

Borough of Greencastle

Manager's Report

September 2020

By: Lorraine Hohl

Significant Events

Stormwater Refunds

Check Batch #	Number of Accounts	% of Accounts Refunded	Amount Refunded	% of Total Refund Amount
1	192	11%	\$ 243,485.00	58%
2	147	8%	\$ 20,462.83	5%
3	240	13%	\$ 44,960.12	11%
4	292	16%	\$ 33,718.18	8%
TOTALS	871	48%	\$ 342,626.13	82%

Administration and Finance

Reporting Fund Balances (using August unreconciled numbers) *includes investments

General Fund (01)	\$1,177,850.04 *
Sewer Fund (08)	\$1,077,259.03
Stormwater Fund (09)	\$342,037.90
Capital Reserve Fund (30)	\$240,507.42*
Highway Aid Fund (35)	\$489,535.41

*Inter-fund transfer required. Altered representation due to fund 30 account expensed projects, as budgeted. Pending new bank transition authorization from investment account to cash.

CARES Funding

- Pennsylvania received \$2.6 billion from the Coronavirus Aid, Relief and Economic Security Act for those affected by COVID-19. A portion of funds were assigned for country relief, of which Franklin County received \$14 million. The Franklin County Area Development Corporation will be administering and distributing the funds for eligible applicants through a tier-system. The first round of eligible applicants are small-business; second, is hospitals/healthcare; third, is municipalities. The application process for the first round of distribution recently closed. Staff will monitor for when the application process for municipalities has opened. Eligibility requirements and funding amounts have not been disclosed.

2021 Budget Schedule (see page 4)

- The Administration and Finance Committee has published the 2021 budget schedule. All dates will be duly advertised and will be open for the public. Please mark your calendars accordingly.

Public Facilities

Alley Naming

- The Committee has reviewed and recommends to Council numerous alleyway names currently without proper signage. The request to advertise an Ordinance will come before the Council once Franklin County GIS representatives ensure the uniqueness of each alley name compared to other Franklin County municipalities. Essentially, the County prefers no two alleys to share a name throughout Franklin County.
 - **UPDATE:** Franklin County representatives have reviewed the Public Facilities Committee's list of proposed alley names and has identified duplications. As a result, Borough staff has submitted various other names for approval.

North Carlisle Street Project

- The Public Facilities Committee met with Borough Engineer Keith Moore, the Public Works Manager and Borough Manager earlier in August to discuss various topics affected by the North Carlisle Street replacement project. Topics such as traffic patterns, curbing/sidewalks, speed data, stormwater and paving were discussed. A design plan and associated costs will be discussed at the next Public Facilities meeting and incorporated into the Administration/Finance 2021 budget meetings.

Burning Ordinance Review

- An amended burning ordinance has been drafted by the Borough solicitor using guidance from the Public Facilities Committee and Council. A comprehensive review will be conducted at committee level, with Council consideration in October. The amended burning ordinance would not go into effect until the spring of 2021 in conjunction with a proposal for a single trash hauler. This would ensure community members have a feasible way to discard yard waste/debris.

Administrative Office/Personnel

Vacancies

- The Borough of Greencastle continues to seek volunteers for the positions of Zoning Hearing Board Member, Sidewalk Board of Appeals Board Member, Civil Service Commission and Shade Tree Commission. If you know anyone who may be of interest, please have them contact the Borough administrative office or email at office@greencastlepa.gov

Conrad Update

- Nuisances outlined in the Court Order were abated by August 28, 2020. Borough Staff would like to thank the Franklin County Sherriff's Department, Cunningham's Body Shop and the Borough Public Works team for their assistance.

Public Safety

Bridge Inspection



- Norfolk Southern staff confirmed on August 20, 2020 that the railroad bridge near the intersection of Rt. 16 and Rt. 11 was inspected and deemed structurally sound. Borough staff will continue to monitor the bridge condition as it proceeds to protrude due to large vegetation and heavy train traffic.

Correspondence

CABT

- The Coalition Against Bigger Trucks (CABT) contacted Borough staff regarding proposed federal legislation to allow trucks to be enlarged and carry more weight. The CABT reaches out to impacted communities, where enlarging trucks would cause greater financial hardship to roadways and increased risks to safety. The legislation would allow for longer double-trailer trucks and heavier single-trailer trucks with no additional funding to state agencies for road maintenance. The CABT is requesting Councilmembers who feel compelled, to sign a letter in support to stop the enlargement of tractor trailers. Members from the Chambersburg Council and Shippensburg Council have supported this endeavor.

Public Works

- The Borough Manager and Borough Public Works Manager would like to recognize the proactive and “above and beyond” behavior from Daniel Kendall, Mike Lehman and Jon Hess within the Public Works and Wastewater teams. Dan, Mike and Jon replaced 5 sewer laterals within 5 days and replaced several water service lines on S. Washington Street. Replacing service lines can be tedious and demanding working within confined spaces and other utilities. Each team member brings expertise to the project and do not complain. Please help me thank them for their continued dedication to our community.

Wastewater

Project Updates

- Schreiber installed the new Center Bearing and Scraper Blade Assemblies on side #2 the week of August 24th just before inclement weather moved into the area. Last year, the Borough Council replaced side #1, with both #1 and #2 originally installed in 1989. The Center Bering and Scraper Blades are critical pieces of equipment for wastewater operations.
- USG and Mr. Rehab have completed their sewer line inspections within designated areas of the Borough. This year, the contractors focused heavily on North Carlisle Street in anticipation of the repaving project in 2021. The Wastewater team and Public Works team worked together to replace four laterals and will be completing four more. The primary cause of deterioration is due to tree roots splitting apart terracotta piping.

2021 Budget Meeting Schedule

<u>Due Date</u>	<u>Project</u>	<u>Jurisdiction</u>
September 23 rd	Capital Project Proposals	Finance/Mayor
October 7 th	Admin., Operations, Total Expenditures & Revenue	Finance/Mayor
October 14 th	Revenues & Wrap Up	Finance/Mayor
October 26 th	Budget Workshop	Council/Mayor
November 2 nd	Preliminarily Adopt Budget	Council/Mayor
December 7 th	Adopt 2021 Budgets/Tax Ordinance/Resolution	Council/Mayor

Note: All meetings open to the public.