

**BOROUGH OF GREENCASTLE
COUNCIL MEETING
MINUTES
December 2, 2019
60 N. Washington Street**

MEMBERS PRESENT: Mayor Ben Thomas Jr., Council President Steven Miller, Councilmembers: Frank Webster Jr., Larry Faight, Joel Amsley, Matthew Smith, and Wade Burkholder. Also present was Borough Manager Lorraine Hohl. Councilman H. Duane Kinzer participated via phone.

President Miller called the meeting to order at 7:00 p.m.

An invocation was given by Pastor Ryan.

President Miller led the Council, staff, and audience in reciting the pledge of allegiance.

President Miller congratulated newly elected Councilman Jeremy Layman and noted that the meeting was being recorded by staff.

Opportunity to be Heard

President Miller invited Borough citizens to address Council with specific issues of concern, reminding them of the public comment policy.

Eddie Baxter of 117 Carowinds Drive discussed taxes, budget expenses, and the MS4 waiver.

Brian Harbaugh, co-owner of JCH Associates, discussed his business experience with Microsoft and IT upgrades. Also Mr. Harbaugh thanked the Council for the work being done related to MS4.

Joe Krouse of 41 Edward Drive also wanted to thank Councilmembers for their presence at the joint meeting with Antrim Township. He also questioned why there is no solicitor or engineer at Borough Council meeting and suggested the Borough put that work out for bid annually.

Lon Barkdoll of 142 N. Linden commended the Council's current work in applying for a waiver and questioned why the waiver was not applied for previously.

John Henson of 680 Osborne Avenue emphasized topics including regulating sump pumps and clarifying the definition of impervious area.

CONSENT AGENDA

Minutes of Previous Meeting: Borough Council Special Meeting November 4, 2019
Borough Council Meeting November 4, 2019

On a subsidiary Webster/Burkholder motion the consent agenda item to accept the Revised Non-Uniform 2020 Minimum Municipal Obligation Memorandum as prepared by the Chief Administrative Officer and Amendment #2 was removed from the consent agenda and discussed as an Administration & Finance regular agenda item.

On a Faight/Amsley motion the Council voted unanimously to approve the modified consent agenda.

REGULAR AGENDA

Payment of bills

On a Webster/Smith motion the Council voted unanimously to approve disbursements listed on the November 2019 Disbursement Report in the amount of \$126,643.42.

Reports from Elected Officials

President's Report

President Miller commented on current community activities and gave an update on the hiring process for the position of Chief Executive for the Franklin County Area Tax Bureau.

Mayor's Report

Mayor Thomas gave an overview of community events including the Veterans Day ceremony at Borough Hall and local holiday shopping and festivities. Thomas thanked the Ron Martin family for their donation of the town Christmas tree. Mayor Thomas offered his condolences to local community members whose loved ones passed away in November including former Councilman Richard Dick Fisher and police Chief John Phillippy's father.

Chief's Report

Mayor Thomas delivered Chief Phillippy's report in his absence. Thomas highlighted November's service calls and notable events pertaining to the police department. Thomas reminded the community of the increase in thefts during the holiday season and cautioned citizens to be aware and to alert authorities immediately of any suspicious behavior.

Manager's Report

Lorraine Hohl gave a comprehensive report including updates on community events, 2020 budget proceedings, and developments involving MS4 obligations. Hohl reminded the citizens that the most recent utility billing did include a Stormwater Pollutant Impact Fee and gave an overview of the penalties associated with lack of payment.

1. Administration & Finance:

1. On an Amsley/Smith motion the Council voted unanimously to approve the proposed 2020 meeting schedule.
2. On a Burkholder/Smith motion the Council voted unanimously to approve the proposed 2020 holiday schedule.
3. On a Faight/Smith motion the Council voted 5-2 (Webster and Kinzer opposed) to approve the Revised Non-Uniform 2020 Minimum Municipal Obligation Memorandum as prepared by the Chief Administrative Officer and Amendment #2.

2. Personnel:

1. On a Webster/Smith motion the Council voted unanimously (Faight recused) to approve the disbursement of annual Christmas bonuses in the amount of \$100.00 to full time employees and \$50.00 to part time employees.

3. Public Safety:

1. Faight stated digital speed signs will be discussed at January's council meeting.

4. Public Facilities:

1. On an Amsley/Kinzer motion Council voted unanimously to commission WM Hill Engineering to draft and submit an MS4 waiver not to exceed \$2,000.00.

5. Community Development:

1. Kinzer stated there is no report at this time.

6. Final Comments:

Burkholder: Thanked Frank Webster for his service.

Webster: Thanked the public for their participation and wished new Councilman Jeremy Layman good luck.

Smith: "Frank, it's been a pleasure."

Amsley: "Frank I appreciate everything you have done."

Kinzer: Thanked Frank for his time on Council. Kinzer stated he was happy to see the Borough working with the Township on MS4. Encouraged the support of downtown businesses.

Mayor: Confirmed to Frank that his objective to contract a single waste hauler for the Borough will still be addressed.

Faight: "It's really been a pleasure Frank and I wish you all the best."

On a Webster/Faight motion the Council unanimously voted to adjourn the meeting at 8:20 p.m.

Respectfully submitted,
Lorraine K. Hohl
Borough Manager