

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING  
MINUTES  
October 7, 2019  
60 N. Washington Street**

MEMBERS PRESENT: Mayor Ben Thomas Jr., Council President Steven Miller, Councilmembers: H. Duane Kinzer, Frank Webster Jr., Larry Faight, Joel Amsley, Matthew Smith, and Wade Burkholder. Also present were Borough Manager Lorraine Hohl, Billing & Program Coordinator Emilee Little, and Chief of Police John Phillippy.

President Miller called the meeting to order at 7:05 p.m.

An invocation was given by Robert Wertime.

President Miller led the Council, staff and audience in reciting the pledge of allegiance.

President Miller noted that the meeting was being recorded by staff.

On a Webster/Faight motion the Council voted to approve the proposed agenda for the October 7, 2019 regular Council Meeting.

**Opportunity to be Heard**

President Miller invited Borough citizens to address Council with specific issues of concern, reminding them of the public comment policy.

Jim Laye stated his disagreement with the billing of the Stormwater Pollutant Impact Fee. Council and Interim Borough Manager Hohl explained the SPIF quarterly billing procedures.

Eddie Baxter of 117 Carowinds Drive discussed the SPIF and his thoughts on how to improve the program including the Borough outlining specific examples of impervious structures and reducing the cost to appeal the fee.

Kendra File of 30 Baumgardner Drive discussed the SPIF and questioned how the amount the Borough must raise through the stormwater utility was derived. Ms. File stated her thoughts the effect of this fee on the community.

Brian Harbaugh, co-owner of JCH Associates stated that the Council needs to reassess the SPIF. Mr. Harbaugh testified at the Senate Hearing on September 11<sup>th</sup>. Harbaugh voiced that the Borough should only be doing the minimum requirements, questioned the Borough's estimated cost versus that of Antrim Township, and stated that DEP only uses models and can't provide actual numbers.

Robert Wertime of 207 Leitersburg Pike referenced his alley naming request to title a designated alley as Gillian Lane. Mr. Wertime also discussed street light glare on South Washington St and soybean smoke at the Co-op.

Stephanie Harbaugh of JCH Associates questioned if the Borough has had meetings with Antrim Township to discuss joint projects and stated that she is very frustrated with her company's fee amount.

**CONSENT AGENDA**

Minutes of Previous Meeting: Borough Council Meeting September 3, 2019

Accept the resignation of Greencastle Area, Franklin County, Water Authority Board Member, David Nichols effective 09/30/2019.

Accept the employment of Skye Fisher as part-time wastewater operator trainee, effective October 14, 2019.

On a Webster/Smith motion the Council voted unanimously to approve the consent agenda.

## **REGULAR AGENDA**

### **Payment of bills**

On a Smith/Webster motion the Council voted unanimously to approve disbursements listed on the September 2019 Disbursement Report in the amount of \$177,085.75.

### **Reports from Elected Officials**

#### **President's Report**

President Miller commented that pertaining to MS4, we are going to do the minimum but the Borough still needs to act in good faith. Miller stated that Rich Fahnestock has resigned effective December 5, 2019, from the Franklin County Area Tax Board.

#### **Mayor's Report**

The mayor stated a response letter from PennDot was recently received pertaining to truck traffic signs in the Borough. Mayor Thomas also reminded Council of the June Resolution where a Stakeholder's Task Force was to be created to oversee the MS4 program. The Mayor stated that the Borough should follow Antrim Township in completing stream testing and not follow the presumptive approach and modeling of DEP.

#### **Chief's Report**

Chief Phillippy highlighted September's service calls and notable events pertaining to the police department. Phillippy highlighted the completed installation of the Blue Light emergency phone. Also Phillippy thanked Officer Kamoie for going above and beyond the call of duty in his care for a 3 year old girl found at 3:45 AM walking alone on Baltimore Street.

#### **Manager's Report**

Lorraine Hohl gave a comprehensive report including updates on community events, Borough development, and 2020 budget proceedings. Hohl gave an overview of the Stormwater Pollutant Impact Fee billing structure and credit program. Additionally the progress of the Conrad property violations was discussed.

#### **1. Personnel:**

1. On a Webster/Faight motion the Council voted unanimously to approve the appointment of Lorraine Hohl as Borough Manager, Borough Secretary, Chief Administrative Officer, Chief Enforcement Officer, Treasurer, Zoning Officer, Right-to-Know Officer and Water Authority Manager, effective October 7, 2019.

#### **2. Public Safety:**

Faight stated there is a meeting schedule with Public Safety and the Shade Tree Committee.

#### **3. Community Development:**

#### **4. Administration & Finance:**

Webster stated that 2020 budget meeting are occurring and encouraged the public to participate.

1. On a Webster/Burkholder motion the Council voted unanimously to approve expenditure of \$8,500.00 for Frederick Seibert & Associates to prepare for and assist with the submission of a National Fish and Wildlife Foundation: Pennsylvania Local Government Implementation grant supporting stormwater projects as it relates to BMP projects within MS4 designated communities.
2. On a Burkholder/Smith motion the Council voted unanimously to approve the authorization for the Public Works Department to deploy & remove the Hometown Heroes Banners, a project administered by the Chamber of Commerce.
3. On a Kinzer/Webster motion the Council voted unanimously to accept a donation of \$500.00 from the Loyal Daughters organization for use by the Shade Tree Commission.

**5. Public Facilities:**

Amsley stated a meeting is scheduled.

**6. Correspondence:**

Strathmeade Apartment submitted for the council to consider the reduction of the sewer bill and sewer delinquencies for 75-79 Eastern Ave in the amount of \$31,402.47 from the second quarter 2019 billing.

**7. Final Comments:**

Hohl: Thanked the council for this opportunity and expressed her mission for the Borough going forward.

Miller: We are proud and noted that this appointment was a unanimous decision.

Burkholder: Thanked community for participating and providing comments at the meeting.

Webster: Congratulations Lorraine.

Smith: None.

Amsley: We owe it to the citizens to really look at this fee and agreed with the Mayor with the formation of a strategic planning committee.

Kinzer: Expressed his thoughts on the MS4 program.

On a Kinzer/Burkholder motion the Council voted 4-3 to suspend the January 2020 collection of the stormwater pollutant impact fees, pending an independent engineer's review of the fee and related calculations.

On a subsidiary Miller/Webster motion the Council voted 3-4 to not table the Kinzer/Burkholder motion.

A roll call vote considering the subsidiary motion to table this matter was conducted, the results are as follows:

Amsley – No, Kinzer – No, Faight – No, Miller – Yes, Smith – Yes, Webster – Yes, Burkholder – No

Council members discussed the stormwater pollutant impact utility.

Amsley stated we owe it to the public to validate this fee.

Burkholder stated we have shown good faith thus far.

A roll call vote considering the original Kinzer/Burkholder motion to suspend the January 2020 stormwater pollutant impact fee pending review was conducted, the results are as follows:

Amsley – Yes, Kinzer – Yes, Faight – Yes, Miller – No, Smith – No, Webster – No, Burkholder – Yes

Thomas: Congratulations to Lorraine. Additionally Mayor Thomas expressed that the Borough needs to “roll their sleeves up” and hopefully reduce this fee.

Faight: Expressed to Lorraine that she will do a great job. Thanked the Harbaugh's for their contributions.

On a Webster/Burkholder motion the Council unanimously voted to adjourn the meeting at 8:55 p.m.

Respectfully submitted,  
Lorraine K. Hohl  
Borough Manager