

# Borough of Greencastle

## Manager's Report

January 2020

By: Lorraine Hohl

### Significant Events

#### National Fish and Wildlife Foundation/DCED Funds

- In the fall of 2019, Staff prepared a competitive grant application to the National Fish and Wildlife Foundation for the bioretention, rain garden installation located at the Lilian S Besore Memorial Library. Out of the 30 applications received, \$4.9 million dollars were requested for assistance, far outpacing available funding. Unfortunately, the Borough of Greencastle's application was not accepted. The large request in funding shows the extreme cost of stormwater projects and how municipalities are highly motivated to seek financial assistance in order to limit community burden and provide relief.
- While this was disappointing news, there is a silver lining! Through the application process, Borough Staff solicited the help from state representatives asking for their endorsement of the project. This gave our legislators an opportunity to learn about the project and how it positively impacted the community in which they represent. As a result, Senator Judy Ward has allotted through state funding \$50,000.00, through a non-competitive grant from the Department of Community & Economic Development for the Lilian S. Besore library project. On behalf of the Borough of Greencastle, I would like to thank Senator Judy Ward and DCED.

### Administration and Finance

#### Reporting Fund Balances (using November reconciled numbers) \*includes investments\*

General Fund (01)	\$874,831.67
Sewer Fund (08)	\$1,048,187.31
Stormwater Fund (09)	\$587,742.88
Capital Reserve Fund (30)	\$271,840.40
Highway Aid Fund (35)	\$412,851.41

### Public Safety

#### Green Light Go Update

- West Penn Power has installed the electric meters for the flashing beacons on Baltimore Street. The Borough office currently is waiting on the final installation of the meters and the final inspection report. Wyoming Electric, the contractor for the installation of the signs, has finished their portion and has sent their invoice in the amount of \$75,660.00. Below is a breakdown of responsible parties and costs:

Wyoming Electric Bid Contract: \$75,660.00

Green Light Go Grant Award \$43,677.38

Greencastle Antrim School Board Contribution: \$10,531.64  
Borough of Greencastle Contribution: \$21,450.98

## **Public Facilities**

### Submission of MS4 Waiver

- Staff officially signed the Notice of Intent and Waiver Application, drafted by WM Hill Engineering, the second week of December. DEP officials have confirmed the receipt of the Borough's waiver. The Borough is responsible for paying for a second \$500.00 fee to the Commonwealth in order to review the application as it is treated as a separate MS4 application. This fee will be allocated to the 09.436.313 stormwater engineering account. While under review, staff will be working both the Public Facilities Committee and the Administration/Finance Committee to review the stormwater budget, projects and tasks.

### South Washington Street Truck Signs

- PennDOT has placed signs regarding truck limitations for South Washington Street. The Borough of Greencastle Police Department will be monitoring and enforcing length restrictions in route towards our downtown in order to ensure compliance.

## **Community Development**

### Trick or Treat Rain Date Policy

- The Community Development Committee is recommending the creation of a rain date policy for trick-or-treat celebrations. Historically, trick or treat has been celebrated on either the Thursday before Halloween or celebrated on Halloween if it fell on a Thursday. This past October, Greencastle had to postpone their trick or treat due to inclement weather. Because there was no policy in place, staff had to promptly ask for consideration from the Council while also responding to public questions. It left a void within our community, creating unknowns on such short notice. This void was extended into Antrim Township as their policy is to mimic the decisions of the Borough. The committee is recommending to establish a rain date to the next day (Friday) from 6pm-8pm.

## **Public Safety**

### Sidewalk Maintenance

- Borough staff continues to identify unsafe sidewalk conditions where trip hazards are a serious concern. Near the intersection of Baltimore and S. Washington St, a few portions of a sidewalk have been replaced due to uprooting tree roots. Additionally, contractors working for the Post Office have spoken with our Public Works Manager to address the driveway skirt/curb and neighboring sidewalk as this is a high pedestrian walkable area.
- Per section 169-18 of the Borough's Sidewalk Ordinance the Borough of Greencastle may identify high safety concerns to property owners outside the corresponding Maintenance Program if the sidewalk causes immediate public danger.

## **Administrative Office**

### Vacancies

- The Borough of Greencastle continues to seek volunteers for the positions of Emergency Services Coordinator, Zoning Hearing Board Member and Sidewalk Board of Appeals Board Member. If you know anyone who may be of interest, please have them contact the Borough administrative office or email at [office@greencastlepa.gov](mailto:office@greencastlepa.gov)

### Website Additions (Picture on page 5)

- Donna Irons-Zimmerman, the Borough's Receptionist has updated our website to include an "Around Greencastle" page. This page shows a map of the Borough and corresponding points of interests and contact information for areas such as, Borough Facilities, the library, Chamber of Commerce, parks, newspaper businesses, the Greencastle Antrim school campus, dining establishments, medical establishments and more. Our website is meant to be interactive and informative. This addition makes it a one-stop-shop for those who have various inquiries regarding our community. As Donna states, "it provides an informative glance at the Borough." Please take a moment to view this added feature.

### Joint Meeting with Antrim Township

- Both the Borough Council and Antrim Township Supervisors had preliminarily scheduled a second joint meeting on January 8<sup>th</sup>. This meeting has been postponed, with a time to be determined, until more information is received. Please be on standby until a second meeting has been scheduled.

### Conrad Update

- On December 26, 2019 the Borough of Greencastle submitted a Brief in support of Motion for Contempt for the scheduled oral argument on January 2, 2020. On December 23, 2019, three days prior to the submitted Brief deadline, Mr. Conrad incorrectly submitted to the Court a Motion for Continuance. Furthermore, the Court experienced a scheduling conflict, pushing the oral argument to February 20, 2019.

## **Public Works (report notes from Public Works Manager: Bob Manahan)**

### Upcoming Projects

- As the leaf collection program has come to an end, Bob will begin inspecting sidewalks within the southeast quadrant of the Borough and performing maintenance on the Public Works Maintenance Building. He will also be identifying alleys for pavement needs and prioritizing the criticality of the alley and when it should be paved.

## **Wastewater (report notes from Chief Wastewater Operator: Kevin Hunsberger)**

### Significant Accomplishments

- The Wastewater Plant has successfully completed two more 2019 expenditures on time. The roof is under replacement and the dechlorination system tank and pumps have been installed.

While challenges arise as new and old systems must operate cohesively until the new parts are completely installed, there have been minimal delays. In fact, the smooth transition and cooperation between contractors has significantly reduced the amount of money spent in installation costs compared to the original quotes.

#### Community Highlights

- Councilmen Frank Webster was able to tour the plant with Kevin. He expressed his gratitude and encourages other Council members to tour the facility, as well. If this is something that may be of interest to you, please let me know and we can coordinate schedules.

# Website Example

**Navigation:** Home, About, Services, Contact

**Header:** The Square with Flags at Sunrise

## DOWNTOWN GREENCASTLE

### A Friendly, Historic Community

#### Borough Facilities

- Borough of Greencastle Water Treatment Plant**  
2326 South Dixon Road  
717-687-7540
- Borough of Greencastle Water Treatment Plant**  
402 East Park Street/Blair Road  
717-687-7540
- Borough of Greencastle Maintenance Shop**  
4010 Office Lane  
717-687-7540

#### Points of Interest

- James B. Kline Plaza**  
440 N. Carlisle St.
- John S. Beeson Memorial Library**  
208 East Moore St.  
717-687-7500
- Greencastle Chamber of Commerce**  
417 E. Baltimore Street  
717-687-4810
- Greencastle Farmer's Market**  
3811 Carlisle Street  
717-687-7540
- The Fish Place**  
241 E. Baltimore Street  
717-687-4324
- Alison Artisan Museum**  
208 S. Ridge Ave.  
717-687-4330

#### Essentials

Greencastle has something for everyone! Whether you are visiting friends or family, taking your children to play, at the James B. Kline Playground, doing research at the John S. Beeson Memorial Library, or shopping at the historical Old Square Farmers, you will find our town to be full of activities and interesting things to do.

- Greencastle Artisan School District**  
801 E. Carlisle Street  
717-687-3328
- Greencastle Post Office**  
211 S. Washington Street  
717-687-5284
- Greencastle ACCT**  
288 S. Lincoln Way  
717-687-7540
- BBT**  
127 Carlisle Square

#### Dining

- Wick's Ice Cream and Sweet Shop**  
279 S. Jackson Way  
717-687-4324
- B. Howard**  
204 E. Baltimore Street  
717-687-4334
- Blue Moon Donuts from Scratch**  
427 S. Washington Street  
717-687-4324
- Fire and Honey Cafe**  
146 E. Baltimore Street  
717-687-4470
- Harvesting the Field Restaurant**  
28 S. Jackson Way  
717-687-4324
- The John Beeson Public House**  
288 S. Jackson Way  
717-687-4324
- Sandwich Diner**  
242 S. Jackson Way  
717-687-4324

#### Dental/Medical Services

- Carl's Dent Store**  
440 N. Carlisle Way  
717-687-9424
- Huffman Health Medical Center**  
240 West Commerce Drive  
717-687-3333