

MINUTES
GREENCASTLE BOROUGH COUNCIL MEETING
September 6, 2016
7:00 P.M.

MEMBERS PRESENT: Council President Frank Webster, Jr., Council Members Charles Eckstine, Larry Faight, James Farley, Duane Kinzer. Also present were Borough Solicitor Sam Wiser, Borough Manager Susan Armstrong, and Borough Secretary Ericka Faight. Absent were Council Members Craig Myers and Matthew Smith.

Mayor Eberly gave the invocation and led the Pledge of Allegiance.

Council President Webster announced that there was an executive session held on August 24th to discuss personnel and potential Litigation issues.

Public Comment

Kendra Phiel, Baumgardner Drive, commented that she was discouraged last month that Council did not take action on Mr. Kinzer's motion to halt any further action on the traffic island on Baumgardner Drive. Ms. Phiel again requested that the triangle be left as it is.

John Henson, 680 Osborne Avenue, addressed Council concerning sidewalks, he does not feel that they are needed. Mr. Henson questioned the sidewalk map and why not all areas have deadlines. Ms. Armstrong explained the deadline installation program and noted the Mr. Henson has not been in the office to voice his concerns. Mr. Henson expressed several other miscellaneous concerns.

CONSENT AGENDA

On an Eckstine/Kinzer motion, Council voted unanimously to approve the following Consent Agenda item:

Minutes of previous meetings:

Borough Council Meeting of August 1, 2016.

REGULAR AGENDA

Report of Disbursement and Payment of Bills

On a Faight/Eckstine motion, Council voted unanimously to approve the August 2016 Disbursement Report in the amount of \$87,039.45.

President's Report

President Webster stated that he was sorry to see Susan go and wished her the best in the future.

Mayor's Report

Police Chief Phillippy stated that the department is working on getting the retired police cruisers decommissioned and asked that the Borough recognize the fire police for their efforts during Old Home Week, remarking that without them, Old Home Week would not happen and we owe them a huge debt.

Reports from Committees

A. Administration & Finance:

1. On a Farley/Faight Council voted unanimously to authorize payment to The Gulotta Group in the amount of \$733.76 for facilitation/training services rendered.

B. Personnel:

1. On a Farley/Faight Council voted unanimously to accept the August 11, 2016 tendered resignation of Susan Armstrong as Greencastle Borough Manager effective September 13, 2016 (last day in the office shall be September 9, 2016).
2. On a Kinzer/Faight Council voted unanimously to approve a Proposal submitted by Mr. Kenneth Womack to serve as the Borough of Greencastle Interim Borough Manager effective September 12, 2016.
3. On a Farley/Eckstine Council voted unanimously to appoint Mr. Kenneth Womack to the following positions effective September 12, 2016:
 - Zoning Officer
 - Assistant Borough Secretary
4. On a Faight/Farley Council voted unanimously to appoint Finance Committee Chairman Charles Eckstine as Treasurer for Greencastle Borough effective September 12, 2016 and until such time that a new Borough Manager is on staff.
5. On a Kinzer/Farley Council voted unanimously to acknowledge receipt of the 2017 Minimum Municipal Obligations for the Borough of Greencastle Employees Non-Uniformed Pension Plan and the Borough of Greencastle Police Retirement Plan.
6. On a Farley/Faight Council voted unanimously to accept the Act 44 Annual Disclosure Form submitted by Joel Wiborg of Principal Group to determine if there are any conflicts of interest in managing the pension funds.

C. Public Facilities:

1. On a Kinzer/Faight Council voted unanimously to award and authorize a Notice to Proceed to Gano Paving, Inc. for the West Walter Avenue Paving Project (2016-3) at a bid price of

\$85,829.40 subject to the satisfactory final review and approval by the Borough Solicitor, Manager and Engineer.

D. Public Safety:

1. On a Kinzer/Faight Council voted unanimously to approve an August 16, 2016 request by the Greencastle-Antrim High School to conduct its Annual Homecoming Parade on Friday, September 30, 2016 at 6:00 p.m. on the route outlined in said correspondence and subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.
2. On a Faight/Farley Council voted unanimously to approve an August 28, 2016 request by Post Commander Larry Pittman requesting on behalf of the VFW and American Legion the closure of the first block of North Washington Street from 10:00 a.m. to 12:00 p.m. on Friday, November 11, 2016 for the Annual Veteran's Day Ceremony.
3. On a Farley/Eckstine Council voted unanimously to consider a September 1, 2016 request from Georgina Cranston on behalf of the Greencastle-Antrim Chamber of Commerce requesting Borough support for Heritage Christmas 2016 as outlined in said correspondence. New this year is asking permission for street closure on November 18 from 6:30 p.m. to 8:00 p.m. subject to receipt of PennDOT approval. The Chamber shall be responsible for providing a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured for the duration of the Heritage Christmas event(s).

Chamber Director Georgina Cranston spoke to Council addressing concerns that due to Baltimore Street not being closed in the past, people do not have enough time to take pictures after the tree lighting ceremony.

E. Correspondence:

1. On a Fagith/Farley Council voted unanimously to approve an August 16, 2016 request by Breast Cancer Awareness-Cumberland Valley, Inc (BCA—CV) seeking permission for the following initiative in conjunction with Breast Cancer Awareness Month within the Borough of Greencastle:
 - a. Permission to place pink ribbons on the parking meters and street trees in downtown (SR 16) from Monday, October 3 through Friday, October 14, 2016.

F. Community Development:

Council member Eckstine recused himself from the meeting prior to any discussion on the following issue and asked that the following statement be attached to the minutes:

"I must recuse myself from participating in the discussion and voting on the zoning changes as listed in the agenda on Sep. 6, 2016. I am disqualified from participating because I own one of the properties that may be effected by this council action.

For the record, I have not attended any committee meeting where this zoning change was

discussed, nor have I had any discussion with any council member or any neighboring property owners about such change. As an elected official, I have been very careful to be in complete compliance with the State Ethic Act.” –Charles Eckstine.

1. On a Farley/Faight Council voted unanimously to authorize the following Ordinance to be reviewed and commented on by the Borough of Greencastle Planning Commission and the Franklin County Planning Department:

An Ordinance amending Chapter 205, “Zoning”, Section 205-2, “List of Districts” to Add “Mixed Use District” and “Institutional District”, Article III, “District Use Regulations”, Article IV, “Lot Area and Related Regulations”, and Article V, “Sign Regulations” of the Code of the Borough of Greencastle.

Ms. Pheil asked if there was going to be public comment on the issue, Ms. Armstrong explained what the next steps are and how the ordinance will continue moving forward before final approval. Mr. Faight responded that this issue has been addressed at several public committee meetings and that Ms. Pheil has had her say at those meetings.

Rick Hess, 174 Orchard Circle, asked what mixed use meant and asked if there is a plan for the stormwater issue in the Orchard Development. Ms. Armstrong replied that she and the Borough’s engineer have been exploring the 2017 budget to determine engineering design work for next year.

Mr. Kinzer asked if the zoning map could be made available to the public and expressed his concern with spot zoning. Ms. Armstrong explained that Solicitor Wiser is very comfortable with the proposed ordinance revision and he is satisfied that it is not being spot zoned. Mr. Kinzer stated that the public should contact the Manager to request the proposed zoning map and Mr. Farley replied that the map should not be handed out until it is properly advertised.

Kendra Pheil stated that she was told that there is a proposal for Section 8 housing on the former Antrim Builders site and she did her own research and found out that the lot is currently zoned Industrial and couldn’t have Section 8 housing if it is not changed. Mr. Faight replied that she had her opportunity to speak at the Community Development Committee Meeting and has made her concerns known, and stated that she had been heard and the meeting needed to continue.

Mayor Eberly stated that Council has discussed the need to change the zoning from Industrial and he commended their efforts to find a more suitable use, a more community minded use, and he would be the last to say that we aren’t taking underprivileged people in the Borough.

Mr. Kinzer stated that Section 8 housing can be anywhere, and Mayor Eberly noted that Section 8 housing and public housing are not the same thing.

Reports from Council Members

Council Member Faight told Ms. Armstrong that he was happy she was going back home, he moved to an unfamiliar area and understands how difficult it is, he wished her and Carlisle the best of luck.

Council Member Farley commended Ms. Armstrong on being deeply familiar with the community and infrastructure and that she made a positive impact. Mr. Farley stated that he was sorry to see her leave and Carlisle's gain is our loss.

Mayor Eberly presented Ms. Armstrong with a card and wished her best, noting don't forget where Greencastle is and come back often.

Adjourned at 8:03p.m.
Respectfully submitted,
Ericka Faight
Borough Secretary