

**BOROUGH OF GREENCASTLE
COUNCIL MEETING
MINUTES
February 3, 2020
60 N. Washington Street**

MEMBERS PRESENT: Mayor Ben Thomas Jr., Council President Steven Miller, Councilmembers: Larry Faight, Joel Amsley, H. Duane Kinzer, Jeremy Layman, and Wade Burkholder. Also present was Borough Manager Lorraine Hohl, Finance/HR Manager Emilee Little, and Chief of Police John Phillippy. Councilmember Matthew Smith was not in attendance.

President Miller called the meeting to order at 7:00 p.m.

An invocation was given.

President Miller led the Council, staff, and audience in reciting the pledge of allegiance.

President Miller noted that the meeting was being recorded by staff.

On a Burkholder/Faight motion the Council voted unanimously to approve the proposed agenda for the February 3, 2020 regular Council meeting.

Opportunity to be Heard

President Miller invited Borough citizens to address Council with specific issues of concern, reminding them of the public comment policy.

Brian Harbaugh, co-owner of JCH Associates, questioned if public comments could be allowed at both the beginning and end of Council meetings. Harbaugh also requested an update on the MS4 workgroup and asked if stormwater revenue will be returned to citizens.

Eddie Baxter of 117 Carowinds Drive stated the Council meeting minutes are being updated to the Borough website in a timely manner but requested the agenda be posted prior to Council meetings.

Presentation – Rescue Hose Company No. 1

The Rescue Hose Company No. 1 gave a detailed presentation about the increasing local need for emergency medical services and fire rescue resulting in their proposed additional staffing and related costs. The Rescue Hose requested funding from the Borough of Greencastle in the amount of \$59,375.00 for 2020.

Public & Council Comments - Rescue Hose Presentation

Brian Harbaugh stated that these workers put their lives on the line to protect our families and the Borough has to support their share of this cost. Harbaugh suggested that MS4 funds should go to this donation.

Councilmen Duane Kinzer stated he has visited the Rescue Hose facility and commended the firefighters for their work. Kinzer also questioned their billing methods and presence at local fires.

Councilmen Wade Burkholder compared Greencastle's cost for emergency services to that of Chambersburg. Burkholder stated the Greencastle Borough residences are fortunate to have these services and not have a greater cost.

Antrim Township supervisor Fred Young thanked the Rescue Hose Company for their work. Young questioned if health care and retirement costs were included in the funding request amounts.

Council Vice President Larry Faight asked what would happen if there were no more volunteers and what the associated cost would be if Greencastle had to create its own fire company.

Mayor Thomas stated that the Council is responsible for the welfare of the citizens. Thomas indicated that changes need to occur in Harrisburg and encouraged a regional scale solution.

President Miller questioned the timeframe in which Rescue Hose would need this contribution and stated the need for a joint meeting with Antrim Township to formalize an agreement.

Presentation – MS4 Current Status Update

Borough Manager Lorraine Hohl summarized the Borough current position with MS4 pertaining to the waiver submission, media inaccuracies, and the stormwater pollutant impact fee. The MS4 workgroup creation and potential next steps for the Borough were outlined.

CONSENT AGENDA

Minutes of Previous Meetings

Borough Council Reorganization Meeting: January 6, 2020

Borough Council Meeting: January 6, 2020

Resignations

Accept the resignation of Ray Mowen, Sr. effective January 22, 2020.

Accept the resignation of Daniel Timmons, volunteer of the Civil Service Commission for no longer meeting volunteer requirements.

Community Events

Black Balloon Day March 6, 2020.

No parking on the Town Square from 7:00a.m. to 2:00p.m. each third Saturday from May to September for Chamber of Commerce Seasonal Marketplace.

Sidewalk Days on Friday July 10th and Saturday July 12th. Closing Baltimore St from Washington St to Jefferson St and S. Carlisle St from Town Square to Franklin St pending approval of the Greencastle Police Department. In addition, no parking requests for the first 5 parking spaces on S. Washington St.

Appointments:

Appoint Doug Beltzner to the Borough of Greencastle Shade Tree Commission to a term expiring December 31, 2024.

Appoint Jeremy Layman as the Borough of Greencastle's representative to the FCATB/TCC for the 2020 calendar year.

On a Faight/Kinzer motion the Council voted unanimously to approve the consent agenda.

REGULAR AGENDA

Payment of bills

On a Faight/Burkholder motion the Council voted unanimously to approve disbursements listed on the January 2020 Disbursement Report in the amount of \$244,296.72.

Reports from Elected Officials

President's Report

President Miller thanked Jeremy Layman for taking over as the Borough's representative to the FCATB/TCC. Miller also commented on how committee assignments were decided. Miller stated that council is facing several continued issues and therefore, it was important to keep committee chairs relatively similar.

Mayor's Report

Mayor Thomas discussed several recent community events and upcoming Greencastle Police community service programs. Thomas also outlined the ending 2019 Police budget balance. Mayor Thomas gave an update regarding MS4 and his continued communications with senators, representatives, and DEP. Thomas urged council to have a public strategic planning session after it is determined if the Borough will receive a waiver.

Chief's Report

Chief Phillippy reviewed January's service calls and notable events pertaining to the police department. Phillippy discussed a residential distraction burglary and an attempted burglary at Carl's Drug Store that occurred in January. Phillippy thanked the community for their help and support.

Manager's Report

Lorraine Hohl gave a detailed report providing updates on CDBG grant funding and local parking meters. Hohl relayed developments from department heads included the installation of a new street lights on Jefferson Street and Teaberry Drive as well as sewer work being completed.

1. Administration & Finance:

1. On an Amsley/Kinzer motion Council voted unanimously to authorize the execution of a proposal from Schreiber Treatment Systems in the amount of \$50,584.00 to replace 1 center wheel bearing & scraper at the wastewater treatment plant.
2. On a Burkholder/Amsley motion Council voted unanimously to approve the execution of a co-stars quote from Keystone Ford in the amount of \$44,758.00 split between general fund, sewer fund and water fund for the purchase of a F-250 4x4 regular cab truck to be used by the Public Works Department.
3. On a Faight/Amsley motion Council voted 5-1 with Kinzer opposed to approve the execution of a co-stars quote from Shanks Lawn Equipment in the amount of \$8,799.00 for a CubCadet Mower.
4. On a Faight/Amsley motion Council voted unanimously to authorize the execution of a quote from Global Data Consultants in the amount of \$24,200.57 for the purchase of PC's, Windows Upgrades and a new server.
5. On an Amsley/Faight motion Council voted unanimously to approve the release of stormwater funds supporting personnel costs for the hiring of a Billing and Program Coordinator.
6. On a Faight/Kinzer motion Council voted unanimously to authorize staff to pursue a full title search in an amount not to exceed \$200.00 for a lot located on N. Carlisle Street.

2. Personnel: No necessary updates.

3. Public Safety: Next meeting will be on February 10th at 3pm. An annual schedule will be advertised accordingly.

4. Public Facilities: Next meeting will be on February 12th at 10am.

5. Community Development: A meeting will be scheduled soon. Kinzer stated there is a new owner for the old Sheetz property.

Correspondence: The Jerome R. King Playground Association sent a note thanking Council for the donation.

Final Comments:

Layman: Thanked Steve Miller for helping him with his assistance with training. Layman also thanked Doug Bletzner for filling the vacancy on the Shade Tree Committee

Burkholder: No further comment.

Amsley: Reiterated the need for long term planning and strategically analyzing expenses.

Kinzer: Stated that the Green Light Go Beacons are now installed, the community should be using them.

Mayor: Thomas recognized the Rescue Hose and expressed his continued support for their efforts. Thomas also discussed the importance for the upcoming 2020 Census.

Faight: No further comment.

Miller: Thanked everyone for coming and participating.

On an Amsley/Faight motion the Council unanimously voted to adjourn the meeting at 9:20 p.m.

Respectfully submitted,
Lorraine K. Hohl
Borough Manager