

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA
January 6, 2020**

**7:00 P.M.
BIENNIAL REORGANIZATION MEETING**

Call to Order.....Mayor Thomas

Pledge of Allegiance to the FlagMayor Thomas

InvocationMayor Thomas

Swearing In of Newly Elected and Re-elected Borough Officials.....Justice Cunningham

- A. Adopt the latest edition of Robert’s Rules of Order, a guide of parliamentary procedures.

Nomination and Election of Officers:

- A. Council President:

(Following election of Council President, the newly elected President will preside over remainder of Reorganization Meeting)

- B. Vice President

Appointments to be made by Council:

- A. Council may appoint Lorraine Hohl as Borough Manager
- B. Council may appoint Lorraine Hohl as Borough Secretary
- C. Council may appoint Lorraine Hohl as Treasurer
- D. Council may appoint Lorraine Hohl as Right to Know Officer
- E. Council may appoint Donna Irons-Zimmerman as Assistant Right to Know Officer
- F. Council may continue the services of Sam Wiser as Borough Solicitor
- G. Council may appoint Lorraine Hohl as Zoning Officer.

Committee Assignments:

(Council President may at his discretion defer these assignments until the February Council Meeting if deemed necessary)

- A. Administration and Finance
- B. Community Development
- C. Personnel
- D. Public Facilities
- E. Public Safety

Adjourn Reorganization Meeting

REGULAR COUNCIL MEETING

Consider the approval of the proposed agenda for January 6, 2020 regular Council Meeting.

Opportunity for Citizens and Visitors to be Heard

An opportunity for Borough Citizens to address Council on specific matters.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting(s)

Joint Meeting: Antrim Township & Borough of Greencastle, November 20, 2019.

Borough Council Meeting, December 2, 2019.

Borough Council Special Meeting, December 9, 2019.

Community Request

Approve Incognito Tattoo to hold their annual "adopt a pet tattoo" fundraising event on May 16th, 2020 from 10am-6pm at 15 Center Square, closing the parking spaces on the southeast corner of the square and the usage of electricity.

Training Permissions

Lorraine Hohl and Emilee Little to attend the Public Employee Labor Relations Advisory Service (PELRAS) Conference in March 2020.

Employee Award

Award each fulltime employee one additional personal day and each part time employee half a personal day as appreciation for receiving the 2018 no lost time award.

REGULAR AGENDA

Payment of bills

Approve disbursements listed on the December 2019 Disbursement Report in the amount of \$262,458.91

Reports from Elected Officials

President's Report

Mayor's Report

Chief's Report

Manager's Report

Administration/Finance

- 1. Ratify payment to the Fireside Pub in the amount of \$357.43 for the employee Christmas lunch.

Community Development

- 1. Consider a Trick-or-Treat rain date policy to be observed the Friday directly after the regularly scheduled Thursday event from 6pm-8pm.

Personnel

- 1. Review the following board/commission reappointments. Pending Council action, terms shall become effective immediately and shall expire as indicated below:

<u>Name</u>	<u>Board/Commission</u>	<u>Term</u>	<u>Term Expires</u>
Guy W. Camp III	Planning Commission	4 years	December 31, 2023
Ralph C. Burdick	Planning Commission	4 years	December 31, 2023
Lori Facchina	Zoning Hearing Board	3 years	December 31, 2022

- 2. Appoint Lorraine Hohl as the Borough of Greencastle Council of Governments Representative for 2020. Additionally, Council may appoint an individual to serve as Alternate Representative.

Public Safety

Correspondence

Volunteer Needs in the Borough of Greencastle

Shade Tree Commission (2)	5 Year Term
Sidewalk and Curb Board of Appeals	Fulfill 1 Year Term
Zoning Hearing Board	Fulfill 1 Year Term

Executive Session

Adjourn

Respectfully submitted,
Lorraine Hohl
Borough Manager

RESCUE HOSE CO. No. 1 OF GREENCASTLE, PA

842 South Washington Street
Greencastle, PA 17225

Phone 717-597-8489
Fax 717-597-5833

Rescue Hose Company No. 1 Report of Activities- NOVEMBER 2019 TOTAL NUMBER of CALLS: 32

<u>FIRES</u>	Greencastle and Antrim Township	Mutual Aid	Total
DWELLING	0	5	5
COMMERCIAL/EDUCATIONAL	0	3	3
CHIMNEY	1	1	2
VEHICLE	0	1	1
BRUSH	1	0	1
<u>HAZARDOUS CONDITIONS</u>			
WIRES DOWN	1	0	1
PUBLIC SERVICE/CHECK AREA	1	0	1
MEDICAL ASSIST	6	0	6
<u>AUTOMATIC ALARMS</u>			
INDUSTRIAL	1	0	1
COMMERCIAL/EDUCATIONAL	2	1	3
RESIDENTIAL	1	0	1
CO DETECTOR	0	0	0
<u>ACCIDENTS</u>			
PERSONAL INJURY	3	1	4
PROPERTY DAMAGE	2	0	2
PEDESTRIAN	0	0	0
INDUSTRIAL	0	0	0
<u>TRANSFER ASSIGNMENT</u>			
WASHINGTON COUNTY COMPANY 27: 1			

SERVING YOU WITH PROFESSIONALISM - FIRE - RESCUE - AMBULANCE

RESCUE HOSE CO. No. 1 OF GREENCASTLE, PA

842 South Washington Street
Greencastle, PA 17225

Phone 717-597-8489
Fax 717-597-5833

Monthly Fire and Rescue Response Report, November 2019- page 2

RESPONSE AREAS

Greencastle Borough: 4
Antrim Township: 15
Washington County, MD: 5
Hamilton Township: 1
Mercersburg Borough: 1
Montgomery Township: 2
Waynesboro Borough: 4

BOX AREAS

3-02: 2
3-04: 4
3-08: 0
3-09: 1
3-10: 0
3-13: 5
3-13A: 0
3-13B: 0
3-17: 0
3-18: 1
3-18A: 0
3-27: 2
3-28: 1
3-81-13: 2
3-81-8: 1
Other: 13

TIME OF CALLS

0001-0800: 7
0801-1600: 14
1601-2400: 11

PERSONNEL RESPONDING

SCENE: 167
STATION: 108
TOTAL: 275
AVERAGE PER CALL: 8.59

TOTAL TIME OF CALLS

1,198 minutes, or 19.96 hours

ESTIMATED DAMAGE

None

Respectfully submitted,


Kevin Barnes, Fire Chief

RESCUE HOSE CO. No. 1 OF GREENCASTLE, PA

842 South Washington Street
Greencastle, PA 17225

Phone 717-597-8489
Fax 717-597-5833

Stats For Nov 2019

Total Calls 123

<u>Municipalities</u>		<u>Types of Calls</u>		<u>Class of Patients</u>	
Greencastle	34	Medical	110	Class 1	6
Antrim Twp	68	Trauma	1	Class 2	6
Fannett Twp	0	Fire Calls	4	Class 3	90
Mercersburg	0	MVA	8	Class 4	0
Montgomery Twp	2	Cancelled	6	Refusals	13
Warren Twp	0	Transfers	0		
Peters Twp	0	ALS	47		
Washington Twp	0				
		<u>Hospitals</u>			
Gullford Twp	0	CH	47		
Greene Twp	0	WH	21		
Quincy Twp	0	MMC	25		
Chambersburg	0				
		<u>Times of Calls</u>			
St Thomas Twp	0	0600-1459	58		
Waynesboro	0	1500-2259	39		
Letterkenny	0	2300-0559	26		
Washington Cnty	19				
Fulton Cnty	0				
Total Minutes	7758	Average Minutes	63.1		
Total Personnel	250	Average Personnel	2.0		

Rich Wertman



Emergency Medical Services Chief

11:28 AM
12/04/19
Cash Basis

**Rescue Hose Company No. 1 of Greencastle, PA
Treasurer's Report
As of November 30, 2019**

Date	Num	Name	Memo	Amount	Balance
					17,289.99
November	400.08	Ambulance Billing	Ambulance Billing Income	34,874.50	
11/15/2019	108	Ornstown Bank Money Market	Funds Transfer	20,000.00	
11/27/2019	400.04	Fund Drive	Fund Drive Income	2,310.00	
11/27/2019	400.05	Commissary (House)	House Income	850.00	
11/27/2019	400.11	Ambulance Club	Ambulance Club Income	90.00	
11/27/2019	400.12	Membership Dues	Membership Dues Income	75.00	
11/27/2019	410.05	Donations - Garling Trust	Garling Trust Income	617.56	
11/27/2019	415.01	Rental Income - Station	Station Rent	660.00	
11/27/2019	415.02	Rental Income - SEC	SEC Rent	1,375.00	
11/27/2019	415.03	Rental Income - DJ Office	DJ Office Rent	3,820.50	
11/27/2019	445	Municipalities Contributions	Quarterly Host Fees	4,151.65	
11/27/2019	737	Gear & Minitor Expense	Pager Reimbursements	615.00	
11/30/2019	850	Interest Income	Deposit	10.54	
				69,449.75	
					86,739.74
11/01/2019	Auto Pay	PA UC FUND	Payroll Taxes	-917.31	
11/01/2019	Auto Pay	US Treasury 941 Emp WH	Payroll Taxes	-131.37	
11/04/2019	Auto Pay	Capital BlueCross	Paid Staff November Insurance	-2,546.11	
11/04/2019	Auto Pay	PA Emergency Mgmt Agy Loan	ET 3 2014 Loan	-843.51	
11/05/2019	21305	Commonwealth of Pennsylvania - BCO-10	BCO-10 Initial Filing	-150.00	
11/05/2019	Auto Pay	Elavon/Ornstown	Merc. Services Fees	-29.46	
11/06/2019	21314	FIRE-X	Semi-annual Insp. & Repairs	-868.01	
11/06/2019	21307	Innovative Incorporated	Monthly Backup November	-587.00	
11/06/2019	21308	ITE Fire Apparatus, LLC	Squad 3 Charger	-1,135.62	
11/06/2019	21309	Johnnies	Coffee and Station Supplies	-301.30	
11/06/2019	21310	Mark's Lawn Care	Mowing - DJ Office/SEC	-95.00	
11/06/2019	21311	PennCare	EMS/Amb Supplies	-416.05	
11/06/2019	21312	ROTZ & STONESIFER	September Payroll Services	-232.77	
11/06/2019	21313	STERICYCLE	Hazardous Waste Disposal	-45.00	
11/06/2019	Auto Pay	Comcast	Station HD Service	-10.16	
11/06/2019	Auto Pay	PA Dept of Revenue - WH PA-W3	Payroll Taxes	-365.81	
11/06/2019	Auto Pay	PA Dept of Revenue - WH PA-W3	Payroll Taxes	-368.22	
11/07/2019	Auto Pay	US Treasury 941 Emp WH	Payroll Taxes	-2,904.46	
11/08/2019	Auto Pay	Waste Connections of Pennsylvania	DJ Office Trash	-283.34	
11/13/2019	Auto Pay	Comcast Auto Pay (Internet)	Station Internet	-152.87	
November	Auto Pay	BARKDOLL, BRIAN	Payroll	-2,988.36	
November	Auto Pay	Gingrich, Harold	Payroll	-372.15	
11/14/2019	Auto Pay	RHC Paid Ambulance Staff	Paid Ambulance Staff Payroll	-7,218.17	
11/14/2019	Auto Pay	West Penn	Station Electric	-961.54	
11/14/2019	Auto Pay	West Penn	Garage Electric	-79.81	
11/14/2019	Auto Pay	West Penn	SEC Electric	-16.07	
11/15/2019	Auto Pay	COLUMBIA GAS	Station Gas	-132.63	

Rescue Hose Company No. 1 of Greencastle, PA
Treasurer's Report
As of November 30, 2019

11/15/2019	Online Pmt	Elan - VISA	VISA Card Expenses	-2,277.21
		Commissary (House) Expenses		206.12
		Station Maintenance		67.58
		Meeting Expenses		215.53
		Chairs, Printer Ink and Postage		712.32
		Brush 3 Expenses		440.54
		Operations Equipment Repair		55.02
		Open House Expenses		580.10
11/15/2019	21502	Ehrlich	Pest Control	-179.00
11/15/2019	21503	Innovative Incorporated	Computer System Work	-523.07
11/15/2019	21504	MERCERSBURG BLDRS	Open House and Misc. Expenses	-480.99
11/15/2019	21505	STRYKER	X Restraints	-370.94
11/15/2019	21506	SUMMIT PHYSICAN SERVICES	Physicals - 2 Paid Staff	-208.00
11/15/2019	21507	SUNNYWAY FOODS	Meeting Expenses	-112.03
11/15/2019	21508	BJ's Custom Creations	Paid Staff Uniforms	-758.78
11/18/2019	Auto Pay	Comptroller of MD	MD Withholding Taxes	-14.92
11/18/2019	Auto Pay	G-A Vol Firefighters Relief Assoc.	November 2019 Mortgage Payment	-843.21
11/18/2019	Auto Pay	LADCO Leasing	Merchant Equipment Lease	-23.32
11/18/2019	Auto Pay	Waste Management	Station Trash	-314.17
11/20/2019	Auto Pay	CENTURY LINK	Station Phone	-388.38
11/21/2019	Auto Pay	PA Dept of Revenue - W/H PA-W3	Payroll Taxes	-335.75
11/21/2019	Auto Pay	US Treasury 941 Emp W/H	Payroll Taxes	-2,612.20
11/25/2019	21509	Grove-Bowersox Funeral Home	Damage at Miller-Bowersox	-1,253.64
11/25/2019	21510	LUMBER DIRECT	House Number Expense	-67.72
11/25/2019	21511	Matheson Tri-Gas	EMS Supplies	-362.62
11/25/2019	21512	MCI	Station Phone	-43.10
11/25/2019	21513	PennCare	EMS/Amb Supplies	-242.40
11/25/2019	21514	ROTZ & STONESIFER	October Payroll Services	-241.93
11/26/2019	Auto Pay	RHC Paid Ambulance Staff	Paid Ambulance Staff Payroll	-8,112.88
11/27/2019	21515	CAPITAL ELECTRIC	Station Bulbs	-119.49
11/27/2019	21516	WITMER PUBLIC SAFETY	Foam	-358.00
11/27/2019	Auto Pay	Sheetz	Vehicle Fuel	-1,584.15
11/29/2019	Auto Pay	RHC Paid Ambulance Staff	Paid Ambulance Staff Payroll Adjustment	-244.65
				<u>-48,024.65</u>
				<u><u>40,715.09</u></u>

Respectfully Submitted: Thomas E. Bricker, Treasurer

Minutes from the Joint Meeting of the
BOROUGH COUNCIL OF GREENCASTLE
and ANTRIM TOWNSHIP SUPERVISORS

November 20, 2019

7:00 PM

A joint meeting was held on November 20, 2019 at the Rescue Hose Event Center located at 842 S. Washington Street, Greencastle, PA, with the following present:

Borough of Greencastle: Steven Miller, President; Larry Faight, Vice President; Frank Webster Jr.; H. Duane Kinzer; Matthew Smith; Joel Amsley; Wade Burkholder; Lorraine Hohl, Borough Manager; and Benjamin Thomas Jr., Mayor.

Antrim Township: Fred Young, Chairman; Rick Baer, Vice Chairman; Pat Heraty; John Alleman; Chad Murray; Brad Graham, Administrator; Jennifer Becknell, recording secretary; Sylvia House, Zoning and Code Enforcement Officer; Amber Reasner, Assistant Code Enforcement Officer and Stormwater Technician.

The joint meeting was called to order by Fred Young at 7:00 PM.

The invocation was given by Frank Webster followed by reciting the Pledge of Allegiance to the Flag, led by Steven Miller.

Fred Young suggested rearranging the order of a few agenda items as follows: moving the opening Public Comment to the end of the agenda and moving the agenda item 5c "Consider Legal Challenge" to be between items 2 and 3.

With approval from both municipalities, a Fred Young/Pat Heraty motion passed 5-0 for the rearrangement of two agenda items.

Both Amber Reasner and Lorraine Hohl gave a brief overview of the MS4 requirements for each of their municipalities.

Steven Miller outlined the County Wide Action Plan and recommendations for municipalities as presented by Pennsylvania DEP (Department of Environmental Protection) regarding the unfunded Federal mandate known as the Municipal Separate Storm Sewer System (MS4) and the unfunded mandate in Pennsylvania known as the Chesapeake Bay Agreement. It was stated that by December 31, 2023 Antrim Township is required to reduce sediments flowing to the Chesapeake Bay by 245,011 pounds and the Borough of Greencastle is required to reduce sediments by approximately 142,000 pounds.

It was stated that just prior to tonight's meeting an e-mail was sent out from PA State Rep. Paul Schemel, which was sent to both Sylvia House of Antrim Township and Lorraine Hohl of Borough of Greencastle, to be shared with their municipalities. Steven Miller read the letter out loud.

There was extensive discussion from both elected bodies and ultimately came to the same decision to pursue clarification from PA DEP on the MS4 guidelines.

H. Duane Kinzer asked that it is announced that this meeting is being recorded, to which Fred Young responded that the recording secretary is recording this meeting for the purpose of writing the minutes and the recording will be erased once the minutes are written and approved by both municipalities.

A Steve Miller/Larry Faight motion passed 7-0 to suspend engineering, bidding, and construction of MS4 projects pending clarification of MS4 requirements by the Federal EPA and PA DEP. Staff will continue with daily MS4 research activities and proceed with the Lilian S. Besore Memorial Library stormwater best management practices project.

A Fred Young/Pat Heraty motion passed 5-0 to suspend engineering, bidding, and construction of MS4 projects pending clarification of MS4 requirements by the Federal EPA, PA DEP and Governor Tom Wolf. Staff will continue with daily MS4 research activities but will suspend collection of MS4 stormwater fees from residents and businesses at this time.

Larry Faight left the meeting at 8:22 PM.

It was further agreed that Mayor Benjamin Thomas Jr. would write a letter on behalf of both municipalities addressing the Franklin County Commissioners, Pennsylvania Senator Judy Ward, Pennsylvania State Representative Paul Schemel, Congressman John Joyce, Elected Officials in Franklin County Boroughs and Townships and Franklin County citizens - asking them all to join the unified effort by the Borough of Greencastle and Antrim Township to appeal these unfunded mandates.

Eddie Baxter, Carowinds Drive, commented that Brian Harbaugh should be an honorary member of future meetings to discuss efforts in combating the unfunded mandates. Mr. Baxter also stated he was upset with the poor public attendance at this meeting as he believes the change needed to appeal the mandates must be driven and backed by the public.

Stephanie Harbaugh, 7379 Brownsmill Road, stated she was willing to assist in any way with the social media in getting the message out to the public about meetings and the issues with MS4.

It was decided to have the next meeting on Wednesday, January 8, 2020 at 7:00 PM at Rescue Hose Event Center, pending availability.

A motion passed by Rick Baer and H. Duane Kinzer passed unanimously to adjourn the meeting at 9:10 p.m.

Respectfully Submitted,

Jennifer Becknell,
Recording Secretary

**BOROUGH OF GREENCASTLE
COUNCIL MEETING
MINUTES
December 2, 2019
60 N. Washington Street**

MEMBERS PRESENT: Mayor Ben Thomas Jr., Council President Steven Miller, Councilmembers: Frank Webster Jr., Larry Faight, Joel Amsley, Matthew Smith, and Wade Burkholder. Also present was Borough Manager Lorraine Hohl. Councilman H. Duane Kinzer participated via phone.

President Miller called the meeting to order at 7:00 p.m.

An invocation was given by Pastor Ryan.

President Miller led the Council, staff, and audience in reciting the pledge of allegiance.

President Miller congratulated newly elected Councilman Jeremy Layman and noted that the meeting was being recorded by staff.

Opportunity to be Heard

President Miller invited Borough citizens to address Council with specific issues of concern, reminding them of the public comment policy.

Eddie Baxter of 117 Carowinds Drive discussed taxes, budget expenses, and the MS4 waiver.

Brian Harbaugh, co-owner of JCH Associates, discussed his business experience with Microsoft and IT upgrades. Also Mr. Harbaugh thanked the Council for the work being done related to MS4.

Joe Krouse of 41 Edward Drive also wanted to thank Councilmembers for their presence at the joint meeting with Antrim Township. He also questioned why there is no solicitor or engineer at Borough Council meeting and suggested the Borough put that work out for bid annually.

Lon Barkdoll of 142 N. Linden commended the Council's current work in applying for a waiver and questioned why the waiver was not applied for previously.

John Henson of 680 Osborne Avenue emphasized topics including regulating sump pumps and clarifying the definition of impervious area.

CONSENT AGENDA

Minutes of Previous Meeting: Borough Council Special Meeting November 4, 2019
Borough Council Meeting November 4, 2019

On a subsidiary Webster/Burkholder motion the consent agenda item to accept the Revised Non-Uniform 2020 Minimum Municipal Obligation Memorandum as prepared by the Chief Administrative Officer and Amendment #2 was removed from the consent agenda and discussed as an Administration & Finance regular agenda item.

On a Faight/Amsley motion the Council voted unanimously to approve the modified consent agenda.

REGULAR AGENDA

Payment of bills

On a Webster/Smith motion the Council voted unanimously to approve disbursements listed on the November 2019 Disbursement Report in the amount of \$126,643.42.

Reports from Elected Officials

President's Report

President Miller commented on current community activities and gave an update on the hiring process for the position of Chief Executive for the Franklin County Area Tax Bureau.

Mayor's Report

Mayor Thomas gave an overview of community events including the Veterans Day ceremony at Borough Hall and local holiday shopping and festivities. Thomas thanked the Ron Martin family for their donation of the town Christmas tree. Mayor Thomas offered his condolences to local community members whose loved ones passed away in November including former Councilman Richard Dick Fisher and police Chief John Phillippy's father.

Chief's Report

Mayor Thomas delivered Chief Phillippy's report in his absence. Thomas highlighted November's service calls and notable events pertaining to the police department. Thomas reminded the community of the increase in thefts during the holiday season and cautioned citizens to be aware and to alert authorities immediately of any suspicious behavior.

Manager's Report

Lorraine Hohl gave a comprehensive report including updates on community events, 2020 budget proceedings, and developments involving MS4 obligations. Hohl reminded the citizens that the most recent utility billing did include a Stormwater Pollutant Impact Fee and gave an overview of the penalties associated with lack of payment.

1. Administration & Finance:

1. On an Amsley/Smith motion the Council voted unanimously to approve the proposed 2020 meeting schedule.
2. On a Burkholder/Smith motion the Council voted unanimously to approve the proposed 2020 holiday schedule.
3. On a Faight/Smith motion the Council voted 5-2 (Webster and Kinzer opposed) to approve the Revised Non-Uniform 2020 Minimum Municipal Obligation Memorandum as prepared by the Chief Administrative Officer and Amendment #2.

2. Personnel:

1. On a Webster/Smith motion the Council voted unanimously (Faight recused) to approve the disbursement of annual Christmas bonuses in the amount of \$100.00 to full time employees and \$50.00 to part time employees.

3. Public Safety:

1. Faight stated digital speed signs will be discussed at January's council meeting.

4. Public Facilities:

1. On an Amsley/Kinzer motion Council voted unanimously to commission WM Hill Engineering to draft and submit an MS4 waiver not to exceed \$2,000.00.

5. Community Development:

1. Kinzer stated there is no report at this time.

6. Final Comments:

Burkholder: Thanked Frank Webster for his service.

Webster: Thanked the public for their participation and wished new Councilman Jeremy Layman good luck.

Smith: "Frank, it's been a pleasure."

Amsley: "Frank I appreciate everything you have done."

Kinzer: Thanked Frank for his time on Council. Kinzer stated he was happy to see the Borough working with the Township on MS4. Encouraged the support of downtown businesses.

Mayor: Confirmed to Frank that his objective to contract a single waste hauler for the Borough will still be addressed.

Faight: "It's really been a pleasure Frank and I wish you all the best."

On a Webster/Faight motion the Council unanimously voted to adjourn the meeting at 8:20 p.m.

Respectfully submitted,
Lorraine K. Hohl
Borough Manager

BOROUGH OF GREENCASTLE
SPECIAL COUNCIL MEETING MINUTES
December 9, 2019
60 N. Washington Street

MEMBERS PRESENT: Mayor Ben Thomas Jr., Councilmembers: Frank Webster Jr., Larry Faight, Joel Amsley, H. Duane Kinzer, and Matthew Smith. Also present was Borough Manager Lorraine Hohl and HR/Finance Manager Emilee Little. Council President Steve Miller and Councilman Wade Burkholder participated via phone.

Vice President Faight called the meeting to order at 7:00 p.m.

An invocation was given by Councilman Frank Webster.

Vice President Faight led the Council, staff, and audience in reciting the pledge of allegiance.

Vice President Faight noted that the meeting was being recorded by staff.

Presentations by Elected Officials

Mayor's Presentation

Mayor Thomas discussed the 2020 real estate tax rates and stated that for every dollar in taxes paid by Borough residents, the Borough of Greencastle receives 10 cents.

Manager's Presentation

Hohl gave an overview of the 2020 proposed budgets stating that public comments and department priorities were collectively taken into consideration in the preparation of these budgets. Hohl highlighted increased staffing, sewer system improvements, and IT upgrades as significant 2020 budget expenses. Additionally the stormwater fund and associated expenditures were specifically addressed.

Overall Budget Projections

Hohl stated with the tax rate remaining at 15mils, the general fund total revenue is projected to be \$1,789,960.00 and expenditures are estimated to be \$1,813,970.16. The 2020 proposed budget is expected to operate at a deficit of approximately \$24,000 funded by the cash fund balance.

Opportunity to be Heard

Vice President Faight invited Borough citizens to address Council with specific issues of concern, reminding them of the public comment policy.

Joe Krouse of 41 Edward Drive apologized to Vice President Faight for his previous comments.

Eddie Baxter of 117 Carowinds Drive commended council. Mr. Baxter brought up increases to specific line items including travel, small tools, wellness program expenses, and sewer improvements. Mr. Baxter also requested that we put the proposed budget online for the public to view and commented on different retirement options specifically an IRA vs a pension plan.

Mayor Thomas commented that several Administrative & Finance budget meetings were held and there was no public involvement at those meetings. Mayor Thomas ensured that line items were evaluated thoroughly and as a result there was no millage rate increase for 2020.

Charlie Eckstine of Williamson Avenue commented on the pension plan stating that the 0.5% increase could be a real burden to the Borough.

Tim Fetterhoff of 180 Baumgardner Drive discussed alternative retirement options, including a 401K or a contribution type plan rather than a pension plan, being beneficial to the Borough.

Brian Harbaugh of JCH Associates, questioned health insurance costs specifically contributions and plan options.

REGULAR AGENDA

1. Administration & Finance:

1. On a Webster/Amsley motion the Council voted 6-1 (Kinzer opposed) to adopt the 2020 Municipal Budget as advertised and approve the 2020 tax resolution setting the millage rate at 15 mils.

2. Personnel:

1. Nothing to report.

3. Public Safety:

1. Nothing to report.

4. Public Facilities:

1. Nothing to report.

5. Community Development:

1. Public meeting scheduled for Wednesday, December 11, 2019 at 11:00 am.

6. Police Radios:

On a Faight/Webster motion the Council voted unanimously to approve the negotiation of a contract to occur in 2019 for the approved 2020 budget expense of new police radios.

7. Final Comments:

Kinzer: Suggested the Borough draft a presentation to Antrim Township requesting reimbursement for the Borough of Greencastle police activity required in the Township.

Mayor: Reiterated the importance of strategic planning.

Miller: "A lot of work went into this budget." Miller reminded citizens that the Borough will be reevaluating the retirement plan in 2020. Thanked Frank for his service.

Faight: Thank you Frank, Merry Christmas everyone.

On a Webster/Faight motion the Council unanimously voted to adjourn the meeting at 7:45 p.m.

Respectfully submitted,
Lorraine K. Hohl
Borough Manager

Report Criteria:

Report type: GL detail

[Report].Invoice GL Account (2 Characters) = {<>} '06"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
12/19	12/31/2019	19408	485	Del Martin Inc.	Meter Inforcement Shirts & Printing	SCREEN PRI	01.410.238	57.16-	57.16- V
Total 19408:									
12/19	12/19/2019	19582	920	Industrial Piping Systems, Inc.	Center Bearing Clarifier job	2184374.001	08.429.600	1,276.80-	1,276.80- V
Total 19582:									
12/19	12/05/2019	19765	147	American United Life Insurance Compan	Life Ins; AD/D; STD Policies: Admin	DEC 19 PREM	01.400.158	34.38	34.38
12/19	12/05/2019	19765	147	American United Life Insurance Compan	Life Ins; AD/D; STD Policies: PD	DEC 19 PREM	01.410.158	154.07	154.07
12/19	12/05/2019	19765	147	American United Life Insurance Compan	Life Ins; AD/D; STD Policies: Streets	DEC 19 PREM	01.430.158	93.50	93.50
12/19	12/05/2019	19765	147	American United Life Insurance Compan	Life Ins; AD/D; STD Policies: Swr	DEC 19 PREM	08.400.158	63.43	63.43
Total 19765:									
12/19	12/05/2019	19766	181	Antrim Fleet Services LLC	Veh. Mnt. - Tahoe, diagnose error code, fuel trmnt	INV #1178	01.410.375	69.28	69.28
Total 19766:									
12/19	12/05/2019	19767	215	Assn. of Mayors of the Boroughs of PA	Assoc. of Mayors of the Boroughs of PA	2020 MAYOR	01.400.420	60.00	60.00
Total 19767:									
12/19	12/05/2019	19768	225	Atlantic Security Systems, Inc.	Batteries changed during annual testing	143820	01.409.450	16.00	16.00
Total 19768:									
12/19	12/05/2019	19769	250	Bartlett Tree Experts	Tree Assessment & Inventory	38501681-0	01.455.450	6,480.00	6,480.00
12/19	12/05/2019	19769	250	Bartlett Tree Experts	Pruning trees - signage visibility	38627254-0	01.455.450	1,176.00	1,176.00
Total 19769:									
12/19	12/05/2019	19771	390	Com Pros, Inc.	Radio Maintenance: PD	CS077012	01.410.327	233.60	233.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 19771:									
12/19	12/05/2019	19772	395	Comcast Cable	Internet & Cable TV	191119 - PW	01,430,321	182.37	233.60
Total 19772:									
12/19	12/05/2019	19775	680	Franklin Analytical, Inc.	WWTP - Lab Testing	56988	08,429,450	48.75	48.75
12/19	12/05/2019	19775	680	Franklin Analytical, Inc.	WWTP - Lab Testing	57130	08,429,450	392.00	392.00
Total 19775:									
12/19	12/05/2019	19776	760	Ganoe Paving, Inc.	Blacktop Repairs - patch sunken areas	5519	01,438,450	2,786.00	2,786.00
12/19	12/05/2019	19776	760	Ganoe Paving, Inc.	Blacktop Repairs - patch areas	5520	01,438,450	770.00	770.00
12/19	12/05/2019	19776	760	Ganoe Paving, Inc.	Street repair - sewer maintenance	5497	08,429,245	231.00	231.00
Total 19776:									
12/19	12/05/2019	19777	1525	Greencastle Mini Mart	WWTP - salt for chlorine	81651	08,429,222	269.50	3,787.00
Total 19777:									
12/19	12/05/2019	19778	830	Greencastle True Value	Police - step stool	119390	01,410,211	39.99	39.99
12/19	12/05/2019	19778	830	Greencastle True Value	Police - keys	244383	01,410,741	185.97	185.97
12/19	12/05/2019	19778	830	Greencastle True Value	PW - shop supplies	179208	01,430,211	8.49	8.49
12/19	12/05/2019	19778	830	Greencastle True Value	PW - generator starter cord	179314	01,430,374	4.79	4.79
12/19	12/05/2019	19778	830	Greencastle True Value	PW - conduit for street lights	179230	01,438,245	19.99	19.99
12/19	12/05/2019	19778	830	Greencastle True Value	WWTP - cleanout caps	179133	08,429,246	4.98	4.98
12/19	12/05/2019	19778	830	Greencastle True Value	WWTP - temporary chlorine line	179430	08,429,246	10.03	10.03
12/19	12/05/2019	19778	830	Greencastle True Value	WWTP - temporary chlorine line	179432	08,429,246	114.50	114.50
Total 19778:									
12/19	12/05/2019	19779	905	Hunsberger, Kevin	Clothing Allowance - boots	CLOTHING AL	08,429,238	93.95	93.95
12/19	12/05/2019	19779	905	Hunsberger, Kevin	Reimburse for cordless tool set	HOME DEPO	08,429,260	528.94	528.94
12/19	12/05/2019	19779	905	Hunsberger, Kevin	Reimburse shipping - Omniscite unit upgrade	UPS STORE	08,429,740	59.74	59.74
Total 19779:									
									682.63

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
12/19	12/05/2019	19780	1696	K&M Outdoor	Shade Tree - sidewalk repairs	1358	01.455.450	560.00	560.00
Total 19780:									
12/19	12/05/2019	19781					01.410.157	15.00	15.00
Total 19781:									
12/19	12/05/2019	19782	967	Kaufman Brothers's Roof Painting	Deposit for roof replacement WWTP office/lab	0272	08.429.600	6,800.00	6,800.00
Total 19782:									
12/19	12/05/2019	19783	980	Kendall, Daniel	Clothing Allowance - Jeans	CLOTHING AL	01.430.238	49.80	49.80
Total 19783:									
12/19	12/05/2019	19785	1026	LEAF	OKI MPS 3537mc Copier & Printing	10068676	01.410.342	69.95	69.95
Total 19785:									
12/19	12/05/2019	19786	1028	Lehman, Michael	Clothing Reimbursement - Jeans	CLOTHING AL	01.430.238	86.91	86.91
12/19	12/05/2019	19786	1028	Lehman, Michael	CDL Reimbursement	CDL REIMBU	01.430.420	98.50	98.50
Total 19786:									
12/19	12/05/2019	19787	1035	Lumber Direct	PW - cleaning supplies	1911-054739	01.430.211	13.97	13.97
12/19	12/05/2019	19787	1035	Lumber Direct	PW - batteries	1911-055228	01.430.211	14.99	14.99
12/19	12/05/2019	19787	1035	Lumber Direct	PW - duct tape	1911-054677	01.430.250	15.98	15.98
12/19	12/05/2019	19787	1035	Lumber Direct	WWTP - temporary chlorine line	1911-054456	08.429.246	29.80	29.80
12/19	12/05/2019	19787	1035	Lumber Direct	WWTP - disinfection upgrade project wire	1911-054698	08.429.740	11.99	11.99
Total 19787:									
12/19	12/05/2019	19788	1070	Maynard, Brian	Clothing Allowance - boots	CLOTHING AL	01.430.238	59.97	59.97
12/19	12/05/2019	19788	1070	Maynard, Brian	Reimburse for birth certificate (CDL)	BIRTH CERTI	01.430.420	20.00	20.00
12/19	12/05/2019	19788	1070	Maynard, Brian	CDL Reimbursement	CDL REIMBU	01.430.420	98.50	98.50
Total 19788:									
									178.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
12/19	12/05/2019	19789	1075	McCrea Htg & Air Cond. Serv of PA LLC	Heater fan repair	97749108	01.409.450	75.00	75.00
Total 19789:									
12/19	12/05/2019	19790	1115	Mr. Rehab. Inc.	WWTP - Sewer Main Re lining	219-0265	08.429.600	100,350.45	100,350.45
Total 19790:									
12/19	12/05/2019	19792	1215	Pennsylvania Percs, Inc.	Traffic Signal Maint.	33538	01.433.450	1,268.58	1,268.58
Total 19792:									
12/19	12/05/2019	19793	1347	Pyz Water Supply Co., Inc	WWTP - new disinfection system pumps	41616	08.429.740	11,985.00	11,985.00
Total 19793:									
12/19	12/05/2019	19794	1405	Salzmann Hughes, P.C.	Legal Services: Police	50897	01.410.314	503.85	503.85
12/19	12/05/2019	19794	1405	Salzmann Hughes, P.C.	Legal Services: PZ	50897	01.414.314	503.85	503.85
12/19	12/05/2019	19794	1405	Salzmann Hughes, P.C.	Legal Services: Storm	50897	09.436.314	183.50	183.50
Total 19794:									
12/19	12/05/2019	19795	1526	Tele-Plus Corporation	2nd pmnt: blue light installation	205080F, 2058	01.410.740	787.13	787.13
12/19	12/05/2019	19795	1526	Tele-Plus Corporation	Fix phone line for blue light	205080F, 2058	01.410.740	125.00	125.00
Total 19795:									
12/19	12/05/2019	19796	1545	Transply Inc.	WWTP - capacitor for activator valve	3207131	08.429.740	11.36	11.36
Total 19796:									
12/19	12/05/2019	19797	1555	Travelers	Manager's Bond for L. Hohl - Pol # 0107178372 S	8461MA230	01.400.351	2,183.00	2,183.00
Total 19797:									
12/19	12/05/2019	19798	1138	Verizon Connect NWF, Inc.	Police - GPS (credit applied)	1891547	01.410.321	41.85	41.85
Total 19798:									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
12/19	12/05/2019	19800	1642	West Penn Power	Electricity - WWTP	191129 - WWVT	08.429.361	76.14	76.14
Total 19800:									
12/19	12/12/2019	19801	181	Antrim Fleet Services LLC	Veh. Mnt. - Police Explorer	8591	01.410.375	77.06	77.06
Total 19801:									
12/19	12/12/2019	19802	191	Anytime Electric LLC	WWTP - Repair to surge arrestor	11438	08.429.740	532.69	532.69
Total 19802:									
12/19	12/12/2019	19803	195	Apparatus Repair & Engineering, Inc.	WWTP - generator servicing	195	08.429.450	297.00	297.00
12/19	12/12/2019	19803	195	Apparatus Repair & Engineering, Inc.	WWTP - generator servicing	CRO733829	08.429.450	644.00	644.00
12/19	12/12/2019	19803	195	Apparatus Repair & Engineering, Inc.	WWTP - generator servicing	CRO733830	08.429.450	297.00	297.00
12/19	12/12/2019	19803	195	Apparatus Repair & Engineering, Inc.	WWTP - generator servicing	CRO733831	08.429.450	297.00	297.00
Total 19803:									
12/19	12/12/2019	19804	230	Atlantic Tactical	Police - Holster	CO-33000209	01.410.213	209.99	209.99
Total 19804:									
12/19	12/12/2019	19805	239	BB&T	Prime, binder clips, folders, stamp, ink, batteries	NOV 19 VISA	01.400.211	32.70	32.70
12/19	12/12/2019	19805	239	BB&T	Domain name rights	NOV 19 VISA	01.407.211	16.96	16.96
12/19	12/12/2019	19805	239	BB&T	Trash bags, issues, toilet paper	NOV 19 VISA	01.409.226	47.22	47.22
12/19	12/12/2019	19805	239	BB&T	Booklet stapler	NOV 19 VISA	01.410.211	28.56	28.56
12/19	12/12/2019	19805	239	BB&T	Officer practice exam, recorder, camera mount	NOV 19 VISA	01.410.213	232.13	232.13
12/19	12/12/2019	19805	239	BB&T	Gun sights	NOV 19 VISA	01.410.214	728.22	728.22
12/19	12/12/2019	19805	239	BB&T	Police department training, EF	NOV 19 VISA	01.410.331	45.00	45.00
12/19	12/12/2019	19805	239	BB&T	Police department Christmas cards	NOV 19 VISA	01.410.342	56.86	56.86
12/19	12/12/2019	19805	239	BB&T	Dry erase board, markers, eraser	NOV 19 VISA	01.430.211	63.74	63.74
12/19	12/12/2019	19805	239	BB&T	Sweatshirts, ML	NOV 19 VISA	01.430.238	97.96	97.96
12/19	12/12/2019	19805	239	BB&T	Batteries - parking meters	NOV 19 VISA	01.433.372	26.99	26.99
12/19	12/12/2019	19805	239	BB&T	Binder clips, folders, stamp, ink, batteries, toners	NOV 19 VISA	08.400.211	182.36	182.36
12/19	12/12/2019	19805	239	BB&T	Tissues & toilet paper	NOV 19 VISA	08.429.200	12.22	12.22
12/19	12/12/2019	19805	239	BB&T	Adjustable wrench	NOV 19 VISA	08.429.260	21.19	21.19
12/19	12/12/2019	19805	239	BB&T	Oil for generator & mixer, oil filters, fuel separator	NOV 19 VISA	08.429.740	820.23	820.23

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 19805:									
12/19	12/12/2019	19807	340	Carlisle Consulting Group, Inc.	Part of chlorination upgrade	2216	08,429,600	592.20	2,412.34
Total 19807:									
12/19	12/12/2019	19808	395	Comcast Cable	Internet & Cable TV: Admin	92498044	01,400,321	109.60	109.60
12/19	12/12/2019	19808	395	Comcast Cable	Internet & Cable TV: Police	92498044	01,410,321	164.40	164.40
Total 19808:									
12/19	12/12/2019	19811	560	Echo Pilot	Ad - 2020 Budget Available: GF	300386369	01,400,342	22.64	22.64
12/19	12/12/2019	19811	560	Echo Pilot	Notice - Public Facilities - MS4	300387454	01,400,342	58.00	58.00
12/19	12/12/2019	19811	560	Echo Pilot	Joint Meeting Notice - MS4	300387455	01,400,342	87.70	87.70
12/19	12/12/2019	19811	560	Echo Pilot	Notice - Community Development	300387456	01,400,342	64.60	64.60
12/19	12/12/2019	19811	560	Echo Pilot	Ad - Adopt 2020 Budget: GF	300387457	01,400,342	22.64	22.64
12/19	12/12/2019	19811	560	Echo Pilot	Ad - 2020 Budget Available: Police	300386369	01,410,342	22.63	22.63
12/19	12/12/2019	19811	560	Echo Pilot	Ad - Adopt 2020 Budget: Police	300387457	01,410,342	22.63	22.63
12/19	12/12/2019	19811	560	Echo Pilot	Civil Service Exam Notice	300385928	01,459,341	711.40	711.40
12/19	12/12/2019	19811	560	Echo Pilot	Ad - 2020 Budget Available: Swr	300386369	08,400,340	22.63	22.63
12/19	12/12/2019	19811	560	Echo Pilot	Ad - Adopt 2020 Budget: Swr	300387457	08,400,340	22.63	22.63
Total 19811:									
12/19	12/12/2019	19812	565	Ehrlich	Bird Control Baiting	5052514	01,480,450	285.00	1,057.50
Total 19812:									
12/19	12/12/2019	19813	680	Franklin Analytical, Inc.	WWTP - Lab Testing	57191	08,429,450	269.00	269.00
12/19	12/12/2019	19813	680	Franklin Analytical, Inc.	WWTP - Lab Testing	57266	08,429,450	269.00	269.00
Total 19813:									
12/19	12/12/2019	19814	730	Frederick, Seibert & Associates, Inc.	Manhole Restoration	41192	08,429,600	151.50	151.50
12/19	12/12/2019	19814	730	Frederick, Seibert & Associates, Inc.	MS4 permit work - Nov	41194	09,436,313	150.00	150.00
12/19	12/12/2019	19814	730	Frederick, Seibert & Associates, Inc.	MS4 stream restoration - Nov	41195	09,436,313	2,096.25	2,096.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 19814:									
12/19	12/12/2019	19816					08.400.157	250.00	2,397.75
Total 19816:									
12/19	12/12/2019	19818	1005	L.A. Cameras	Camera for PD	023303	01.410.213	269.90	250.00
Total 19818:									
12/19	12/12/2019	19820	1035	Lumber Direct	Ammunition	1911-053905	01.410.214	8.99	269.90
Total 19820:									
12/19	12/12/2019	19821	1073	McCann Associates	Civil Service test materials	21578	01.459.220	707.42	8.99
Total 19821:									
12/19	12/12/2019	19822	1210	Pennsylvania One Call System, Inc.	Signal Maintenance	839262	01.433.450	43.68	707.42
Total 19822:									
12/19	12/12/2019	19823	1607	Verizon Wireless	Pol - Cell Phone Service	9843245776	01.410.321	309.38	43.68
Total 19823:									
12/19	12/12/2019	19824	1642	West Penn Power	Electricity: Bldgs	191204 - BOR	01.409.361	562.30	309.38
12/19	12/12/2019	19824	1642	West Penn Power	Electricity: Str. Traffic	191204 - BOR	01.433.361	123.52	562.30
12/19	12/12/2019	19824	1642	West Penn Power	Electricity: Str. Lights	191204 - BOR	01.434.361	124.37	123.52
12/19	12/12/2019	19824	1642	West Penn Power	Electricity: Street Lights	191209 - STR	01.434.361	5,280.81	124.37
12/19	12/12/2019	19824	1642	West Penn Power	Electricity: Swr	191204 - BOR	08.429.361	7,895.04	5,280.81
Total 19824:									
12/19	12/12/2019	19825	1641	WEX BANK	Gas: Police	62543425	01.410.231	841.60	7,895.04
12/19	12/12/2019	19825	1641	WEX BANK	Gas: PW	62543425	01.430.231	405.56	841.60
12/19	12/12/2019	19825	1641	WEX BANK	Gas: Swr	62543425	08.429.231	79.39	405.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 19825:									
12/19	12/12/2019	19826	1652	Wm. F. Hill & Assoc., Inc.	WWTP - General Engineering	2019-1237	08.429.313	103.45	103.45
12/19	12/12/2019	19826	1652	Wm. F. Hill & Assoc., Inc.	WWTP - inspection services	2019-1238	08.429.313	2,800.82	2,800.82
Total 19826:									
12/19	12/30/2019	19827	147	American United Life Insurance Compan	Life Ins; AD/ID; STD Policies: Admin	JAN 20 PREM	01.400.158	34.38	34.38
12/19	12/30/2019	19827	147	American United Life Insurance Compan	Life Ins; AD/ID; STD Policies: PD	JAN 20 PREM	01.410.158	154.07	154.07
12/19	12/30/2019	19827	147	American United Life Insurance Compan	Life Ins; AD/ID; STD Policies: Streets	JAN 20 PREM	01.430.158	93.50	93.50
12/19	12/30/2019	19827	147	American United Life Insurance Compan	Life Ins; AD/ID; STD Policies: Swr	JAN 20 PREM	08.400.158	63.43	63.43
Total 19827:									
12/19	12/30/2019	19828	181	Antrim Fleet Services LLC	Veh. Mnt. - Cruiser Exhaust	8668	01.410.375	1,350.98	1,350.98
12/19	12/30/2019	19828	181	Antrim Fleet Services LLC	Veh. Mnt. - Battery for Unit 1	8593	01.430.374	134.97	134.97
12/19	12/30/2019	19828	181	Antrim Fleet Services LLC	Veh. Mnt. - Battery Leaf Vac	8495	01.431.374	136.70	136.70
Total 19828:									
12/19	12/30/2019	19829	185	Antrim Township	2019 Rescue Hose WC premium - 25%	2019 WC - 25	01.411.531	10,649.33	10,649.33
Total 19829:									
12/19	12/30/2019	19831	259	Biamonte, Philip	Refund UB overpayment	UB REIMB	99.100900	278.96	278.96
Total 19831:									
12/19	12/30/2019	19833	381	Coastal Technical Sales, Inc.	Chlorination system replacement	27720	08.429.740	7,467.75	7,467.75
Total 19833:									
12/19	12/30/2019	19834	390	Com Pros, Inc.	Charger & radio parts	19-0270	01.410.327	3,642.40	3,642.40
12/19	12/30/2019	19834	390	Com Pros, Inc.	Police radio batteries	19-0271	01.410.327	652.00	652.00
Total 19834:									
12/19	12/30/2019	19835	395	Comcast Cable	Internet & Cable TV: Admn	191216 - OFFI	01.400.321	114.41	114.41

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
12/19	12/30/2019	19835	395	Comcast Cable	Internet & Cable TV; Police	191216 - OFFI	01.410.321	171.61	171.61
12/19	12/30/2019	19835	395	Comcast Cable	Internet & Cable TV	191219 - PW	01.430.321	182.37	182.37
Total 19835:									468.39
12/19	12/30/2019	19836	409	Commonwealth of PA - DEP	NOI Waiver Fee	NOI WAIVER	09.436.313	500.00	500.00
Total 19836:									500.00
12/19	12/30/2019	19837	455	CTI Networks, Inc.	DNS Maintenance - Acct.#89947: Admin	89947-83	01.407.450	5.00	5.00
12/19	12/30/2019	19837	455	CTI Networks, Inc.	DNS Maintenance - Acct.#89947: Swr	89947-83	08.400.450	5.00	5.00
Total 19837:									10.00
12/19	12/30/2019	19838	459	Cunningham's Body Shop	Police Vehicle Maint - repair to truck	7343	01.410.375	4,177.48	4,177.48
Total 19838:									4,177.48
12/19	12/30/2019	19839	474	David H. Martin Excavating, Inc.	N. Linden storm sewer upgrade	6211-01X	09.436.610	13,848.00	13,848.00
Total 19839:									13,848.00
12/19	12/30/2019	19842	730	Frederick, Seibert & Associates, Inc.	N. Linden pipe inspection	41196	01.439.313	315.00	315.00
12/19	12/30/2019	19842	730	Frederick, Seibert & Associates, Inc.	Paddy Run sediment evaluation	41197	01.439.313	112.50	112.50
12/19	12/30/2019	19842	730	Frederick, Seibert & Associates, Inc.	Baltimore St - PennDOT phone call	41198	01.439.313	37.50	37.50
Total 19842:									465.00
12/19	12/30/2019	19844	760	Ganoe Paving, Inc.	S. Washington sidewalk repair - tree roots	5530	01.438.450	570.00	570.00
12/19	12/30/2019	19844	760	Ganoe Paving, Inc.	Eastern Ave/Paper Alley sidewalk repair	5531	01.438.450	2,550.00	2,550.00
Total 19844:									3,120.00
12/19	12/30/2019	19845	894	Hess, Jon	2019 Bal. of Clothing Allowance	CLOTHING AL	08.429.238	164.26	164.26
Total 19845:									164.26
12/19	12/30/2019	19846	920	Industrial Piping Systems, Inc.	Center Bearing Clarifier - resubmit pmnt	S2184374.001	08.429.600	1,276.80	1,276.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 19846:									
12/19	12/30/2019	19847							1,276.80
12/19	12/30/2019	19847							3.03
Total 19847:									
12/19	12/30/2019	19848	967	Kauffman Brother's Roof Painting	Bal. due for office/lab roof replacement	0110	08,429,600	6,800.00	6,800.00
Total 19848:									
12/19	12/30/2019	19849	980	Kendall, Daniel	Bal. of 2019 Clothing Allowance	2019 CLOTHI	01,430,238	6.20	6.20
Total 19849:									
12/19	12/30/2019	19851	1035	Lumber Direct	PW - Batteries	1912-060196	01,430,211	14.99	14.99
Total 19851:									
12/19	12/30/2019	19853	1095	Mid American Hydraulic Sales & Service	Hydraulic fitting - salt spreader	32221	01,430,374	22.15	22.15
Total 19853:									
12/19	12/30/2019	19854	1146	Office Suppliers	Monthly printing	11995	01,407,450	54.55	54.55
Total 19854:									
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	EE - Ins. W/H	19204-1	01,200,213	3,816.34	3,816.34
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	GF Adm Dental	19204-1	01,400,152	24.71	24.71
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	GF Adm CBC	19204-1	01,400,156	1,006.06	1,006.06
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	Police Dental	19204-1	01,410,152	397.72	397.72
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	Police CBC	19204-1	01,410,156	12,050.90	12,050.90
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	Street Dental	19204-1	01,430,152	56.04	56.04
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	Street CBC	19204-1	01,430,156	2,446.82	2,446.82
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	Swr Adm Dental	19204-1	08,400,152	80.75	80.75
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	Swr Adm CBC	19204-1	08,400,156	3,452.86	3,452.86
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	Swr Oper Dental	19204-1	08,429,152	98.84	98.84
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op	Swr Oper CBC	19204-1	08,429,156	4,024.22	4,024.22

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op.	Storm Adm Dental	19204-1	09.400.152	70.87	70.87
12/19	12/30/2019	19855	1180	PA Municipal Health Insurance Co-op.	Storm Adm CBC	19204-1	09.400.156	3,050.42	3,050.42
Total 19855:									
12/19	12/30/2019	19857	1138	Verizon Connect NWF, Inc.	Police - GPS	1966800	01.410.321	54.00	54.00
Total 19857:									
12/19	12/30/2019	19859	1649	WG Maiden	Chlorination system replacement	15983	08.429.740	3,737.00	3,737.00
Total 19859:									
12/19	12/31/2019	19860	250	Bartlett Tree Experts	Shade Tree - tree inventory - partial pmnt	38501682-0	01.455.450	1,480.00	1,480.00
Total 19860:									
12/19	12/31/2019	19861	540	Eagle Point Gun/TJ Morris & Son	Police - Ammunition	191219-CN1	01.410.214	1,999.86	1,999.86
Total 19861:									
12/19	12/31/2019	19862	1570	United States Postal Service	Postage to Mail UB Statements	4TH QTR 201	08.400.325	461.75	461.75
Total 19862:									
Grand Totals:									
									30,576.55
									54.00
									54.00
									3,737.00
									1,480.00
									1,999.86
									461.75
									262,458.91

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01.200213	3,816.34	.00	3,816.34
01.400.152	24.71	.00	24.71
01.400.156	1,006.06	.00	1,006.06
01.400.158	68.76	.00	68.76
01.400.211	32.70	.00	32.70
01.400.321	224.01	.00	224.01

GL Account	Debit	Credit	Proof
01.400.342	255.58	.00	255.58
01.400.351	2,183.00	.00	2,183.00
01.400.420	60.00	.00	60.00
01.407.211	16.96	.00	16.96
01.407.450	59.55	.00	59.55
01.409.226	47.22	.00	47.22
01.409.361	562.30	.00	562.30
01.409.450	91.00	.00	91.00
01.410.152	397.72	.00	397.72
01.410.156	12,050.90	.00	12,050.90
01.410.157	23.34	.00	23.34
01.410.158	308.14	.00	308.14
01.410.211	68.55	.00	68.55
01.410.213	712.02	.00	712.02
01.410.214	2,737.07	.00	2,737.07
01.410.231	841.60	.00	841.60
01.410.238	.00	57.16-	57.16-
01.410.314	503.85	.00	503.85
01.410.321	741.24	.00	741.24
01.410.327	4,528.00	.00	4,528.00
01.410.331	45.00	.00	45.00
01.410.342	172.07	.00	172.07
01.410.375	5,674.80	.00	5,674.80
01.410.740	912.13	.00	912.13
01.410.741	185.97	.00	185.97
01.411.531	10,649.33	.00	10,649.33
01.414.314	503.85	.00	503.85
01.430.152	56.04	.00	56.04
01.430.156	2,446.82	.00	2,446.82
01.430.158	187.00	.00	187.00
01.430.211	116.18	.00	116.18
01.430.231	405.56	.00	405.56
01.430.238	300.84	.00	300.84
01.430.250	15.98	.00	15.98
01.430.321	364.74	.00	364.74
01.430.374	161.91	.00	161.91
01.430.420	217.00	.00	217.00
01.431.374	136.70	.00	136.70
01.433.361	123.52	.00	123.52
01.433.372	26.99	.00	26.99

GL Account	Debit	Credit	Proof
01.433.450	1,312.26	.00	1,312.26
01.434.361	5,405.18	.00	5,405.18
01.438.245	19.99	.00	19.99
01.438.450	6,676.00	.00	6,676.00
01.439.313	465.00	.00	465.00
01.455.450	9,696.00	.00	9,696.00
01.459.220	707.42	.00	707.42
01.459.341	711.40	.00	711.40
01.480.450	285.00	.00	285.00
01-200200	57.16	79,341.30-	79,284.14-
08.400.152	80.75	.00	80.75
08.400.156	3,452.86	.00	3,452.86
08.400.157	250.00	.00	250.00
08.400.158	126.86	.00	126.86
08.400.211	182.36	.00	182.36
08.400.325	461.75	.00	461.75
08.400.340	45.26	.00	45.26
08.400.450	5.00	.00	5.00
08.429.152	98.84	.00	98.84
08.429.156	4,024.22	.00	4,024.22
08.429.200	12.22	.00	12.22
08.429.222	269.50	.00	269.50
08.429.231	79.39	.00	79.39
08.429.238	258.21	.00	258.21
08.429.245	231.00	.00	231.00
08.429.246	159.31	.00	159.31
08.429.260	550.13	.00	550.13
08.429.313	2,904.27	.00	2,904.27
08.429.361	7,971.18	.00	7,971.18
08.429.450	2,513.75	.00	2,513.75
08.429.600	115,970.95	1,276.80-	114,694.15
08.429.740	24,625.76	.00	24,625.76
08-200200	1,276.80	164,273.57-	162,996.77-
09.400.152	70.87	.00	70.87
09.400.156	3,050.42	.00	3,050.42
09.436.313	2,746.25	.00	2,746.25
09.436.314	183.50	.00	183.50
09.436.610	13,848.00	.00	13,848.00
09-200200	.00	19,899.04-	19,899.04-
99.100900	278.96	.00	278.96

GL Account	Debit	Credit	Proof
99-200200	.00	278.96-	278.96-
Grand Totals:	265,126.83	265,126.83-	.00

Submitted by: Lorraine K. Hohl, Borough Manager

Dated: _____

Approved: _____ Denied: _____

President Borough Council _____

Report Criteria:

Report type: GL detail

[Report] Invoice GL Account (2 Characters) = (<-) "06"

Account Number	Account Title	YTD Actual
GENERAL FUND		
01.100100	Cash in Combined Account	872,841.52
01.100108	Investments - PLGIT	1,990.15
01.100109	Investments - CD	.00
Total CASH & INVESTMENTS:		874,831.67
SEWER FUND		
08.100100	Cash in Combined Account	1,047,430.65
08.100108	Investments - PLGIT	756.66
08.100109	Investments - CD	.00
Total CASH & INVESTMENTS:		1,048,187.31
STORM WATER		
09.100100	Cash in Combined Account	587,742.88
Total CASH & INVESTMENTS:		587,742.88
CAPITAL RESERVE FUND		
30.100100	Cash in Combined Account	28,594.36
30.100108	Investments - PLGIT	243,246.04
30.100109	Investments - CD (Susquehanna)	.00
Total CASH & INVESTMENTS:		271,840.40
HIGHWAY AID FUND		
35.100000	Cash - Checking	133,158.09
35.100108	Investments - PLGIT	279,693.32
35.100109	Investments - CD	.00
Total CASH & INVESTMENTS:		412,851.41
POLICE PENSION FUND		
60.100108	Investments	1,153,333.16
Total CASH & INVESTMENTS:		1,153,333.16
NON UNIFORM PENSION FUND		
65.100000	Cash - Checking	63,186.00
65.100108	Investments	1,896,584.69
Total CASH & INVESTMENTS:		1,959,770.69
Grand Totals:		6,308,557.52

Distribution Summary

Category	Distribution	GL Account	Amount
Accounts Receivable	AR Payment	99.100700	5,201.45
Department Earnings	Sale of Copies, Supplies,Recyc	01.361.500	.75
Fines	County Fines - Fr Co.	01.331.100	376.44
Fines	District Justice	01.331.120	405.58
Fines	Local Tickets	01.331.130	832.94
Misc	Manual G/L Allocation	01.395.001	12,283.55
Misc	Miscellaneous/Reimbursements	01.383.100	112.00
Public Safety Services	Police Services/Report Copies	01.362.110	75.00
Public Safety Services	Zoning Permit Fees	01.362.410	311.00
Taxes	R/E Taxes - Current Year	01.301.100	3,785.45
Taxes	Real Estate Transfer Tax FrCo.	01.310.100	11,908.36
Utility	Utility Payment	99.100900	506,991.55
Grand Totals:			<u>542,284.07</u>