



# *Borough of Greencastle*

---

60 NORTH WASHINGTON STREET • GREENCASTLE, PENNSYLVANIA 17225-1230 • PHONE (717) 597-7143 • FAX (717) 597-1734

---

September 3, 2019

**SUBJECT:** 2020 Minimum Municipal Obligation, Non-Uniform Pension Plan

**TO:** Borough of Greencastle Council

**FROM:** Eden Ratliff- Chief Administrative Official

Act 205 of 1984 requires that the "chief administrative officer" of the pension plan inform the "governing board" of the municipality of the Minimum Municipal Obligation for the following year by the last business day in September. This memo, provided under the guidance of Beyer-Barber Company (our plan's actuary), is intended to satisfy this legal requirement. Questions on our pension costs can either be addressed to me or Robert J. Hall Company at 717-960-0752.

The calculation of the 2020 Minimum Municipal Obligation requires several assumptions relating to projected payroll. The attached 2020 Minimum Municipal Obligation certification details this determination.

**BOROUGH OF GREENCASTLE  
POLICE RETIREMENT PLAN  
WORKSHEET FOR 2020 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2019)	\$ 249,180.00
2. TOTAL NORMAL COST PERCENTAGE	12.90%
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$ 32,144.18
4. TOTAL AMORTIZATION REQUIREMENT	\$ 0
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 5,875
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$ 38,019.18
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$ 0.00
8. FUNDING ADJUSTMENT	\$ 39,817.00
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$ 0
10. SPECIAL LIMITATION UNDER 302(b)(1)	\$ 0
11. MINIMUM MUNICIPAL OBLIGATION (Lesser of Item 9 and Item 10)	\$ 0

  
\_\_\_\_\_  
Eden Ratliff- Chief Administrative Official

*9/3/2019*  
\_\_\_\_\_  
Date Certified to Governing Body

**Note: The 2020 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2019.**



# *Borough of Greencastle*

---

60 NORTH WASHINGTON STREET • GREENCASTLE, PENNSYLVANIA 17225-1230 • PHONE (717) 597-7143 • FAX (717) 597-1734

---

September 3, 2019

**SUBJECT:** 2020 Minimum Municipal Obligation, Non-Uniform Pension Plan

**TO:** Borough of Greencastle Council

**FROM:** Eden Ratliff- Chief Administrative Official

Act 205 of 1984 requires that the "chief administrative officer" of the pension plan inform the "governing board" of the municipality of the Minimum Municipal Obligation for the following year by the last business day in September. This memo, provided under the guidance of Beyer-Barber Company (our plan's actuary), is intended to satisfy this legal requirement. Questions on our pension costs can either be addressed to me or Robert J. Hall Company at 717-960-0752.

The calculation of the 2020 Minimum Municipal Obligation requires several assumptions relating to projected payroll. The attached 2020 Minimum Municipal Obligation certification details this determination.

**BOROUGH OF GREENCASTLE  
EMPLOYEES NON-UNIFORMED PENSION PLAN  
WORKSHEET FOR 2020 MMO**

1. TOTAL ANNUAL PAYROLL (W-2 payroll for 2019)	\$720,444.00
2. TOTAL NORMAL COST PERCENTAGE	8.72%
3. TOTAL NORMAL COST (Item 1 x Item 2)	\$ 62,822.72
4. TOTAL AMORTIZATION REQUIREMENT	\$ 11,149
5. TOTAL ADMINISTRATIVE EXPENSES (Estimated based on recent experience)	\$ 5,875
6. TOTAL FINANCIAL REQUIREMENTS (Item 3 + Item 4 + Item 5)	\$79,846.72
7. TOTAL MEMBER CONTRIBUTIONS (Member Contribution Rate x Item 1)	\$ 0.00
8. FUNDING ADJUSTMENT	\$ 0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8)	\$ 79,846.72

  
\_\_\_\_\_  
Eden Ratliff- Chief Administrative Official

9/3/2019  
\_\_\_\_\_  
Date Certified to Governing Body

**Note: The 2020 Minimum Municipal Obligation is based on the most recent Actuarial Valuation Report on January 1, 2019**