

**MINUTES**  
**GREENCASTLE BOROUGH COUNCIL MEETING**  
**January 5, 2015**  
**7:00 P.M.**

MEMBERS PRESENT: Mayor Eberly, Council President Charles Eckstine, Council Members Wade Burkholder, James Farley, Matthew Smith, Frank Webster. Absent were Larry Faight and Craig Myers. Also present were Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

Council Member Webster gave the invocation.

**Public Comment**

Beverly Bingaman, 122 South Carlisle Street, addressed Council concerning a property lien. Ms. Bingaman stated that she purchased the property without knowledge of any liens and requested that Council consider waving the interest amount that accrued on the past due balance in exchange for a lump sum pay off so that the repairs can be finished and the water service restored.

Manager Armstrong noted that the Borough Solicitor advised not to wave the interest amount because it would set a precedent. President Eckstine asked if a payment plan would be acceptable and Ms. Bingaman replied that a payment plan had been offered to her, however; interest would continue to accrue while payments were being made.

On a Webster/Farley motion, Council voted to table the issue until clarification could be made that adjusting the interest is both legal and prudent.

**CONSENT AGENDA**

*On a Webster/Smith motion, Council voted unanimously to approve the following Consent Agenda items:*

***Minutes of previous meetings***

*Borough Council Meeting of December 1, 2014.*

***Attendance Approvals:***

*Borough Secretary Ericka Faight to attend the National Seminars Training Workshop, entitled, "The Extraordinary Administrative Professional" in Harrisburg, Pennsylvania on March 3, 2015 from 9:00 a.m. to 4:00 p.m.*

**REGULAR AGENDA**

**Report of Disbursement and Payment of Bills**

On a Webster/Smith motion, Council voted unanimously to approve the December 2014 Disbursement Report in the amount of \$127,977.67

**President's Report**

No Report.

### **Mayor's Report**

No Report.

### **Reports from Committees**

#### **A. Administration & Finance**

1. On a Webster/Burkholder motion, Council voted unanimously to respond to the Franklin County Tax Collection Committee's request that each tax jurisdiction vote on the appropriate option for possible changes to the Earned Income Tax (EIT) and Local Services Tax (LST) collections in Franklin County. To include: The merger of the two boards and to follow the Franklin County Area Tax Board voting structure with one vote per tax jurisdiction
2. On a Webster/Burkholder motion, Council voted unanimously to approve Pay Application #1 [First and final payment] in the amount of \$9,965.00 to David H. Martin Excavating for work performed at Paddy Run as outlined in the 2014 budget.
3. On a Webster/Smith motion, Council voted unanimously to direct the Borough Solicitor to prepare a formal policy outlining protocol for grant submissions related activities.

#### **B. Personnel:**

1. On a Smith/Webster motion, Council voted unanimously to appoint the following board/commission seats. The individuals noted have expressed interest in serving another term on the respective board/commission. Pending Council action, terms shall become effective immediately and shall expire as indicated below:

<b><u>Name</u></b>	<b><u>Board/Commission</u></b>	<b><u>Term</u></b>	<b><u>Term Expires</u></b>
Emile Charest	Zoning Hearing Board	3 years	December 31, 2017
James H. Thomas	Planning Commission	4 years	December 31, 2018

2. On a Webster/Smith motion, Council voted unanimously to appoint Wade Burkholder as the voting member/representative and Susan Armstrong as the alternate to the Franklin County Council of Governments.
3. On a Webster/Burkholder motion, Council voted unanimously to appoint Mark Divelbiss to a five year term to the Greencastle Area Franklin County Water Authority to fill the vacant seat of Mr. Robert M. Miller whose term expired December 31, 2014. Said term would become effective immediately and expire December 31, 2019.
4. On a Webster/Burkholder motion, Council voted unanimously to adopt a Resolution

establishing certain standards for part-time employees.

**Reports from Council Members**

Council Member Webster expressed that he is in favor for the Water Authority members to receive a small monthly stipend for the service. President Eckstine replied that since the stipend would come from the Water Authority's budget that they would have to make that decision on their own.

President Eckstine reminded everyone to fill out their Statement of Financial Interest Form and return them to the Borough Secretary and wished everyone a Happy New Year.

Council President announced that an executive session was held at 6:00 p.m. to discuss Water Authority Personnel matters.

Council adjourned at 7:40p.m.

Respectfully submitted,

Ericka Faight  
Borough Secretary