

BOROUGH OF GREENCASTLE
SPECIAL COUNCIL MEETING MINUTES
November 4, 2019
5:00 P.M.

MEMBERS PRESENT: Mayor Ben Thomas Jr., Council President Steven Miller, Councilmembers: H. Duane Kinzer, Frank Webster Jr., Larry Faight, Matthew Smith, and Wade Burkholder. Also present were Borough Manager Lorraine Hohl, Billing & Program Coordinator Emilee Little, and Chief of Police John Phillippy. Councilmember Joel Amsley was absent.

President Miller called the meeting to order at 5:05p.m.

President Miller gave the invocation.

Councilmember Faight led the Council, staff and audience in reciting the pledge of allegiance.

President Miller noted that the meeting was being recorded by staff.

Hohl delivered a presentation to the Mayor, Council, and public on the following proposed 2020 budgets:

Budget Fund	Total Revenue	Total Expenditures	Revenue Rate
General Fund:	\$1,789,960.00	\$1,861,694.30	15 Mills in Taxes (no change)
Sewer Fund:	\$1,083,248.00	\$1,467,031.25	\$77.40 for 9,000 gallons (no change)
Stormwater Fund:	\$630,000.00	\$371,105.50	\$5.36 per 100 sq. ft.

Notable Budget Inclusions:

1. General Fund
 - a. Full-time Code Enforcement Officer
 - b. Full-time Patrolman – position authorized but not filled in 2019
 - c. Motorola APX 8000 portable radios for the police department
 - d. Increased IT costs – PC replacements and new server
 - e. N. Carlisle Street paving and curbing
2. Sewer Fund
 - a. Equipment replacement
 - b. Reconstruction cost for Carlisle Street pumping station
 - c. Line rehabilitation
3. Stormwater Fund
 - a. Besore Memorial Library bioretention raingarden project

Staff Recommendations:

Hohl recommended that Council increase the millage rate from the current 15 mills to 16 mills to offset the proposed \$71,734.30 General Fund budget deficit.

Hohl suggested a rate study be performed to determine if a new sewer rate structure is appropriate at this time.

Opportunity to be Heard:

Borough citizens may address Council at this time on specific issues of concern. No public comments.

REGULAR AGENDA

On a Webster/Burkholder motion the Council voted 5-1 (Kinzer opposed) to preliminarily adopt and advertise the 2020 Municipal General Fund, Sewer Fund, and Stormwater Fund budgets.

Council discussed the proposed 2020 budgets and the possibility of a real estate tax millage increase.

Burkholder explained that a 1 mill increase makes sense from a business perspective, but with the MS4 costs he suggested not adding an increased expense to Borough residents.

Mayor Thomas stated that a healthy fund balance can support this budget with no millage increase.

President Miller gave an overview of various expenses that were eliminated from the budgets.

On a Webster/Faight motion the Council voted unanimously to authorize the creation and advertisement of the 2020 Tax Ordinance set at 15 mills.

The next public meeting will be a special council meeting held on December 9th, 2019 at 7:00 p.m.

Adjournment

On a Webster/Faight motion the Council voted unanimously to adjourn at 5:43 p.m.

Respectfully submitted,
Lorraine K. Hohl
Borough Manager