2017 and further to designate the square and S. Carlisle St. to the Church of the Brethren as no parking from 7:00a.m. - 5:00p.m.

## **Reports from Council Members**

Council Member Farley updated Council on the Franklin County Tax Board's search for a new director.

Council member Kinzer asked for an update on the crosswalks grant status, and Mr. Ratliff informed him that the Borough is waiting for the funds to be released. Mr. Kinzer stated that although he would be out of town at the time of

the joint meeting, he wanted the school board to be made aware of the dangers to students walking along Baltimore Street on their way to school. Mr. Ratliff stated that he would be meeting with the school board later in the week and he would bring the issue up at that time. Mr. Kinzer stated that he and Council President Webster met with Township Supervisor Pat Harety to discuss a drainage swale and Mr. Ratliff reminded Mr. Kinzer that Council has asked that discussions pertaining to cooperative efforts between the Borough and the Township be conducted between the Borough and Township Managers.

Mr. Ratliff stated that he is looking forward to seeing everyone at the first annual marketplace.

On a Faight/Kinzer motion, Council voted unanimously to adjourn at 7:45p.m.

Respectfully submitted,

Ericka Faight  
Borough Secretary